MEETING OF
ACADEMIC AFFAIRS CLUSTER COMMITTEE
MINUTES

Thursday, September 26, 2013
1:30PM
Conference Room SSA 219

PRESENT

Johnny Baeza (student), Nabeel Barakat, Kate Campbell, Paul Grady, William Hernandez (for Carmen Carrillo), Jonathon Lee, Luis Rosas, Elena Reigadas, Farah Saddigh, Sandra Sanchez, Jim Stanbery, Nola Timms, Bobbi Villalobos, Lynn Yamakawa, Brad Young

Call to Order:
The meeting was called to order at 1:47pm.

I. Acceptance of Agenda
Agenda approved with no changes.

II. Acceptance of Minutes 9/12/13
Minutes approved with no changes.

III. Accreditation (L. Rosas)
There will be an Accreditation Kick-off forum with Italian-style family lunch Monday 9/30/13 from 12:30-2pm. If members are assigned to more than one standard they are free to choose which group to sit. There is still no instruction from DO regarding what kind of report will have to be written (mid-term or full), so the college is still operating under the assumption that a full report will be due in 2015.

IV. SLOs & Program Review (E. Reigadas)
SLO data needs to be included in program review. The planning process flowchart is online and is a good visualization of the process. Elena reported difficulty finding a program review in which changes were made based on the SLO data, and would like to see more reports that do this for the next SLO report she has to write for the ACCJC.

Currently the Academic Affairs Committee is the committee that looks at and reviews academic unit plans and program reviews. A fall date will be set to review ALL program reviews, since compliance should be at 100% at this time. Dean Atkinson-Alston will work with divisions to set a schedule. Award of monies from the one-time block grant will be based on whether or not the SLO assessment and program review for that division is current. A proposal form for requests will be sent to divisions.

V. Student Success Umbrella (B. Villalobos)
Dean Villalobos reported on a District meeting held before the Student Success conference where campuses looked at alignment of student success efforts and best practices. Under new Basic Skills Initiative rules funds that are currently used for tutoring and the TLC will change to campus-wide efforts not mini-grants as currently distributed. The Student Success Umbrella Group was created out of this effort as a thinking and planning group but not operational. Deans Villalobos and Yanez are the co-chairs of the umbrella group, Student Services and Academic Affairs working together. Shazia Khan will be the new co-chair of the AtD committee, and AtD Core and Data teams are now combined. The Student Success Conference in Sacramento offered lots of information and examples from other colleges, with a student panel at the closing. Campuses are encouraged to look at the big picture and not get caught up in little details of how or why an initiative might not work.

Next week’s Umbrella meeting will focus on the upscale of the FYE program campus-wide. The committee’s goal is to determine measurable deliverables for the Umbrella group with an implementation timeline.

**Meeting Adjourned at 2:15 p.m.**