MEETING OF
ACADEMIC AFFAIRS CLUSTER COMMITTEE
MINUTES

Thursday, January 10, 2013
1:30PM
Conference Room SSA 219

PRESENT

Nabeel Barakat, Kristi Blackburn, Kate Campbell, Carmen Carrillo, Leige Doffoney, Sally Fasteau, Jonathon Lee, Marvin Martinez, Lauren McKenzie, Susan McMurray, Luis Rosas, Sandra Sanchez, Jim Stanbery, Nola Timms, Mark Wood, Lynn Yamakawa, Brad Young

Call to Order:
The meeting was called to order at 1:38 pm.

Acceptance of Agenda
Agenda accepted with addition of President’s Report.

Acceptance of Minutes (11/8/12 & 11/29/12):
Minutes approved with no changes.

President’s Report (M. Martinez):
  1. Happy New Year
  2. State Budget Highlights (which go into effect July 1, 2013):
     a. More funding for apportionment: Board of Governors has authority on
        how colleges can use these funds, 2% for growth and 1.6% COLA;
        LACCD will received 10%, Harbor’s share of that is 7% which equals
        approximately $1.4 million
     b. Almost $10 million for expanding CTE to include energy efficiency
        programs (Conservation Corp has already contacted S. Sanchez to explore
        partnership options)
     c. $16.9 million to expand online offerings
     d. $300 million for community colleges to take over Adult Education from
        K-12: what will Harbor’s role be in this? Students 18 and over will now
        attend Adult Ed classes (including ESL); this is a large number of new
        students and will require space, expansion of programs; President is in
        discussion with LAUSD regarding the Harbor Occupational Center
        facilities; LACCD is already discussing a new bond measure option for
        remodeling dollars
     e. Apprenticeship dollars increased over 100% to District
f. Change to performance-based funding: funding will be based on how many students graduate/complete; schools will be given five years to transition

g. 90-unit cap for students: colleges will be responsible for the full cost of instruction for students over this cap, although it is not clear what the definition of “full cost” is

3. Discussion:
   a. L. Doffoney stated more resources will be needed to support the transition to accommodate changes in accountability, updating curriculum is a major focus in each area now and there are challenges in congruency between state, district and campuses; options include limiting offerings at certain levels, offering more non-credit courses which are currently for credit
   b. Regarding Adult Ed: will high school diploma bearing students be considered adults? Have K-12 districts agreed to let go of adult ed or will they lobby to keep it? How does this affect apprenticeship programs that currently exist?
   c. $133 million in increase in general fund is probably covering for the lack of redevelopment funds, but no word yet from Chancellor’s Office on how this will be handled.

4. Faculty Obligation Number (FON):
   a. Harbor is currently at 57% (similar to Mission, West & Pierce), jumped from 51 to 57% this past year by cutting hourly to match the new hires
   b. requires 15 new faculty members to reach 65%, spread out over 3 years but M. Martinez is going to ask for 5 years to help continue to improve the college budget, FHPC list has 9 positions but may have to increase (to start in Fall 2013)
   c. would need subsidy from the District but this would more than likely be short-term;
   d. on 23rd of this month President’s Council will meet and will forward their plan to DBC
   e. new positions will need to be announced ASAP

Cluster Plan Prioritization (J. Stanbery):
Reiteration of the planning process and following the developed unit plans, especially now in light of the Governor’s new budget and changes (specifically regarding summer classes and adult ed). Wants to avoid missing the planning deadlines as happened last year.

L. Rosas reported that $1.4 million equals 280 classes, meaning 1176 in FTS to add to the fall 2013 schedule. If this matches our new target, hourly sections would not have to be cut to match. Discussion included using these dollars for instructional support; updating unit plans to include revisions based on this new information; certain divisions could be brought back up to prior section counts with these dollars;

Discussion of Achieving the Dream recommendations: J. Stanbery requested copy of report with recommendations from committee chairs in order that a draft and preface be
forwarded to CPC as recommendation from Academic Affairs. Divisions can be directed to include recommendations from AtD in their unit plans as necessary.

An unofficial poll suggests that members of the Academic Affairs Committee would rather not offer summer school classes if it meant those same sections would have to be taken from the fall 2013 schedule. Discussion included the following: summer session is shorter than regular semester, when offering summer session support services are required, Chairs would like flexibility on what kinds of courses are offered, if any, would like more time to formulate a more comprehensive response. L. Rosas and M. Wood will be presenting an enrollment plan at the Budget Forum on 1/25/13. An additional Academic Affairs Committee meeting is now scheduled for Tuesday, 1/15/13 at 12pm in NEA 187 to discuss fall enrollment plans.

L. Doffoney distributed a job description for the Achieving the Dream Project Leader position that will be available once she retires.

M. Wood requested evidence of SLO to support unit/division activities, one per division.

Meeting Adjourned at 3:20pm.