I. Approval of Agenda

Motion to approve agenda with additions under Public Comment and “Grants Update” under New Business. Motion approved. (Action Item 1)

II. Approval of Minutes (7/8/13)

Motion to approve minutes with no changes by B. Young, seconded by K. Roberts. Motion approved. (Action Item 2)

III. Public Comment

A. L. Glover requested information on how to order books since Mark Z. is gone.
   A. Tomlinson will give update on bookstore under Administrative Services report;
   B. Leige Doffoney underwent open heart surgery for a torn aorta, just went home to start rehab;
   C. Sam Sandt died and his memorial services are tomorrow afternoon at Green Hills Memorial Chapel from 3-4pm, paddle out at Torrance Beach tower at 10am;
   D. Ricky Benjamin's father-in-law passed away, wife was out of hospital long enough to attend the services but is back in the hospital, Administrative Services has a card to sign and is accepting donations for Ricky and his family.

IV. Unfinished Business (Action items/Noticed items from previous CPC meetings)

V. New Business

A. Youth Work Source Center Update (S. Sanchez):
   1. Summary of the program, budget, staff and program outcomes and performance goals (completing GED, high school diploma, enroll in educational program, maintain contact with student);
   2. GED completion: students are sent to continuation schools or adult schools with paid exam and coursework; waiting for district approval of prep
courses and completion of GED test certification in order to offer these services on campus (non credit through community services);
3. YouthSource Center in context: part of federal initiative with 3 common measures: employment or enrollment in educational program, attainment of degree or certificate, literacy & numeracy gains, thus beneficial to be affiliated with a community college.

B. Grants Update (S. Sanchez): grant contributions from all grants for last fiscal year, included in this year’s Fact Book (see handouts):
1. Over-all contributions to college in support of programs;
2. Organizational chart with grants listed, who is doing what and areas of responsibility;
3. Description of grants from FY12-13, some of which have already ended, will see updated list next year;
4. Salaries in darker blue box are salary offsets for the year (including Dean’s salary), lighter blue extra assignments (overload assignments).

VI. Reports
A. President
1. Yasmin Delahoussaye is the new Interim President at Southwest College;
2. DBC, this week’s agenda regarding debt repayment ($6million for LAHC), President working with A. Tomlinson to renegotiate repayment to no more than 3% of total allocation;
3. Budget Committee is choosing dates for fall.

A. ASO Report:
1. Special recognition by S. McMurray to ASO for participation over the summer months.

B. Special Committees & Task Forces
1. Accreditation
2. Achieving the Dream (A. Sanchez): First Year Experience is preparing for fall semester:
   I. 120 students enrolled (to meet goal of 105);
   II. 3 day summer bridge starts next Monday, 8/19-21, 9am-3pm, looking for volunteers to participate during the bridge team building activities on 8/19;
   III. Thanks to Division Chairs for assistance with courses.
3. Web Standards

C. CPC Standing Committee Reports
1. Academic Affairs Cluster Committee:
2. Student Services Cluster Committee:
3. Administrative Service Cluster Committee (A. Tomlinson): Bookstore Updates: A. Tomlinson is taking over managerial role of bookstore with goals of expanding services, partnering with faculty and/or student clubs, increasing used-book sales and making better use of a web presence. Members present had questions with the following responses:
   I. Send book requests to Nestor Tan (although Crystal or Anthony can also handle such requests), book grants and lab fees will be processed as before;
   II. District mandate to be on district-wide book inventory software by January, at which time students will order books online, details forthcoming;
III. Request to see bookstore budget as well as data on purchasing patterns, e.g. culinary arts knife set purchases, in order to better understand what kind of merchandise to push for;

IV. The bookstore is funded by the revenue it generates for itself, not impacted by Bookstore Improvement Fund;

V. A meeting will be coordinated for all interested parties to discuss concerns over profit-sharing idea, book orders for Fall 2013 and whether orders are based on enrollment or past sales figures, and possible bookstore collaborative with Trade Tech, among other topics.

