MEETING OF  
ACADEMIC AFFAIRS CLUSTER COMMITTEE  
MINUTES  

Thursday, October 24, 2013  
1:30PM  
Conference Room SSA 219  

PRESENT  
Nabeel Barakat, Kristi Blackburn, Kate Campbell, Jonathon Lee, Nancy Morales (student), Marco Marrufo (student), Charlene Perez (student), Luis Rosas, Elena Reigadas, Farah Saddigh, Jim Stanbery, Nola Timms, Bobbi Villalobos, Lynn Yamakawa  

Call to Order:  
The meeting was called to order without quorum at 1:39pm.  

I. Acceptance of Agenda  
Agenda approved with no changes.  

II. Acceptance of Minutes 10/10/13  
Minutes approved with no changes.  

III. Planning (L. Rosas)  
We are expecting a letter from the ACCJC announcing that all LACCD schools will go through the accreditation process together, one year later than planned in 2016 instead of 2015. General consensus of the committee was to not change any dates on the current LAHC accreditation schedule. This change in schedule gives the college more time to focus on the assessments and more time to write the comprehensive final evaluation/report; the ACCJC SLO report is due annually regardless of the accreditation cycle however.  

District data and targets – FTES targets have been revised at the district level:  
- Original base for ‘13-‘14 of 6,424 increased to 6,521 FTES (to account for growth);  
- +2% if growth target of 6,649 is reached, only funded at half rate;  
- With current funding model college will still be short $3million, President Herzek will make the case for refunding the current base;  
- All 9 schools are in deficit spending currently, although some schools have reserves, but expectation is that each school will still maintain a balanced budget;  
- LAHC will submit a quarterly report that includes a plan to not cut classes from the spring schedule.
J. Stanbery will have a draft of the ‘13-‘14 Annual Plan to present to the committee at the next meeting. This cluster committee also needs to complete the Committee Evaluation Form.

Future meetings of Academic Affairs should incorporate sharing of planning ideas by committee members and presentation of program reviews.

Discussion of how ASO can participate fully in the Academic Affairs Cluster Committee in regards to planning.

IV. Good of the Order

Meeting Adjourned at 2:39 p.m.