LOS ANGELES HARBOR COLLEGE
COLLEGE PLANNING COUNCIL (CPC)
MINUTES
JANUARY 9, 2012
1:30 PM
SSA 219

Members Present:
Co-chairs: A. Patterson, S. McMurray (presiding)
Administration: M. Martinez, L. Rosas, N. Malone, D. Humphreys, L.
Doffoney, A. Tomlinson
Faculty: B. Young (AFT Faculty Guild)
S. Fasteau (Academic Senate)
Classified: L. Desilva, L. Minor
ASO:
Resources: K. Blackburn, B. Englert
Guests: N. Barakat, T. Davis, R. Estoya, H. Kotelyan, A. Sanchez

A. Call to Order
Meeting called to order at 1:37pm.

B. Agenda Approval

Motion: S. Fasteau moved and B. Young seconded to accept agenda
PASSED

I. Public Comment
No comments.

II. Review of Minutes of 12/5/11

Motion: S. Fasteau moved and B. Young seconded to accept minutes
PASSED

III. President’s Report (M. Martinez)
M. Martinez reported the following:
• Board of Trustees meeting will be held at LAHC campus 2/8/12 in the
  Music Recital room, L. Doffoney & S. Fasteau will highlight AtD
  program for the Board, including the Financial Empowerment Grant that
  Harbor (one of three campuses) was awarded; the Financial and Fiscal
  Audit Review Committee meeting will meet in the morning session to
discuss:
  o Campuses in deficit (of which Harbor is still considered) and what
    steps are being taken to address the deficit, President will put
    together a team to present to the Board
  o Retirement incentives
• Upcoming Events:
  o The Library building will be complete in mid to late April with the
    Grand opening scheduled for early May 2012
  o Science Complex grand opening scheduled for September 2012
March 29, 2012 Harbor is hosting the first Mayoral Debate for City of LA, including 10 candidates, in the Music Recital room, VIP reception hopefully to be in new Library lobby

March 12-15, 2012 is the Accreditation Visit, and the presentation to the BOT/Institutional Effectiveness Committee was very well received, 3/12/12 Harbor team will give the same presentation to Visitation Team

Preparations are being made for 2/24/12 Accreditation Forum to discuss the Self Evaluation Report with the campus community

1/23/12 will be a CPC Budget Retreat in SSA 219 at 9am to discuss the 2012-2013 budget (released one week early by mistake from the Governor’s office)

1/18/12 is a District Budget Council to discuss resource allocation and President hopes to discuss new revenues and not just cuts

- Bond Program discussions held with CPMs in order to begin building projects again; Harbor is OK as our square footage will have increased by only 4.5% by 2015, whereas other campuses have increases upwards of 25%

IV. Action/Discussion Items
A. CPC/Budget Retreat 1/23/12, 9am-3pm, SSA 219
   1. Contact S. McMurray or A. Patterson if you are interested in serving on the Task Force Committee for this retreat; L. McKenzie, N. Barakat & B. Young volunteered, request by Chairs for representatives from Facilities and IT
   2. Retreat will focus on the budget in the morning and Shared Governance Agreement in the afternoon
   3. President’s Office is sponsoring breakfast and lunch
   4. Retreat is open to everyone, including students

B. Review of Recommendations for the Shared Governance Agreement
   1. Change representation from six to four
   2. Better define quorum

V. Recommendations to be forwarded to President Martinez
   None.

VI. Campus Reports
A. Accreditation
   Visitation Team has been announced, with Terry Burgess, President of San Diego City College as the Chair
   Achieving the Dream (AtD) (Data Team Presentation by K. Blackburn & R. Estoya)
   - See Attached PowerPoint Presentation.
   - Highlights:
     - AtD is a social justice movement to increase equality for minority students, is data-driven and facts vs opinion
Essential Skills: 98% of students are 3-4 levels below college-level math, 57% are one level below college-level English (score of which is nearly double that of the nearest other college)

Some early findings: English 28 & English 31, not nearly enough sections as only 1 in 3 students gets the English course they require; Math LS10 & Math 112, need to increase sections to meet demand as only 1 in 5 students get the math course they need.

There is a suggestion box on the AtD website for comments/suggestions regarding program/presentation
[www.lahc.edu/facultystaff/atd/index.html]

VII. CPC Cluster Reports

Academic Affairs Cluster (L. Rosas)
- The Office of Academic Affairs met last week to finish/review the office unit plans to meet the 1/18/12 prioritization deadline, in order to have something for the other two clusters to review, with a presentation 1/27/12, 9am-11am
- The Website has been improved for Accreditation purposes, asks that everyone look over it with recommendations for improvement

Administrative Services Cluster (A. Tomlinson)
- All units have completed their 2012-2013 unit plans and the cluster is now reviewing the cluster plan.
- SAOs are 100% complete and have been evaluated three times
- Priorities are how to survive with what we have and face a future with less, not increasing in personnel until the college can afford to do so.

Student Services Cluster (A. Patterson)
- Revised the 2012-2013 unit plan form prior to break, using a combined format of the new form with Student Services form, will forward to J. Stanbery

VIII. District Committee Reports

District Budget Committee (L. McKenzie)
- Next meeting Wednesday, January 11, 2012 with more 2012-2013 information (LAHC Budget Committee meets Thursday, 1/12/12 1:30pm)

Student Success Initiative (D. Humphreys)
- Next meeting in January to discuss budget allocation

IX. CPC Committee/Other Reports

A. Budget (A. Tomlinson)
- The college is still $1 million from balanced based on December 2011 closing and have asked District for gap supplement, of which $542,000 was granted and Harbor is now looking to make up the difference. True gap of $730,000 at present

B. Facilities (B. Young)
- Raised question of whether or not there is any interest in resuming “Employee of the Month/Quarter”, was asked to bring his proposal in writing for the next meeting.
Meeting adjourned at 3:00 pm.