4. Budget Committee:

5. Human Resources Committee:

6. Work Environment Committee:

7. Staff Development Committee:

8. Technology Advisory Committee:

9. Committees of Academic Senate:
   1. Opening Day ceremonies 8/22/13;
   2. Counseling division would like to be considered for appointment to the open position from Academic Senate as CPC representative.

VII. Good of the Order

VIII. Adjourn 3:00pm
FY 13-14 Program Goals/Plans:

Contract goals for this year:

<table>
<thead>
<tr>
<th>Performance Measure</th>
<th>Standard</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Number of Walk-Ins (served through System of Support, not enrolled in WIA)</td>
<td>410</td>
</tr>
<tr>
<td>2. Total WIA Exits</td>
<td>199</td>
</tr>
<tr>
<td>3. Minimum percentage of Out-of-School youth to be served</td>
<td>70%</td>
</tr>
<tr>
<td>4. Minimum co-enrollments with a FamilySource Center</td>
<td>20%</td>
</tr>
<tr>
<td>5. Percentage to be Placed in Employment or Education*</td>
<td>72%</td>
</tr>
<tr>
<td>6. Attainment of Degree or Certificate*</td>
<td>60%</td>
</tr>
<tr>
<td>7. Literacy and Numeracy Gains*</td>
<td>54%</td>
</tr>
<tr>
<td>8. Youth Participant Satisfaction Score</td>
<td>9</td>
</tr>
<tr>
<td>9. Number of Youth receiving educational assessment from Pupil Services and Attendance(PSA) Counselors including 100% of WIA-enrolled youth</td>
<td>500</td>
</tr>
<tr>
<td>10. Minimum number of TOTAL enrollments required by December 31</td>
<td>149</td>
</tr>
</tbody>
</table>

Two main strategies to achieve program goals for the year.

1. Identify and target non-graduating seniors at our feeder high schools.
   a. Conduct onsite orientations and intake of students not on track to graduate
   b. Identify needs and provide supportive services including:
      i. Tutoring
      ii. Bus passes
      iii. Ed Plans
      iv. Books/supplies/Pay for exams (ie. GED)
      v. Stipends for achieving outcomes

2. Identify and target freshman incoming class with greatest risk of dropping out. Work with counselors, Faculty, Staff, Financial aid office and High Schools to identify at risk youth.
   a. Work with the High schools to identify those students who are planning to come to harbor college conduct orientations and intake to program.
   b. Identify needs and provide supportive services including:
      i. Tutoring
      ii. Bus/Gas cards
      iii. Ed plans
      iv. Books and Supplies
      v. Stipends for achieving outcomes.

*Generally goals are based on the System's current goals with the State. As of the release of this Offer Sheet, the State has released the City's draft PY 12-13 goals. When the City receives additional guidance from the State, Placement in Employment or Education, Attainment of Degree or Certificate, and Literacy & Numeracy goals may be modified.
YouthSource Center hosted by Los Angeles Harbor College

Program Description:

Through a competitive process, LAHC became the first LACCD College to receive the prestigious Workforce Investment Act Job Training Agreement via the City of Los Angeles Community Development Department (CDD) Youth WorkSource System grant award, the YouthSource Center.

LAHC is one of three new operators in the system and the only community college in the state to receive such an honor. The program's primary focus is two-fold, dropout prevention and student recovery of youth ages 17-21 attending our local feeder schools and transition to college. The goal is to assist our local youth to achieve high school completion and transition to college or a career pathway.

The program presents an opportunity to support our local community both through our efforts on campus and through partnerships with community based organizations. A key element of the award is the mandated partnership with Los Angeles Unified School District Pupil Services and Attendance Division. By working with the Dropout prevention unit of LAUSD we are better able to identify youth in crisis and assist them in achieving success. We have a Pupil Services & Attendance Counselor, Lorena Garcia from LAUSD on the premises daily working with us to identify and direct youth to a series of comprehensive wraparound services, college and community resources supporting student success.

