SOCIAL & BEHAVIORAL SCIENCES DIVISION MEETING

Wednesday, March 9, 2011, 2:00pm, NEA 187

Attendance: Elena Reigadas, Ellen Joiner, Janice Sandell, Son Nguyen, Brad Young, Jim Stanberry, Harv Siegel and Bill Loiterman, Gary Miller, King Carter, Michael Agopian, Yvette Parra.

Announcements: Training will be provided for the new evacuation chairs for the 2nd floor. Construction for the parking structure is due to be complete late April. Staff restrooms will be assigned keys to prevent vandalism. Cap and Gown orders will be due soon for Graduation. Exclusionary rosters are only available online. They are required so please go online and complete the exclusionary process.

Our division has unexpected funds through a block grant. Supplies will be ordered please let us know what is needed for the division. The division discussed and agreed to order Turn-it-in software. This software is capable of scanning students work to track plagiarism. We have a student worked funded through the financial aid office who is transferring VHS cassettes to DVD’s. The Starbac system memory is full used up by Job Placement. This was originally purchased for online teaching resources. Dr. Humphreys was asked to please look into additional memory for academic classes.

Degree Plans: AS degree for History is pending approval. AA Psychology degree and LA Social and Behavioral Sciences degree are now approved. The Recovery Specialist Program under Chemical Dependency was cancelled due to budget.

Accreditation: Mr. Stanbery explained the Educational Master Plan will include additional online classes and after-noon classes. Dr. Joiner would like all adjunct instructors to be aware of Etudes training. She asked everyone to please continue working on SLO’s, program review and ECD’s. ECD’s should be completed by June 2011.

Mr. Young distributed copy of curriculum and Accreditation Status and explained how it will be used. Distributed and discussed the ECD report. Explained 90 ECD’s are pending in the curriculum chairs inbox.

Timeline appears that mid June 2011 we should be ready for revisions and complete them over summer. We will have a mock Accreditation Team from the District office visit in October. Final visit from Accreditation Team is March 2012.

Dr. Loiterman commented on the success of the ISLO’s Workshop that was held in late January.

Dr. Humphreys explained Accreditation Team and Report. He also explained the rubric data. He’d like to offer a non-credit course to be structured around the pathway. This should be a co-requisite to the credit course.

Mr. Carter shared he has SLO issue’s with PACE faculty but will get it straightened out.
Dr. Agopian received an email indicating SLO’s should be a part of the students grade and asked for confirmation. Dr. Humphreys confirmed it must be a part of their grade.

**Class size:** There was a concern regarding class size and fire codes. Apparently some classes have more seats than the fire code limit. Class sizes are capped at the maximum capacity limit and all extra seats should be removed.

Meeting adjourned 3:30pm