Greetings all: When you look out your window and see a couple turkeys walking around; that can mean only one thing and that is winter holidays are closing in and the end of the semester is upon us. Where on earth did the time go? Most likely you’ve already reviewed the spring 2012 schedule on-line that has the planned line-up of classes, and for most everyone, the schedule has not varied from your last assignment. I would be remiss if I did not mention that we’re awaiting the mid-year budget numbers from the district office that will determine the final spring schedule; however, I am satisfied that our division has adjusted enough to avoid any major cancellation of courses. As a member of the budget joint task force <3 VP’s and 3 faculty> I will report back to everyone once our charted course is set.

I wish to thank everyone for a smooth semester with very few issues and complaints. Here are a few factoids about our division: we concurrently teach to over 7,900 students; our division budget in revenue is to close 6.7M; our contribution to the district exceeds 1.7M; and our contribution to the college after all the expenses are covered is approximately 3.4M. So whenever someone asks “what does the SB division do… proudly say we do our part.”

We all know the job is not finished until the paperwork is completed. Please take note of the following items and perhaps use them as a check off as we near the end of semester.

- Has the exclusionary roster been turned in?
- Have you completed or scheduled to complete your assessment(s) questions for each class being taught. The results must be turned into your lead discipline faculty prior to the end of the semester. Everyone has had ample time, discussion, and so on; so let us not hear of any excuses.
- Have you discussed the current SLO’s for each class with your lead faculty to ensure everyone is on the same page; how about next semester’s SLO’s, are they correct?
- Grades, attendance, drop slips; all end of semester documents ready to submit?

We had an excellent cyberspace meeting with our D/L instructors on CCCConfer. I wish to thank everyone who attended, and for the thoughtful preparation with ideas and suggestions that resulted in solutions for our division and recommendations for college-wide concerns.

Our faculty members have continued to be plagued with plagiarism, dishonesty, and cheating since day one of the semester. Since we’ve been discussing the issues and district policy on dishonesty over the last few semesters, the number of inquiries has diminished by threefold. Please continue to enforce our policy. I would appreciate it if everyone would keep a computer or tickler file with each incident you observe and forward the numbers to me at the end of each semester. These are the statistics I need whenever I’m requesting and arguing for programs such as TURNITIN.com. One line for each incident and what you did is fine.

You all know that my door is always open, and that I’m in several meetings during the week; so please to not hesitate to schedule a meeting through Yvette if I’m not around. If it’s real important, have Yvette call me out of a meeting or call me at home. I would much rather assist you during the crisis or concern rather than waiting a week.

Our division meeting is scheduled for this Wednesday, November 9th at 2:00 pm