Division Meeting
August 27, 2015; 1:30 pm
NEA-187

1. Open meeting and comments by division chair
2. Goals and objectives: Fall 2015
   a. Student Learning Outcomes and Assessment:
      i. #1 division priority
      ii. Reference to recent correspondence from ACCJC
   b. Division website
   c. D/L courses vs. campus classes
      i. Retention and Attrition
      ii. Enrollment availability and waitlist
      iii. Successes and difficulties
   d. Committee update
   e. Student clubs
   f. Speakers Forum
   g. Guest speakers and special activities
   h. Notice item: The Return of Two Divisions:
      i. 1. Social Sciences & 2. Behavioral Sciences
      ii. Discussion item in October division meeting
   i. Accreditation presentation by Dr. Joiner
   j. AFT by Dr. Thomas-Spiegel
   k. Scheduling
      i. No winter session
   l. Budget:
      i. Supplies
      ii. Equipment: hard/software for instruction
   m. Future meetings and division meetings
      i. Division meetings scheduled for the second Wednesday monthly at 1:00 pm in NEA 187.
      ii. Tenure track faculty scheduled for the fourth Wednesday monthly at 1:00 pm in NEA 187. Individual tenure track committee meetings are being scheduled
      iii. Meeting dates/times will be emailed to faculty members using Outlook Calendar.
   n. New items
   o. All faculty members break into disciplines to discuss goals and objectives, course outlines, SLO's, assessment and assessment results.
   p. End of meeting
Social and Behavioral Sciences Division Meeting

August 27, 2015 NEA 187 1:30pm


Opening comments: Michael Agopian motioned for faculty to designate today’s meeting to Craig Patterson, Son Nguyen second the motion. Dr. Agopian announced, “The faculty of the Social and Behavioral sciences Division dedicates the Fall 2015 semester to Professor Craig Patterson. His dedication, talent, kindness and courage inspire us”. Brad Young added how Craig was a wonderful colleague and friend. The division recorded a unanimous vote, division agreed. B. Young: Thanked everyone for attending today’s division meeting.

Goals and Objectives: B. Young announced our division is at 198 sections including PACE. The administration office informed us we had to reduce low enrolled classes. Nine sections were cancelled last week and an additional six sections yesterday. M. Reddick: Have we compared these figures to previous enrollment numbers? M. Fradkin explained, usually when employment is down enrollment is up. Young explained we are still doing well, back in 2011 we were reduced to 124 sections. Overall we are doing pretty well.

Accreditation: Young announced Jim Stanbery and Ellen Joiner are our accreditation writers who worked all summer. Young explained budgetary items for supplies funding has not been encumbered. The IBM Statistics package funds have not been approved as of yet.

Young discussed letter from accreditors which shows LAHC reported that only 39% of programs have been assessed. Joiner explained our division programs are fully assessed. The rest of the college has to complete assessment. Reigadas explained if we define it as pathways our percentage will be a lot better. Reigadas explained how our programs are being reported. Young asked who signed off on sending this information to Accreditors. Joiner responded Dr. Atkinson-Alston reported the information to the Accreditors.

Division website: Young: the division website has web pages for each discipline. He explained at the bottom of the division page there is a link for current SLO’s, & assessment results, course outlines and link to ECD system. Brad asked the division to go to the website and make sure you take a look at the current information from the website. Now is the time we change our SLO’s. The best we can do to help Ellen and Jim. The Accreditors should start looking at our information by December. Go through and look at the text books and make sure that they are accurate. Good news is that Political Science in now a requirement for Plan A and Plan B. Feel free to change and update your individual web pages and discipline website.
**Distant Learning vs campus classes:** Young asked everyone to keep an eye on retention. When looking at course completion rate. Academically Brad has argued that retention is very important. When you see your retention level drop below 75% you have to take a look at what you’re doing and see if you need to make changes. There’s always a connection to retention. The wait lists are set. You can set your caps as high as you want. If you do set your caps to 60 you could end up with forty which is an across the board average. It’s easier to raise your seats than have a wait list. If you’d like to change your numbers let me know. Joiner has an email from Admissions and Records which explained you must drop students who don’t show on the first day. This is not how online classes work. We go week by week in DL. Joan explained that financial aid office needs the data the first day of classes. Young welcomed Dr. Villalobos our new Vice President in Academic Affairs. Dr. Villalobos welcomed everyone back to the fall semester. We’ve been asked by district that your children are not welcome in the classrooms, your children or your student’s children. She explained construction on campus and pathways.

**Committee update:** Young explained we have a list of committees that will be sent out electronically. We actually have added four more committees. If you do sign up for a committee please make sure you can attend all meetings. He suggested rotating on other committees. Reigadas explained since her class was cancelled she’d like to serve on the Senate. Stanbery suggested electing people on committees for those committees that have a high interest.

**Student clubs:**

M. Reid reported they going strong formulating the Criminal Justice club which will be meeting Monday’s at 1:00pm. Over the summer the club has around 20 members who have their own website and use social media to communicate. They also do court house visits.

S. David reported the Anthropology club has had difficulty finding a President so it’s been inactive for now. J. Watkins asked if we should announce it in our classes. S. David explained it will be announced in Anthropology classes.

E. Joiner reported the History club has a hard time finding people who are interested as well.

V. Chaney reported next two weeks we will start up an inaugural with Cal State Universities. 14 people signed up and more are inquiring about it. Maybe we could make it into a course like they do at Universities. Stanbery explained this is a wonderful program.

L. Kato reported the Psychology club is going strong. Students are super enthusiastic working all summer. They’d like to hold their meetings on Friday. Last year they had a Stress Awareness Day. This year they want to work on a research project and volunteer in the community. Bring in speaker in collaboration with life skills.

M. Agopian explained Yesenia has been working with the clubs and unfortunately she is not here today.

V. Chaney explained we will have a speakers forum is not institutionalized. On Wednesday, September 30th, from 11:00 -2:00pm we have guest speakers in the Seahawk center. One will be professor Tessa
and another from Al Gore environmental group. He is looking at local speakers coming in as well. He would like to have Kenny Hahn speak and he is working with Janice Hahn. Loiterman thanked Chaney for doing so much. Dean Atkinson suggested advertising our guest speakers on the college marquee. There is a form on the website.

E. Joiner announced history has guest speaker. Ian Rushkin will perform a reenactment of Harry Bridges on October 20th and Thomas Payne reenactment on October 7th.

Proposal of the return of two divisions: B. Young explained he’s submitted the proposal to administration for approval. He explained the history of the division. We have quite a large division now. We have a very good and healthy division. He explained since we are such a large division. He put it out for discussion and we could take it to a vote. We’ll calendar it for discussion. Let me know if you have any questions. Reigadas asked if it was the only model that was submitted. Young explained how we can reorganize the division. We won’t meet next week due to opening semester. Reigadas asked what we need to discuss. Young explained the division’s questions on the split and agreement on change.

L. Minor is working hard in service learning. She explained we are bringing back Megan Lange to work in the program. She distributed flyers to share with your students. Dean Atkinson asked for an electronic version for the website.

Accreditation: Joiner gave an update and showed a short video.

Dismissed at 3:00pm