Using the Discussion and Private Message Tool-Discussion

Please note, most class sites won’t be available until the first day of the semester.
The Discussions & Private Messages tool is the place for asynchronous discussion amongst us:
To read discussions and contribute, you can follow a couple of approaches.

(1) You can go straight to the most recent dialogue. You can click on Recent Topics to see recent posts in chronological order. After you read one and reply, click on Recent Topics again, and go to the next, and so on.
Or,

(2) You can go directly to a forum and then a topic, by clicking on them. This is particularly important if you must contribute to a particular Forum topic / discussion, as assigned by your instructors.
Reading Topics:
To read the topics and posts within a particular forum, click on the forum title on the Discussion Home Page. You will see a list of topics related to that forum. **Orange-colored icons indicate new replies** since you last marked the forum as read.

Click on a topic to see all the postings about that topic. You'll probably get into the habit of scrolling down to see just the orange posts.

Also, postings are listed chronologically -- that is, the latest post is at the end of the list.
Posting Replies:

1. To add your own statement to this list of messages, click on the Post Reply button, located both top and bottom of the existing posts. That will open up an editor window where you can add your statement. When you submit it, your post will be added onto the bottom of the list.

OR

2. You may also click on Quick Reply at the bottom of the screen to post a reply. This is very useful if you are NOT concerned about having formatting options, but you want to post a quick reply to someone and move on. The Quick Reply link gives you a small, plain window to compose and post a reply.
3. *Reply with quote* is a feature located in the upper right corner of the message window. It is critical to use [quote] if you are responding to a portion of someone's message. This works very much like when you are responding to email and you are embedding comments inline someone's writing.

Be sure to leave quote tags around the original message [quote=user] and [/quote], intact, as in the following example. Add your reply after the [/quote] tag.

After you post your reply, it will look like this:
Creating a New Topic:

If you are instructed to create a new topic, click on the forum where you want to post a topic.

Click on the New Topic button (available at the top and bottom of the forum screen) and fill out the form that appears. Just about the only difference between creating and replying to a post is that you have to give the topic a subject title. When you’ve completed the form, click the submit button.
More Help

If you forget your password, you can go here to have it reset: https://myetudes.org/portal/site!/gateway/page/b0177bb8-e4b4-49f1-00b7-186d01ab8a11

If you have problems accessing the class, please email your instructor or send an email to lahc-etudes-help@lahc.edu