Program Budget:

The City of Los Angeles awarded the program to LAHC for a 5 year term renewable annually based on performance and funding availability. LAHC is also required to contract with mandated partners including LAUSD. Total award: $4.5M

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Annual Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 1, 2012 to June 30, 2013</td>
<td>$900,000.00</td>
</tr>
<tr>
<td>July 1, 2013 to June 30, 2014</td>
<td>$873,000.00</td>
</tr>
</tbody>
</table>

Program Staff: All the staff that works as part of the youth source center is SFP Funded. There is no cost to the college except for the space and some equipment which is considered match to the program.

The staff include: The SFP Assistant Dean, 1- SFP-full time academic counselor, 3- SFP-case managers, 4-CGCA’s, 1- SFP-Program Office Assistant, 2-Student workers and currently vacant an SFP Specialist that will focus on Job placement. There will also be a need to bring in hourly counseling as the load for the counselor increases with the enrollment of more students into the program.

In addition to the staff the program mandates that we house the LAUSD PSA (pupil services and attendance/ Dropout prevention specialist) physically onsite. This individual provides the center access to student high school records to allow us the ability to identify and target specific students who may need services.

FY 12-13 Program Outcomes:

Contract outcome for this Start-up year:

Total Enrollments including in-school and out of school youth: 103
PY 2012-13
YOUTH SOURCE SYSTEM ACCOMPLISHMENTS

THE CITY OF LOS ANGELES ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT, THE LOS ANGELES UNIFIED SCHOOL DISTRICT (LAUSD), AND THE LOS ANGELES WORKFORCE INVESTMENT BOARD (WIB) ARE WORKING TOGETHER TO BUILD A HIGH SCHOOL STUDENT DROPOUT RECOVERY SYSTEM. THE YOUTH SOURCE SYSTEM IS THE FIRST OF ITS KIND IN THE COUNTRY.


- 8,534 young adults utilized our YouthSource Centers. This number represents young adults ages 16-24, who came through our doors seeking education and job training assistance in their communities. Each was provided a program overview and opportunity to meet with the LAUSD Pupil Services Attendance Counselor (PSA) and staff to review their progress towards high school completion.

- 5,394 young adults received academic advisement from an LAUSD PSA. Each young person met with a LAUSD Counselor to review their transcripts, get a better understanding of their remaining credits needed to graduate, and provided guidance on an education plan to successfully complete their secondary education.

- 2,910 young adults enrolled into the YouthSource System. This number represents youth who formally enrolled into the Department of Labor’s Workforce Investment Act youth training program. Each youth receives 12 months of intensive education and job training assistance which includes paid work experience, work readiness, career exploration and guidance, occupational skills training, tutoring, computer training, college preparation, mentoring and alternative high school services.

- 972 high school dropouts were successfully recovered and returned to school. These young people were recovered by the YouthSource System, returned to school and enrolled into the WIA YouthSource program.

- The YouthSource System has also secured additional funds. The YouthSource System also has accessed additional sources of funds to service an estimated 1000 out-of-school youth through the Community Development Block Grant, Los Angeles County Probation Department, Los Angeles County Department of Children and Family Services, and US Department of Labor.

- $12 Million grant secured to expand the City’s Dropout Recovery System. The US Department of Labor identified the City of Los Angeles as an awardee of the Workforce Innovation Grant (Los Angeles Reconnections Career Academy) to serve an additional 1,200 youth and young adults over a three-year period. The additional funds support the creation of three additional YouthSource Centers, expanding the system to 16 centers citywide.

