August 16, 2006

To: Regular full-time faculty

Subject: Opening day: AUGUST 30, 2006

On Wednesday, August 30th is our mandatory opening day that will begin at the Music recital hall as normal. When lunch finishes, our division will meet in Bungalow 11 at 1:00 PM so we may plan our goals for the next year. The topics of discussion will include, but not be limited to:

- Title V course outline update
- Program review
- Student Learning Outcomes
- Department and division unit plan
- Committee assignments
- Goals for the year
- Division meeting dates for 2006/07

Please refer to the attached flyer that invites all our faculty members to meet together as a new division. Over the last four years, the Social Sciences have met in the same manner on opening day, and the meetings have been successful. Please note that at the end of the day, we allow time for each discipline to meet separately to talk about outlines, textbooks, best methods of delivery, schedules, etc.

If you would like something added to the agenda, please let me know.

I hope everyone had a fine summer and is ready for the new school year.

See you all on August 30th.