SOCIAL & BEHAVIORAL SCIENCES DIVISION MEETING

Wednesday, October 8, 2013, 2:15pm, NEA 187

Attendance: Brad Young, Ellen Joiner, Son Nguyen, Jim Stanberry, Bill Loiterman, Lorrie Kato, Gary Miller, Yesenia King, Mike Reid, Van Chaney, Michael Fradkin, Sasha David, Elena Reigadas and Yvette Parra.

Textbooks: Mr. Young shared information from the recent Bookstore meeting. He explained the updated inventory sales report. Many line items were repeated on the previous report which showed a high number of orders and low sales. Dr. Joiner suggested requesting additional books from the publisher to place on reserve in the library. Mr. Young explained there is a 43% mark up on books tax included. He distributed the spring 2014 textbook orders by department. He asked everyone to review the orders for accuracy, and complete the anticipated enrollment for each section. It was suggested the departments utilize the same textbook per discipline to assist in SLO’s. Orders are due back by October 18th.

Accreditation Committee
There has been a change in the accreditation line up. Megan Lange is being relieved of Service Learning to be permanently assigned to accreditation. The committee now includes Dr. Joiner, Mr. Stanbery, Ms. King and Ms. Lange. Service Learning will be filled by Lori Minor.

Program Review
Mr. Young distributed copies of the latest Academic Program Review Policy and Procedure Manual. He asked everyone to read the manual thoroughly and explained the pathways in the manual. Everyone is responsible for their departments program review and must take the time to go through the manual. Please see Mr. Young if you’d like to discuss this further. He explained there is information on the website under Shared Governance. Don’t be overwhelmed as you review the document. You really want to focus on Self Study. This report is due by the end of 2014.

SLO
Please make sure all course outlines are updated in the ECD system. We don’t want you to rewrite them. They just need to be reviewed for accuracy and to check if the SLO’s are current. Any changes should be from the latest assessment results. Your changes will be sent to Mr. Young for approval. Dr. David reported from Curriculum to ask everyone to look for ECD’s that may be in Dan Keller’s inbox. Let Dan know which ECD’s can be deleted. Mr. Young asked Dr. David to meet with Dr. Kato to assist her with the ECD system.

The committee discussed a timeline, Assessment questions to be submitted by 10/30, SLO review for all courses discuss any revisions with adjuncts due by 11/27, Program review discussion SLO, Full division meeting 2/5/14. This timeline will give you plenty of time to begin the drafts for program review.
Schedule
There were some last minute revisions to the spring 2014 schedule. The college has no funding for winter 2014 schedule. Funds for summer 2014 will be used toward basic skills courses. It was suggested our division offer a social and behavioral sciences jam. It could include library orientation and distance learning orientation. This will assist us in the student success rate.

New Senate Bill 1456 – Acquiring student success pathway funding redistributed for basic skills. A lot of CTE funding will be discontinued. Money has been redirected into basic skills. Dr. Joiner suggested adding basic skills into your program review. Dr. Loiterman added we all teach study skills. Mr. Stanbery explained basic skills should have been taught in secondary school. Students are testing three levels below. Dr. Joiner asked if we are putting together a critical thinking course. Dr. Kato mentioned she teaches a course titled “Psychology of Thinking” at another college. She explained the course structure which includes a lot of writing and reading. This course fulfills an upper division course.

Clubs
Mr. Nguyen suggested a social science club. There is a lack of student involvement in the discipline clubs. The social science club would involve more students and could be successful. Dr. Joiner suggested tying it into careers where instructors could speak to students regarding careers/fields this would be a good focus. Mr. Young added, we’ve now expanded service learning in all disciplines and this could tie into our club. This career oriented club could be a good incentive. Each department could be responsible for activities. We can roll current events into the club and let students add to the event schedule. The committee agreed bringing the clubs together could be a success.

Meeting adjourned 4:30 p.m.