- 1,243 LAUSD Dropouts recovered during the 5th Annual Student Recovery Day. The YouthSource System partnered with the LAUSD Office of Pupil Services on September 14, 2012 to conduct door-to-door home visits in an effort to provide youth and their families with a myriad of City resources and to bring them back to school.
LOCATIONS

ARCHDIOCESAN YOUTH EMPLOYMENT
CENTRAL REGION
TEL: (213) 736-5456 / TTY: (800) 732-8598
AREA HIGH SCHOOLS:
Fairfax, Hollywood, Los Angeles, Marshall

ARCHDIOCESAN YOUTH EMPLOYMENT
SOUTH REGION
TEL: (323) 731-8596 / TTY: (323) 731-6300
AREA HIGH SCHOOLS:
Foshay LC, Manual Arts, Santee

BROTHERHOOD CRUSADE
SOUTH REGION
TEL: (323) 545-1130 / TTY: (323) 545-1138
AREA HIGH SCHOOLS:
Crenshaw, Dorsey, Washington

COALITION FOR RESPONSIBLE COMMUNITY DEVELOPMENT
VERNON CENTRAL NETWORK
SOUTH REGION
TEL: (323) 521-1910 / TTY: (213) 744-9395
AREA HIGH SCHOOLS:
Santee, Jefferson

EL PROYECTO DEL BARRIO
NORTH VALLEY REGION
TEL: (818) 771-0184 / TTY: (818) 252-6505
AREA HIGH SCHOOLS:
East Valley, Frances Polytechnic, Fulton College Prep,
Panorama City

EL PROYECTO DEL BARRIO
SOUTH VALLEY REGION
TEL: (818) 710-5239 / TTY: (818) 716-6438
AREA HIGH SCHOOLS:
Canoga Park, Chatsworth, Reseda

LOS ANGELES CONSERVATION CORPS
CITYWIDE
TEL: (323) 224-2550 / TTY: (213) 744-9395

LOS ANGELES HARBOR COLLEGE
HARBOR REGION
TEL: (310) 233-4097 / TTY: (310) 233-4696
AREA HIGH SCHOOLS:
Banning, Carson, Gardena, Narbonne, San Pedro

PARA LOS NIÑOS POWER OF ONE YOUTH WORKFORCE SERVICES
EAST REGION
TEL: (323) 275-9309 / TTY: (213) 572-0628
AREA HIGH SCHOOLS:
Franklin, Lincoln, Wilson

UCLA AT CENTRAL CITY NEIGHBORHOOD PARTNERS
CENTRAL REGION
TEL: (213) 482-8618 / TTY: (213) 202-5348
AREA HIGH SCHOOLS:
Belmont, Bernstein, Contreras, Raybal

UCLA
WEST REGION
TEL: (310) 572-7680 / TTY: (310) 572-6081
AREA HIGH SCHOOLS:
Hamilton, University, Venice

WATTS LABOR COMMUNITY ACTION COMMITTEE
SOUTH REGION
TEL: (323) 923-1434 / TEL: (323) 923-1435 / TTY: (323) 923-1586
AREA HIGH SCHOOLS:
Jordan, Locke

YOUTH OPPORTUNITY MOVEMENT, BOYLE HEIGHTS
EAST REGION
TEL: (323) 526-5800 / TTY: (323) 266-8290
AREA HIGH SCHOOLS:
Mendez, Ramona, Roosevelt

YOUTH POLICY INSTITUTE
NORTH VALLEY REGION
TEL: (818) 573-9030 / TTY: (818) 837-3213
AREA HIGH SCHOOLS:
Arleta, San Fernando, Sylmar, Cesar Chavez Learning Academies

YOUTH OPPORTUNITY MOVEMENT, WATTS
SOUTH REGION
TEL: (323) 971-7640 / TTY: (323) 569-2251
AREA HIGH SCHOOLS:
Fremont, Huntington Park, Jefferson, Riley, South Region #2

YOUTH POLICY INSTITUTE
CENTRAL REGION
TEL: (213) 797-4858 / TTY: (818) 837-3213
AREA HIGH SCHOOLS:
Los Angeles, Belmont, West Adams, Raybal, Miguel Contreras

