JOINT MEETING
DIVISION COUNCIL AND
ACADEMIC AFFAIRS COMMITTEE OF CPC
MINUTES

November 16, 2011.
1:00 p.m.
Conference Room 219

ATTENDANCE

PRESENT

Luis Rosas, Susan McMurray, Lauren McKenzie, Jonathon Lee, Nabeel Barakat, Lynn Yamakawa, Sandra Sanchez, Carmen Carrillo, Joyce Parker, Sally Fasteau, Mark Wood, Elizabeth Colocho, Brad Young, Dave Humphreys, Leige Doffoney

CALL TO ORDER

The meeting was called to order at 1:40 p.m. in Conference Room 219.

The Agenda was accepted as presented.

The minutes of the previous meeting held on November 2, were approved.

A discussion ensued concerning the importance of prioritization and its role in short and long term planning, different forms of assessment were discussed, and the need for student input was emphasized.

Confirmation of Cluster Priorities:

The Academic Affairs Cluster priorities resulting from the tabulation of the prioritization ballots were distributed. The ballots were not correctly sorted so the results could not be confirmed. The ballots will have to be correctly re-sorted. According to the target date set at the CPC retreat, the 2012-’13 priorities are to be completed by December 7th.

Our priorities will be a data driven rational process. All essential activities need to be prioritized. One suggestion was that we first prioritize and then decide what amount of money we can allocate to each priority. The CPC retreat envisioned
access to the Planning Calendar, and anticipated that our priorities would be confirmed by December 7th.

The self-evaluation report will be taken to the next CPC Meeting to be held on November 21st. This will be a one agenda item meeting.

The seven visions of the college were discussed, what the college wants to achieve and what needs to be done in order to fulfill them. How do we cut our budgets by eliminating by priority? The State will fund CTE, Basic Skills and Transfer. Our priority directions will lead towards our planning and what will drive our future needs and goals.

A workshop meeting (peer review) is being suggested as a follow-up meeting, will be held on November 30th at 2:00 p.m., it will be a mandatory meeting. All chairs will bring in their priority tasks, and will work on preliminary drafts.

The meeting was adjourned at 3:00 p.m.