Social and Behavioral Sciences Tenure Track Division Meeting

May 28th 2:15pm

NEA 187

Attendance: B. Young, E. Joiner, J. Stanbery, S. David, M. Fradkin, M. Reid, V. Chaney, S. Nguyen, B. Loiterman, Y. King and Y. Parra

1. **Open discussion**: Brad thanked everyone for their help on the hiring committees. Brad will meet with the president on June 9 and 10 for the final selection of both history and psychology positions. Asked the committee members if they liked any of the candidates to forward their name to him for possible adjunct hire. Final exams are to be given on the schedule provided in the course schedule.

2. **Fall Schedule**: Section counts and assignments: schedule is available for everyone to see. There are a few that have many classes scheduled in your name. There’s always extra classes put in the schedule. We will probably know after the new president is assigned. The new president will determine whether we need to cut back on sections. We are prepared if we need to reduce sections. Distributed the fall schedule for everyone to see the enrollment numbers.

3. **Spring 2015**: If there are any special projects, considerations, cohorts or certificates let us know in advance and we can round table it. Summer 2015 schedule will offer an equal or larger amount of sections.

4. **Accreditation update on the outlines**: Everyone saw the report that went out via email. Brad distributed ECD reports to the division. This is the last course outline update. There are just a couple of them in the 4-6 year range. So we are fine. If you do have courses that are not listed on the report please let Brad know.

   Joiner: met with lee in the library that provided assessments to the students. Joiner will pilot research project with others. Would like to see if anyone wants to assist in the spring 2015 assessment.

5. **SLO and Assessment completion rate**: Young explained he asked for it from the research office but has not yet received it. Joiner: there is about 5% that still have not complied. It’s not from our division though. We have two classes that are taught in history that have not been assessed. She and Nguyen wrote the SLOs, prepared the exam and gave to the instructor for the class.

   Young: There may also be a couple of extra classes in the fall schedule that are staffed. There may be a couple of instructors that have not assessed SLO’s and they may not be reassigned or placed on probation. S. David: These faculties have been warned right? B. Young: Yes. J. Stanbery: it’s a shame we have to do this but they’ve been given repeated reminders.
6. **Textbooks**: L. Kato: we’ve been working with the publishers who are working on a rate. She was told by the publisher that the bookstore has marked up three of her departments textbooks by 100%. Young: this is not fair to our students. To allow this to happen is unfair. Joiner: how did you find this out? Kato: the publisher went to our bookstore to check the sale price. Young: wants everyone to call their book reps and get the publishers price. Students can purchase textbooks online from the publisher direct. There will be a problem for students with vouchers who cannot purchase outside of the bookstore. Fradkin: Not all books are marked up by 100%. Loiterman: Could this be a clerical error? Are veteran’s receiving vouchers? Young: they have EBT cards. No, it’s not an error. Can they use the EBT card to purchase books online? Fradkin: not sure. Stanbery: you’d think they’d have their own calculations in the bookstore. They are not incompetent over there. I’m sure they have a computer program that calculates.

King: so many colleges are switching over to an online system partnered up with Barnes and Nobles. You can rent or buy books online and bookstore just ships them out. Why can’t we do that?

Young: we actually formed the bookstore taskforce. There was a collaborative agreement with Southwest and Trade-Tech College that was almost signed. We also have the bookstore managers, and clerks union that has to be dealt with. The bookstore is not supposed to make money as long as they break even. It supposed to be a service to the students. Anymore on that customized books?

Young: Asked if you can do a small poll in your classes to find out how many students purchased books in the bookstore. Fradkin: Explained he usually does a unanimous survey. He asks: when they purchased the book and if they bought it in the bookstore. Loiterman: explained so many students rent and borrow books. Young: half sheet questionnaire with these questions. If we all agree to the same questions. Fradkin: will send Young the questionnaire for him to email to everyone. David: who’s going to tally the data? Stanbery: willing to cooperate but thinks that offering it on the day of the final will throw them off.

7. **Outreach assignments**: Young: asking for additional outreach classes next semester. Will meet with outreach instructors after finals. Will be an open meeting and will discuss issues in the outreach programs. Personal development classes will be now placed in the counseling division. They are now being changed to new top code.

B. Young: We’ve had some problems with the outreach classes. They were teaching sub standard below college level. We’ve had the same issue of the college not wanting to purchase books and not including the instructor of odd bell schedules. Main thing if the high school is not willing to purchase the books for the course. The high school students do not have money to purchase the textbook and no one will buy them. The teachers are good and have been sharing these concerns with Brad. It is unfair to the student. If you have any problems at all please let us know. If you do have faculty that you think would do well teaching at the high school let Brad know.
Classroom issues: Supplies? Did you get your fossils? Sasha: they will be delivered next week.

8. Individual Faculty Reports:

- Chaney: everything going well. Gave a speech at the Wilmington historical cemetery for Memorial Day. Representatives from Janice Hahn’s office and local community members spoke highly of the college.
- Michael Fradkin: B. Young asked about classes on global economics? Fradkin: there was a conference for the international business specialist exam. A broader concept is to offer a certificate here. Fradkin and Dean Sanchez attended and it was a great two day event with good information. The certificate is not recognized. IF students have the certificate they have higher chances of being hired.
- Michael Reid: No issues, retention looks good in all classes with the exception of Friday class. CJ club is keeping him busy spending 4 to 5 hours a week. Can’t understand why we can’t get flex credit. Joiner: Can you right it up as a special project? Young: No. Sasha: Appointed an adjunct instructor to assist with Anthro club. Reid: Does not have adjuncts that would be available to assist.
- Son Nguyen: Everything is going good. We are anxious to see who our new faculty member will be.
- Yesenia King: Sociology is very well. Students are requesting sociology of gender course. They could be used for electives. Young: They could be crossed over in psychology.
- Lorrie Kato: Anxious for the new faculty member. Busy with the psychology club. Most of the adjuncts are performing.
- Sasha David: Anthropology is going well. Fossils will be delivered next Monday. We are using twitter in the classroom and will be offering a workshop on it for faculty. Explained she is bringing in social media and students love it. We created an account for the LAHC Anthropology students. Everyone writes up a tweet and David chooses which one to send out. Young: Anymore on the old fossils from Palos Verdes? David: will follow up with them. We have all the fossils in our possession.

Young: Reid you have a twitter for the AJ department also, right? Reid: yes, the CJ club has that as well. They’ve used it for the courthouse tour and for the fundraising events.

Next division meeting will be on Tuesday, June 10th and will be our last meeting for the semester. Everyone should have seen their email by now regarding their tenure meeting on Monday, June 2nd. Fradkin: Asked if he could change times with someone else. Young: Yes, we can work it out. If we can come up with an alternative time.
Thank you we’ll see everybody next week. Please report any problems to Brad. Remember incompletes are not for convenience.

Meeting end 3:40pm.