FUNDDED BY US DEPARTMENT OF LABOR
WORKFORCE INVESTMENT ACT
EQUAL OPPORTUNITY EMPLOYER/PROGRAM
Auxiliary aids and services are available upon request to individuals with disabilities.
For more information contact:
Lisa.Salazar@lacity.org or Robert.Sainz@lacity.org
Economic & Workforce Development Grant Contributions, FY 2012-2013

- Salaries
- Equipment
- Faculty/Staff Hourly/Extra Assignments
- Tutoring
- Support Staff/Student Workers
- Professional Development
- Software (i.e. Certiport, Etudes)
- Books/Resources/Ancillaries/Student Fees
- Office Supplies
- Other (i.e. TEAS, NCLEX, transportation, memberships, contracts)

Total Funding FY 12-13: $ 2,319,870.33

- Number Participants/Students Served
- Number of Faculty/Staff in Professional Development
Los Angeles Harbor College’s (LAHC) Office of Economic and Workforce Development (EWD) at LAHC is in the Academic Affairs cluster and oversees key grants and initiatives that are in support of Academic and Student success at the college as well as in alignment with EWD Initiatives at the statewide level. LAHC EWD strives to serve the campus programs, our local community, implement statewide initiatives that have local impact, while serving as liaison between external partners, constituents and the community.

Specially funded areas include:
- Institutional Grants
- Workforce Development
- Career Technical Education
- Economic Development

**INSTITUTIONAL GRANTS:**

**Title V HSI: 10/1/09-9/30/14**
LAHC is at the forefront of the STEM (Science, Technology, Engineering, and Mathematics) initiative spearheaded by Federal Government to ensure that the U.S. remains competitive in the global technology marketplace and is the recipient of a $2.8 Million U.S. Department of Education Title V-Hispanic-Serving Institutions grant over a five year period. This grant establishes career and four year university transfer pathways in engineering and business disciplines which is a way for local students to seize the opportunity opened by the prediction of retirements in business, aerospace and other science and technology fields. The grant also has a component designed to strengthen academic support for student success (First Year Experience) to new students entering Los Angeles Harbor College.

**STEM: 10/1/11-9/30/16**
LAHC was awarded a five-year Title III/STEM grant of $4.3 million dollars from the U.S Department of Education to increase the number of Latino students studying science, technology, engineering/architecture and mathematics or other STEM related fields. Great effort is dedicated to articulate transfer agreements between LAHC and four-year universities develop and redesign specific curriculum, and transfer STEM declared major students. In addition, under the EWD office, the STEM project is focused in addressing the U.S. worker shortage in math and sciences professionals. This project created a STEM Passport Academy with enhanced student services to encourage enrollment and success in STEM degrees. It also will create discipline-specific agreements for Harbor students to transfer to nearby California State University campuses.

**FOSTER CARE 7/1/11-6/30/13**
The Foster and Kinship Care Education Program provides quality education and support opportunities for caregivers of children and youth in out-of-home care so that these providers may meet the educational, emotional, behavioral and developmental needs of children and youth. Support for foster, kinship, and adoptive parents include workshops and classes such as parenting skills, behavior management and development, grief and loss, cultural diversity, self-esteem, safety, permanency planning, CPR & First Aid, visitations, community resources, prevention of teen pregnancy, prenatal drug and alcohol exposure, abuse, physical disabilities, learning disabilities, substance abuse issue, attachment issues, foster parent rights, and much more.
WORKFORCE DEVELOPMENT:

DIGITAL MEDIA: 7/11/11-3/30/13
Funded by the Employment Development Department (EDD) Youth Career and Technical Education (CTE) 15%, LAHC in partnership with South Bay Center for Counseling (SBCC) proposed to develop a Digital Arts Certification program targeting the at-risk youth in the community of Wilmington and surrounding underserved areas. At the end of the project, participants will have: 1) achieved the Adobe certification; 2) attain internship opportunities or placement; 3) pursue the Digital Arts certificate or AA degree.

