SOCIAL & BEHAVIORAL SCIENCES DIVISION MEETING

Wednesday, October 12, 2011, 2:00pm, NEA 187

Attendance:  Brad Young, Elena Reigadas, Ellen Joiner, Janice Sandell, Son Nguyen, Jim Stanberry, Harv Siegel and Bill Loiterman, Gary Miller, King Carter, Michael Agopian, Mike Reid, Yvette Parra.

Announcements:  Mr. Young welcomed the division and explained the importance of our division meetings.

Son Nguyen’s report from the curriculum meeting. Our web enhanced classes will now be called Hybrid classes. The new language will be used in the spring 2012 schedule of classes.

Mr. Young mentioned CSULB has a well organized class schedule and suggested we use the format.

Budget Task Force Committee:  Mr. Young announced he is on the new Budget Task Force Committee. The committee was asked to reduce the budget by two million before June 30th 2012. The committee will send recommended cuts to the President for approval. The most cuts will be made through Academic Affairs. Mr. Young suggested vertical cuts meaning an entire program. The process of cuts was explained. Mr. Young added he will keep the division updated on the Budget Task Force Committee.

Evaluations:  Mr. Young explained evaluations are underway for adjunct faculty. The online faculty evaluations have been completed. Students have been sent online evaluations through survey monkey.

Syllabi:  Mr. Young asked the division to include student learning outcomes and plagiarism information on their syllabi. He also asked the division to please review the adjunct instructor syllabi for this information.

Assessment:  Our division has completed 95% of assessments. Mr. Young asked if anyone is having problems with adjuncts assessment, the division replied no problems. SLO’s need to be assessed, everyone was asked to please meet with their departments after the meeting to discuss the process.

Pathway review is being worked on by Dr. Loiterman and Dr. Reigadas. Mr. Young suggested inviting the CSU validation team members to campus, the division agreed.

Spring Schedule:  Mr. Young sent spring schedule changes to the division via email. He asked everyone to please keep the schedule private for now. We have yet to cut any classes from our division for now. He explained we may be obtaining a grant which will assist in future cuts. There will be no winter or summer intersession. Please send new course offerings for next fall 2012.
**Electronic Curriculum Development:** Mr. Young thanked everyone for completing their departments ECD’s.

**UTF Program:** Mr. McKenzie will offer three classes from our division for the Urban Teacher Fellowship program. The three additional classes will be in Political Science 001, History 86 and History 12.

**Equipment and Supplies:** The division was asked what supplies are needed. We currently don’t have a budget but would try to locate funding. Items requested were scantrons, white board markers. The division was told to send requests to Yvette.

**Online Degree Plans:** We will continue with the online degree programs. Any necessary section cuts will go to online classes first.

Meeting adjourned 3:00pm