SOCIAL & BEHAVIORAL SCIENCES DIVISION MEETING

Tuesday, March 24, 2009, 2:00pm, NEA 187

**Attendance:** Elena Reigadas, Janice Sandell, Michael Agopian, Brad Young, Jim Stanberry, Sally Fasteau, Harv Siegel and Bill Loiterman.

**Announcements and updates:** Discussion of the new conference room and video conferencing technology. Addressed the importance of keeping the conference room secured at all times to prevent theft of equipment. After the purchase of the division refrigerator we have a balance of $400. It was suggested to purchase clocks and other supplies for the classrooms. Mr. Kinrade has been elected to represent the Part-time faculty.

Mr. Young announced that our division has an account through the Foundation office. Funds received from the book buyer are deposited into this account, and you can also make donation deposits to the account. The account can be used for division supplies.

Discussed the unit fees could possibly go up to $32 a unit. Administration requested our division to add seven (7) additional online classes to the summer schedule.

**SLO Update:**
Mr. Young requested SLO updates for all departments:
Ms. Sandell has reported results for Sociology 1.
Mr. Stanbery stated that most departments have not submitted results.
Dr. Agopian is currently working on Sociology 21.
Mr. Kinrade has finished rewriting the AJ outlines.
Mr. Young asked Dr. Reigadas to transfer the Statistics outline to the current form.
Information will be sent to everyone introducing the new CID (Curriculum identification) system.

**Textbooks:**
Textbooks are now being ordered for the summer and fall. Please take a careful look at the cost of your books and consider ordering paperback as it is less expensive.
Mr. Kinrade works with publishers directly and orders loose leaf books that are more cost efficient. Mr. Siegel explained how customizing books through Stacie Meyers of Cengage publishing could save on costs.

**Fall Schedule:**
The fall schedule has remained the same with no changes and will be circulated. Our division will possibly be hiring new faculty in the areas of History, Psychology, Anthropology and Economics.
Meeting adjourned at 3:30pm.