H-1B: 11/7/11-10/31/15
The H-1B Health Sector Training Grant is a partnership project made possible through the Department of Labor under the H-1B Visa Funds. Pacific Gateway Workforce Investment Board (PGWIB), Long Beach Memorial Medical Center (LBMMC), and LAHC partnered to train 290 participants as Sterile Processing Technicians and Medical Billers at LBMMC. In addition to training provided, LAHC coordinates exams for participants to become certified and offers participants individual tutorial support to during the training.

YOUTHSOURCE: 7/1/12-6/30/17
Through a competitive process, LAHC became the first LACCD College to receive the prestigious Workforce Investment Act Job Training Agreement via the City of Los Angeles Community Development Department (CDD) Youth WorkSource System grant award, the YouthSource Center. LAHC is one of three new operators in the system and the only community college in the state to receive such a prestigious honor. The program’s primary focus is two-fold, dropout prevention and student recovery of youth ages 17-21 attending our local feeder schools and transition to college. The goal is to assist our local youth to achieve high school completion and transition to college or a career pathway.

The program presents an opportunity to support our local community both through our efforts on campus and through partnerships with community based organizations. A key element of the award is the mandated partnership with Los Angeles Unified School District Pupil Services and Attendance Division. By working with the Dropout prevention unit of LAUSD we are better able to identify youth in crisis and assist them in achieving success. We have a Pupil Services & Attendance Counselor, Lorena Garcia from LAUSD on the premises daily working with us to identify and direct youth to a series of comprehensive wraparound services, college and community resources supporting student success.

Nursing Enrollment Grant:
The intent of these additional funds is to pay for the 2nd year WIA students who continue in the nursing program. Funds to be used to provide additional clinical adjunct instructors required for clinical instruction & simulation lab coordinator. The program will be evaluated by # of students from the nursing program that are successful in becoming RN. Total award for year 2 is now $224,721 w/ extension through June 2013. As of Spring 2013, all WIA students graduated from the nursing program.

Nursing Enrollment Growth Grant:
The intent of these funds is to respond to the nursing shortage by increasing the capacity of LAHC’s nursing programs by 20 students and assist all nursing students to succeed in becoming registered nurses (RN). Funds to be used to provide additional clinical adjunct instructors required for clinical instruction and simulation lab coordinator. The program will be evaluated by number of students from the nursing program that are successful in becoming RN.
**Career Technical Education:**

**Department of Health Services (DHS): 7/1/12-6/30/13**
Since 2011, the Nursing Division has received funds from the Department of Health Services (DHS) Tutoring and Mentoring Program. The purpose of the program is to provide LAHC Associate Degree Nursing (ADN) Program financial assistance to offer personalized academic and clinical support for nursing students. The program is designed to improve study skills and enhance the overall learning process and success. The program’s goal is to assist each student in the ADN program seek employment in county health facilities thereafter. Some of the services possible under this project are weekly tutoring and skills lab practice, intersession workshops, stress reduction activities, guest speakers, and school supplies to help students succeed. The DHS grant supports Tutoring and Mentoring for the Nursing students providing each of our graduating students with a four-day intensive review for the licensing examination.

**SB70: 2/1/12-11/30/14**
The SB70 Collaborative Supplemental and Core Career and Technical Education (CTE) were developed to enhance capacity in the three contiguous service areas of Harbor, West Los Angeles, and Southwest colleges; forge stronger relationships with middle and high school faculty and counselors; and engage with students by providing the resources necessary to transition from middle school to high school and from high school to college. The grant seeks to create awareness of CTE programs for any student who might be interested in pursuing a CTE Discipline as a career choice.

