MEETING OF
ACADEMIC AFFAIRS CLUSTER COMMITTEE
MINUTES

Thursday, May 9, 2013
1:30PM
Conference Room SSA 219

PRESENT

Johnny Baez (student), Kate Campbell, Sally Fasteau, Mauro Gomez (student), Robert Insley (student), Jonathon Lee, Luis Rosas, Sandra Sanchez, Stan Sandell, Jim Stanbery, Nola Timms, Bobbi Villalobos, Mark Wood, Lynn Yamakawa, Brad Young

Call to Order:
The meeting was called to order at 1:30pm.

Acceptance of Agenda
Agenda accepted with no changes.

Formal Adoption of the ’13-’14 Academic Affairs Cluster Plan (J. Stanbery):
1. Part A (Academic Affairs Direction in the Near Future)
2. Parts B, C, D (reflecting College Usage of Expanded FTES Allocation), & E

Draft of College Annual Plan presented for cluster to adopt the Cluster Plan in principle, and then forward to CPC.

Comments and discussion regarding the Annual Plan included the topics of: formatting and how divisions, units and clusters all used different formats; Operational Plan budgets reflected or not in the budget sections of each plan; new hires need to be incorporated into the unit plans; Community Services did not submit a plan; inclusion of specific course offerings added for growth, as growth plan should be apparent in the Cluster Plan; inclusion of appendix listing instructors and what they can teach.

The Educational Master Plan was also discussed, as a refinement of Part A and including the seven college goals. Suggestion by S. Sanchez to reassess the college goals for ’14-’15 using the district goals as guides.

J. Baeza inquired about late start classes, which averaged 20 students per class. Suggestion by J. Stanbery for ASO/students to insist on course prioritization by the committees they are a part of. A small winter session may be scheduled (40 sections) depending on fall semester enrollments.

Meeting Adjourned at 2:35pm.