Social and Behavioral Sciences Division Meeting

May 14th at 2:20pm

NEA 187


Division and college issues: S. Nguyen explained he is not aware of any issues. Book orders are due May 28th to Yvette.

Etudes: E. Joiner: Etudes? S. Nguyen: Megan is still loading etudes assignments. E. Joiner: US history textbook is coming into a new edition and Norton publishing will load up the class for us. Megan is now working in LRC and working on Etudes. Reminded everyone to try and attend the upcoming graduation.

SLO Reports

1. S. Nguyen: Please explain how many SLO’s we have for each department. The division has a total of 140 SLO’s and has assessed 120 of them.
2. L. Kato: Psychology has twenty-nine SLO’s and only six have not been assessed. We are at four SLO’s per class now. The previous eight per class was too many.
3. M. Fradkin: We changed all Economics SLO’s. We are down from 29 to 9 SLO’s. Because they are new they require new assessments. Is planning to have all SLO’s assessed for his classes by the end of the semester. Hoping to have at least two SLO’s assessed from each of the adjuncts. We will continue testing next semester.
4. M. Reid: Administration of Justice 16 has ten SLO’s and all ten are assessed. Fire Tech has six SLO’s and none have been assessed. Fire Tech has a completion date of June 16th to have all SLO’s assessed.
5. S. David: Anthropology has a total thirty-eight SLO’s. Only twenty SLO’s are currently being taught. By the end of fall 2014 we will have all SLO’s assessed.
6. Y. King: Sociology has four active courses total of 40-42 SLO’s. All of the SLO’s need to be rewritten. Sociology 001 has eight and all have been assessed except for two. The other three classes need to go through the cycle again and will reduce the number of SLO’s.
7. V. Chaney: Political Science 30 and 41 have been reduced to four SLO’s each. Three have been assessed out of four in both. Still trying to finish up to get them completed by finals. Political Science 001, 002, 007 are all in process of reducing SLO’s from seven to four. Four seems to be a good number to work with. Thinks Reid’s idea of four SLO’s is an excellent idea.
E. Joiner: We rewrote US and World History courses. We reduced ours to five SLO’s and didn’t see a significant change.

B. Loiterman: We will continue to do our as requested in the CID equivalency.

S. Nguyen: They look at the whole package. We were dinged on our reading materials.

E. Joiner: In the ECD system we had to add addition resources in the course outline.

B. Loiterman: The whole CID and TMC process is fairly new and we may be unsure about the process.

E. Joiner: They don’t review them often.

S. Nguyen: That will be all for SLO’s.

End of ten year track meetings: S. Nguyen: Will clarify with B. Young. V. Chaney: usually takes place in the fall semester of each year. To be continued when clarified.

Supplies: Any shortage? Scantron item analysis forms to be ordered prior to fall semester.

Smoking Issues

S. Nguyen: No smoking signs, according to Mr. Young the e-cigarettes are also banned. We’ll get more clarification on official documentation to be prepared for students who try to smoke e-cigarettes in class. Unfortunately, students are smoking everywhere on campus. Sheriff’s have told faculty and staff not to approach students who are smoking.

Information Technology Update

S. Nguyen explained he and Dr. Loiterman have been given it rights to update computers. We’ll email everyone regarding training for updating software. Any time you get flash player, web browsers or adobe update needs just let us know and we can assist. Joiner explained NEA 128 needs updates.

M. Fradkin asked why we all don’t have access to do that. S. Nguyen: they are worried about security issues that could affect the whole school.

B. Loiterman explained after everything we do we have to report it by email to IT.

Distance Education Instructor Evaluations

S. Nguyen: Last issue, in order to do our online evaluations we have to capture student evaluations of instructor. In order to do that we needed a survey monkey account. We complained to get a survey monkey account for the evaluations. It is free for a whole year so if you need to do surveys please let me know and I’ll give you access. Be careful not to delete anything else though. It is available for everyone; let me know if you need it. We just recently got it and we have until next April 2015. E. Joiner: Online instructors will get a link? S. Nguyen: Yes, I will send the link next week. There will be one
link for each class. E. Joiner: Will we see the results? S. Nguyen: Yes, you will be able to see them. S. Atkinson-Alston: You can see the evaluations after grades have been submitted.

**Distance Education**

S. Atkinson-Alston: A couple of things with DE a state wide grant to capture your videos. Spoke to chairs if you have things to be done for the fall get it out to Tim Davis. S. Nguyen: In the evaluation so far many of us are not in compliance with that because many of us don’t know how. It took a year previously to get one course captured. S. Atkinson-Alston: The sooner we get our stuff in the better chances we have to get it completed.

State Chancellor’s office is doing a Distance Ed survey on student satisfaction. All online instructors will get an email from the State Chancellor’s office to participate in the survey. Has nothing to do with your evaluation.

E. Joiner: Etudes orientation in the fall? We need to coordinate that. S. Nguyen and Y. King will do orientation in the summer and report back on how to do it for fall.

S. Atkinson-Alston: Curriculum meeting update- if you cannot attend the next meeting please send someone to fill in for you. S. David explained she is on the committee but B. Young has been subbing for her. Since he is out of the office, I will cancel class next week to attend the meeting. Joiner can assist if it’s next week, maybe J. Stanbery can fill in.

B. Loiterman: Big debate about the GE requirements. S. Atkinson-Alston: that will not be resolved this semester. E. Joiner: sounded like they will take our suggestion and allow each individual campus to agree on the history requirements. B. Loiterman: spoke with M. Murillo (counselor) the other day and received no feedback. A couple of the course outlines they won’t substitute.

S. Nguyen: Lastly, any new items or issues for next meeting please let us know. Next meeting will be May 28th.

Meeting end 3:04pm