JOINT MEETING OF
DIVISION COUNCIL/ACADEMIC AFFAIRS COMMITTEE
OF CPC
DRAFT MINUTES

March 21, 2012
1:30PM
Conference Room SSA 219

PRESENT

Nabeel Barakat, King Carter, Elizabeth Colocho, Leige Doffoney, Rhea Estoya, Sally Fasteau, Jonathon Lee, Samantha Martinez, Lauren McKenzie, Susan McMurray, Joyce Parker, Luis Rosas, Stan Sandell, Trevor Song, Jim Stanbery, Nola Timms, Azalia Williams, Lynn Yamakawa, Brad Young

Call to Order:
The meeting was called to order at 1:37p.m. in Conference Room SSA 219.

Approval of Minutes:
Minutes from 3/7/12 approved.

Accreditation Report:
Concerns expressed by the visitation team regarding the difficulty of assessing some of the Self-Evaluation Report evidence led to considerable discussion of how to make the accreditation materials on the website maximally accessible. J. Lee stated his conviction that acquiring and using SharePoint is the best solution for this problem in the future. Several committee members responded that this had already been authorized some months ago. J. Lee pointed out that it had never happened. According to L. Doffoney, the funding is available. CONSENSUS to recommend to CPC at its next meeting, 3-26, that SharePoint be purchased by the end-March FY 2012 purchasing deadline.

Proposed specific process for merging unit plans into cluster plan (J. Stanbery):
A timeline for completing the ’12-’13 College Plan was discussed, including a process by which prioritizations would be made, particularly by this cluster.

A working group meeting was called for Monday, 3/2, at 3pm (after CPC) to clarify the prioritization ballot.

CONSENSUS to present proposed College Plan completion deadlines to CPC at its next meeting, 3-26.
The meeting was adjourned at 3:05 p.m.