**PERKINS IV Title IC: 7/1/12-6/30/13**
The CTE/Perkins IV Act requires that funds be used to improve or expand Career and Technical Education (CTE) programs. The funding serves all CTE disciplines at LAHC. There are four core areas of emphasis 1) accountability: improving student success, degree or certificate completion or transfer ready status, employment, and gender equity; 2) connections between secondary and postsecondary education: course sequence from high school through college; 3) links to businesses and industry: coordination with business and industry with high-demand occupations, in addition to high skill and high wage; 4) special populations: offer provisions of activities to prepare special populations for high-skill, high-wage or high-demand occupations that will lead to self-sufficiency.

**Song Brown Special Program: 7/1/12-8/15/13**
The purpose of the Song-Brown Special Program funds is to create and institutionalize a Nursing Success Program designed to reduce attrition and decrease time from enrollment to graduation. Funds to be used primarily to support costs associated with Nursing Success Counselor.

**Song Brown Capitation: 7/1/12-8/15/14**
The goal of the Song-Brown Capitation funds is to enable the nursing program to admit an additional 8 students for the duration of the program and support the costs associated with enhanced education. Funds to be used primarily to support costs associated with the simulation technician, and clinical instruction. Performance evaluation is based on how the program is able to continue to meet the following Song-Brown criteria of enrolling underrepresented minorities into the program and graduates practicing in RN shortage areas. Program to report number of graduates, NCLEX pass rates, and number of graduates working in RN shortage areas.
ECONOMIC DEVELOPMENT:

RESPONSIVE TRAINING FUND (RTF): 7/1/11-9/30/13
The Responsive Training Fund (RTF) funded by the California Community College Chancellor’s Office will create and institutionalize the Sterile Processing Technician program designed to serve the need at area hospitals and create a pathway to meaningful certification for both incumbent workers and new hires in allied help. Incumbent workers will achieve the IAHCSMM certification.

VIRTUAL REALITY: 11/15/12-1/31/14
Funded by the California Community Colleges Chancellor’s Office (CCCO)-Industry Driven Regional Collaborative (IDRC), LAHC’s EWD Office was awarded a two-year grant to establish a Virtual Reality Training Center (VRTC). This collaborative is in partnership with EON Reality, an international leading interactive 3D solutions provider for business and education with its only North American branch located in Southern California. The VRTC provides professional development and training to LAHC and California State University, Los Angeles (CSULA) and LACCD faculty, and the business sector to teach/learn digital design such as CAD skills and translate content into a virtual reality programming that can run on PCs, Notepads, iPads, and other mobile devices from simulation based learning and safety training, to the creation of interactive 3D content that provides realistic experiences in energy, education, aerospace, architecture, engineering, industrial and medical sectors.

CONTRACT EDUCATION On-going
LAHC offers flexible-customized training to local businesses that seek employee education and training intended to meet specific needs. Contract Education courses are designed as both short-term training seminars or workshops and long-term training programs, including credit based courses, depending on the contractor’s needs. LAHC currently offers Contract Education classes to the LAUSD, Kaiser Permanente and the SEIU.
### GOALS FOR 2013-2014

| MAXIMIZE PROFIT | • Increase Merchandising  
• Campus Partnerships*/Profit Sharing |
|-----------------|--------------------------------------------------------------------------------|
| MINIMIZE COG    | • Negotiate lower cost for goods  
• Utilize established District-Vendor relationships |
| MINIMIZE LOSS   | • Minimize year-end inventory  
• Reduce staffing costs |
| IMPROVE STAFFING/TRAINING | • Implement weekly team meetings  
• Provide and encourage staff feedback |
| IMPLEMENT INVENTORY CONTROL SYSTEM (ICS) | **Win PRISM™** |
| IMPLEMENT ONLINE BOOK ORDERING | • New & Used Textbooks  
• Supplies and more |
| IMPROVE INVENTORY | • Back to School Inventory Promotion  
• LAHC Apparel, Supplies, Cell Phone Accessories |

*Course supplies for Architecture, Athletics, Culinary, and Nursing to be sold exclusively by The College Store. Clubs and auxiliaries participate through profit sharing.*