SOCIAL & BEHAVIORAL SCIENCES DIVISION MEETING

Thursday, January 23, 2013, 10:00am, NEA 187

Attendance: Brad Young, Elena Reigadas, Ellen Joiner, Son Nguyen, Jim Stanberry, Bill Loiterman, Mike Reid, Yvette Parra and Adjunct instructors.

Discipline Reports:

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- Political Science: Dr. Loiterman reported Political Sciences assessments are complete.
- History: Son Nguyen reported History department SLO’s are in compliant by at least 80%. Dr. Joiner explained one SLO was tested three times and the History department is now shifting to a different SLO.
- Administration of Justice: Mr. Reid reported all Administration of Justice SLO’s and assessments are up to date and the measures are available online. Reid will update the curriculum map pathway so we can be in compliant.
- Psychology: Dr. Reigadas suggested purchasing a new data package to record the reporting.
- Anthropology: Ms. Hoole reported Anthropology SLO’s are up to date. Cultural and Physical Anthropology tested two SLO’s.
- Sociology: Ms. King reported Sociology tested two SLO’s in each course and are 100% in compliance. Scores were below the 70% requirement and suggested testing after lesson.
- Mr. Young thanked everyone for their hard work.

Seniority List: Mr. Young informed the division that the contract changed and we have a new seniority list format. There is a list for full time and another for adjuncts and also includes an intersession. Summer and winter intersessions were discussed and all were asked to email if they are interested in teaching.

Distance Learning Mr. Young explained distance learning classes are being reduced district wide. We would like to request additional sections from Academic Affairs. DL instructors will be meeting via CC confer. Dr. Joiner explained we need support services due to horrible retention rates. We need to find resources for students to succeed in online classes. Specifically tutoring and counseling. There is an online writing lab “Net Writing” outsourced writes a paper and sends it in for editing. Mr. Stanbery suggested for online instructors to include this information in their syllabus. Ms. King suggested “Blackboard” as a better source; however the college does not have funding for Blackboard. Tim Davis has offered to assist instructors with closed caption videos.

Degree Plans and Pathways: Mr. Young suggested using AJ319 Research Methods in other social sciences degree plans. We’ll see a new funding model in a five year pattern. Many changes are being implemented now and you can find them in CPC minutes. Dr.
Joiner suggested Service Learning aspect would be terrific to tie into all disciplines. Dr. Joiner met with Ms. Lange who teaches Service Learning 100 for 1 unit of credit. Proposing to encourage students to participate in service learning. This falls under the umbrella of civic duty which gives 15 points of extra credit in her class. 10 hours of volunteer work. Students must complete everything in the course. Dr. Loiterman said 3000 poll workers are needed. Community service such as tutoring, food bank, and domestic abuse shelter would acceptable.

Mr. Young discusses the Public Policy and Urban Planning Program. Liberal Arts degree with an emphasis in public policy will be a new degree into the division. Will ask the UC/CSU which six courses they accept for transferring as a junior.

**FHPC Update:** The President has approved to hire three instructors. Psychology, Economics and Anthropology came in number three. There is a possibility to hire a fourth in Political Science, will meet with the President tomorrow.

**Budget Task Force Committee:**
Budget Meeting Update: Mr. Young explained there have been several section cuts this semester. Our division offered thirty one hours to Academic Affairs and cancelled three outreach classes although 2 of the 3 were reinstated. Of the several plans offered by the Budget Task Force committee Mr. Martinez chose Plan “D”. Plan “D” is a 1.75M cut. The 2012/2013 fiscal year will have over 40 fewer classes of which 23 will be cut from our division.

**Security:** New security cameras will be installed in the NEA faculty office suites and will include an intercom system. Faculty will have access to footage from a live stream on the internet in their office. Glass windows will be installed in the lobby doors.

**Syllabi:** Mr. Young reminded the division to include student learning outcomes, grading scale, special programs & services and plagiarism information on their syllabi. He also asked the full time instructors to please review the adjunct instructor syllabi for this information.

**SLO Assessment:** Mr. Young announced our division is now 100% compliant and thanked everyone for their participation. The Accreditation Team will be here March 12th through 15th. The division was asked if anyone is having problems with adjuncts performing the assessments, the division replied no problems. Mr. Young asked all faculty to meet with their lead faculty to discuss their disciplines SLO’s after this meeting.

**Equipment and Supplies:** The division was asked what supplies are needed. Items requested were item analysis scantron forms and white board markers. The division was told to send requests to Yvette. We currently don’t have a budget but would try to locate funding.

Meeting ended at 12:00