Division Meeting  
December 9, 2015; 1:00 pm  
NEA-187

1. Open meeting and comments by Chair
2. Winter: enrollment and textbooks
3. Section enrollments---spring enrollment caps---
   a. Comparisons with SW and West
   b. Contractual limits for D/L courses
4. Tenure track concerns
   a. Tenure track committee evaluation visits
   b. End of semester meetings
5. Division Goals and Objectives
   a. Student Learning Outcomes and assessment:
      i. #1 division priority
      ii. Review of division website information
   b. Department reports:
      i. Economics
      ii. Political Science
      iii. History
      iv. Sociology
      v. Anthropology
      vi. Administration of Justice
   c. Committee reports
   d. Unit plan 2016/2017
   e. Program Review under Share Point
   f. Course assessment by faculty and submission
   g. ECD review—Young; and SLO links—David
   h. Division Holiday party
   i. End of meeting
Social and Behavioral Sciences Division Meeting

NEA 187 December 9th, 2015, 1:00pm


1. **Open meeting:** Brad thanked everyone for their cards and support for his loss.
2. **Winter:** Enrollment and text: Young discussed and distributed the winter session enrollment numbers.
3. **Section enrollments**—spring enrollment caps
   a. **Comparisons with SW and West:** Young discussed comparisons with other colleges that we are within the same scheduling class averages as our sister campus. Young explained the previous year’s cycles have many different factors to compare. Young distributed 2010 enrollment summaries and compared them to 2015. He explained the enrollment then was 6770 and now 6400 current enrollment is very close. Stanbery replied it is very helpful to have the comparison from 2010.
   b. **Contractual limits for D/L:** Young discussed new formula in contract under article 40. All DL classes over 40 students between 50 and 59 come with a 500 per standard hour stipend. Between 60 and 69 come with 1000 per hour stipend, 70 and 80 come with 1500 per hour stipend. Young discussed the spring enrollment caps are set at 42. The division is looking at retention and student success. He explained the college has been dinged for having seats set at 55 but the class is completed with only 35 students. He explained the district data sheets show seats that have not been filled per discipline. Young distributed the spring 2016 enrollment list for the division. He asks everyone to look at it and let him know if you’d like to change your class size.
4. **Tenure track concerns:**
   a. **Tenure track committee:** evaluation visits young asked if there are any problems with evaluations. No problems were reported from the division.
   b. **End of semester meetings:** We will schedule a 20 minute meeting with all tenure faculty the third week of January.
5. **Division Goals and Objectives:** Young asked the division to let him know if their department faculty have not submitted the SLO assessments.
   a. **Student Learning Outcomes and assessment**
      i. **#1 division priority:** Young explained SLO assessment are the division’s priority so please let him know if adjuncts are not submitting their assessment results.
ii. Review of division website information: Nguyen explained the division website is 85% completed. Young explained he has tried to find assessment results online. We are unable to locate it on the website. Joiner responded she thinks they are online now.

b. Department reports:
   i. Economics: Fradkin reported all is fine.

   ii. Political Science: Chaney reported the model UN club which has come together fundraising for conferences. They are targeting a conference in April at UCLA. Students are looking forward to learning about debates so they are prepared.

   iii. History: Valadez explained he was invited to Avalon high school to give a motivational speech and he suggested maybe we can have college students participate.

   iv. Sociology: King explained she has to update her ECD. She is presenting at a conference in Vegas social science technology.

   v. Anthropology: David gave our board members a tour of our fossils. Nancy Pearlman really enjoyed it. We are adopting less expensive books from Norton. Classes are going well. Students are going to la zoo.

   vi. Administration of Justice: CJ club had their tour at Compton courthouse sat in a murder trial of local mom who killed her kids. The case has waived a jury. SLO’s are being submitted by all faculty. ECD are all updated. Kinrade made sure everything including textbooks are in ECD. We are scheduled to meet at Banning high school with counselors to discuss fire program. Young explained it’s difficult to take on a discipline that’s not yours.

c. Professional Growth: Nguyen reported we still have funding for conferences. Joiner reported Accreditation report is due by January 7th we should be done before the holidays.

d. Unit plan 2016/2017

e. Program Review under Share Point

f. Course assessment by faculty and submission

g. ECD Review: Young asked everyone to review the ECD report and let us know if anything says active and it’s not supposed to be please let us know. David explained for purposes of accreditation our courses on ECD need to have active links to SLO’s and if the links don’t work the college will take a hit for this from the accreditors. She explained she sent out an email today. She explained how to check the link and submit revisions. This is something that needs to be processed immediately. She said you can cut and paste the link. Administration would like to have this as soon as possible. Fradkin replied the SLO’s for his area are still not updated on the website. David asked everyone to email her their concerns. Young explained all SLO’s are in Sharepoint and not lost. Young asked everyone to make sure everything is completed. Joiner
explained the assessment process will eventually be automated. There are a number of divisions that have dead links. We need to have everything working by March 2016.

h. **Division holiday party** is scheduled for next Wednesday.

6. **Cheating scandal:** Young discussed a cheating scandal that was reported from an online instructor. He explained 14 students were completing 50 question exams within two minutes. Faculty discussed how they can control the settings in their classes where they do not show the answer after the exam is completed. Joiner gives essay questions and major objective tests. Young asked if we could meet with other faculty to discuss cheating prevention. The division discussed issues with online teaching platform changing from etudes to canvas.

7. Meeting end 2:40pm