Meeting Minutes

Attendance:  Elena Reigadas, Janice Sandell, Ellen Joiner, Michael Agopian, Brad Young, Jim Stanbery, Gary Miller and Bill Loiterman, King Carter and Harv Siegel.

SLO Discussion:
Harv Discussed SLO’s for Administration of Justice. Mr. Young discussed program review and the forms required to use. Statistical reports were discussed. We arrived on the dates when they did the accreditation in 2005. Mr. Young distributed the accreditation schedule for all departments. During the last accreditation visit our division was prepared with learning outcomes and course outlines. Mr. Young distributed unit planning documents for the division to review.

New Offerings:
We will be adding statistics in social sciences to the new college plan. History program - discussed the associates plan at other colleges. Mr. Young commented if we adopt an existing associates/certificate plan with emphasis in history we could have it ready for spring 09.

This program needs to be approved by our division first. Then it goes through the College Planning Committee, so far, it’s only been discussed verbally. Ellen asked how many Psychology classes we need to take on to offer a degree in Psychology. Sally responded probably about five additional courses. The Manual for program review will be sent out to the division electronically.

Federal Prison Program:
Harbor College has been asked to return to teach at the federal prison on Terminal Island. This is another planning issue. They wanted us to start teaching this month. We need to develop a process how to assess the students. Maybe we can take some laptops to the prison so they can take the assessment online. Anyone who is interested in teaching there can send an email to Mr. Young.

Floor Items:
Once the buildings are built we will reassess what the division needs in regards to equipment and supplies.
Teacher pathway transfer program has gone up to Dominguez University and our division was unaware.

Discussed a two tier mental health program with harbor general.

May 28th will be the next division meeting around 5pm. Mr. Young will discuss Student Learning Outcomes and Assessment. There will be a scantron workshop this week for anyone who would like to attend.

Meeting adjourned 2:30pm