MEETING OF
ACADEMIC AFFAIRS COMMITTEE OF CPC
MINUTES

November 8, 2012
1:30PM
Conference Room SSA 219

PRESENT

Johnny Baeza (student), Nabeel Barakat, Kate Campbell, Leige Doffoney, Sally Fasteau, Jonathon Lee, Andrew Mestman (student), Princess Ortiz (student), Luis Rosas, Stan Sandell, Jim Stanbery, Nola Timms, Mark Wood, Lynn Yamakawa, Brad Young

Call to Order:
The meeting was called to order at 1:48 pm.

Acceptance of Agenda/Minutes (10/11/12):
Agenda and minutes approved with no changes.

Reviewing Our Priorities (L. Rosas):
Although Academic Affairs was prepared, for better or for worse depending on the outcome of Proposition 30, the good news is that it passed. The money that will come to colleges is restricted in that it has to be used for instruction and student services, not for administrative support.

Harbor is projected to end the 12-13 year at 6,451 yearly FTES, which is still over the funded target (revised to 6,351), however it is a good buffer and still a good number.

J. Stanbery is concerned that he and Ellen Joiner are writing the follow-up accreditation report regarding fiscal integrity and thought the college was maintaining a self-imposed 6000 FTE cap. It is actually the funded FTE that is targeted (5,888 if prop 30 failed, 6,351 if it passed).

Academic Affairs has reduced the schedule by the following section amounts (as compared to the prior year):

- 7 - Summer 2012
- 86 - Fall 2012
- 121 – Spring 2013

Due to passage of Prop 30 and increased outreach efforts throughout districts, LAHC may need to reinstate 1 class at each of the 7 local high schools.
Consent by the committee to notice on the upcoming CPC agenda (for 11/26/12) that Prop 30 dollars need to be allocated to funding of hourly instruction, as agreed upon through the CPC Prioritization process, to be forwarded by J. Stanbery.

**FTES Planning (L. Rosas):**
Discussion of how the Enrollment Management Plan adhered to by Division Chairs is an outcome of the unit planning process, as district and contractual demands are included in unit planning and course assignment.

**Unit Plan Progress Report (M. Wood):**
Unit plans are due next week, 11/15/12. Clarification of different parts (A-D) on where to place hourly instruction. Emphasis that unit plans need to be completed in a timely manner so they can be posted online and merged into a single Cluster Plan.

**Meeting Adjourned at 3:05pm.**