Call to Order  
Meeting called to order at 1:30pm.

Agenda Approval  
**Action Item #1**

- **Motion:** B. Young moved and R. Hernandez seconded to accept agenda
- PASSED

Public Comment Time  
No comments.

Review of Minutes of 11/21/11  
**Action Item #2**

- **Motion:** R. Hernandez moved and L. Daisy seconded to accept minutes
- PASSED

President’s Report (M. Martinez)

M. Martinez reported the following:

- Called for a Budget Retreat so that the campus could prepare a response to the Governor Brown’s Budget Revise to be released in January 2012
- Possible cuts to the community colleges budget in Governor Brown’s Budget Revise, and the Governor’s advocacy of possible ballot initiatives to raise the sales tax by ½ cent and to tax the wealthy.
- Harbor College is the last at 50.4% in terms of the 75/25 faculty hiring ratio. He would like to replace retired faculty and make headway in the 75/25 ratio.
- Chancellor LaVista will make a recommendation for either a moratorium or to move forward with the bond program. One issue is that the District does not know how as a District to pay for Maintenance & Operations (M & O) for the new buildings as some campuses built new buildings while keeping their old buildings without budgeting for staff to maintain the old and new buildings. Some campuses grew square footage by 50% but Harbor only grew by 4%. M. Martinez concluded by warning not to be surprised if the moratorium is extended.
• Discussed campus events:
  o Dec 2 Music Dept’s Fundraiser was outstanding, and had
    incredible performances
  o Dec 9 Foundation Holiday Party 5:30p Tech Lobby
  o Dec 15 Holiday Show and Luncheon 11:30a Seahawk
  o Dec 9 AGS’s Comedy Show 7:30p Music Recital Hall (S. McMurray)

IV. Action/Discussion Items
A. Review of Minutes from CPC Retreat 11/10/11  Action Item#3
  Motion: N. Malone moved and C. McClenney seconded to approve minutes
  as amended.
  PASSED
  Additions/Corrections:
  o Item 5, #2, subsection #2:Motion: B. Young moved and L. Rosas
    seconded
  o Item 5, #3, subsection #7 Motion: M. Wood moved and L. McKenzie
    seconded
  o Item 4: replace instances of Technical with Technology (D. Humphreys)
B. Discussion of CPC Retreat Handouts: Survey Responses, and Feedback
C. Response to Questions posed by AFT Staff Guild (A. Patterson)
  1. Classified have six seats on the CPC committee
  2. It is up to the Classified group if it wishes to allow the Staff Guild to
     use a seat that is currently not being used by a Classified representative
  3. The procedure to resign from the committee is to send an email to
     notify the Chair via email
D. Review of Shared Governance Agreement (S. McMurray)
  o Recommends that B. Englert and I. Clarke are formally added to CPC
    as resources as there has been negative feedback from the District
    planning without input from Facilities or Information Technology
  o Would like to delay reviewing of the Agreement as there are multiple
    copies. J. Stanbery was in agreement. A. Patterson agreed as well and
    opined that the current one should not be changed before the
    accreditation visit
E. Dates discussed to set next CPC meeting, Budget Retreat, and other meetings
   (A. Patterson/S. McMurray). Co-chairs will inform members when the
   upcoming meetings are scheduled

V. Recommendations to be forwarded to President Martinez
   None.

VI. Campus Reports
   Accreditation (J. Stanbery)
   o Report filed on Nov 30, 2011
   o Presentation to Board of Trustees on December 14, 2011
   o Accreditation Task Timeline to be put on a calendar
   o Responded to Deborah Kaye memo of four more items that District would
     like in the report
   o Recommends that the website be updates soon so as to ease access to
     information for the Accreditation Team
Achieving the Dream (ATD) (L. Doffoney)
  o L. Doffoney and S. Fasteau will present ATD to the Board of Trustees on February 8 Board Meeting at Harbor College. This will be the first formal presentation on Achieving the Dream to the Board of Trustees by any campus in the District
  o ATD website has been completed
  o ATD data team is prepared with data information
  o Policy and Procedures Form for ATD is being reviewed by Student Services
  o Any ATD intervention plans will go through CPC
  o L. Doffoney asked the committee for assistance in helping our students to declare majors as many grants depend on declared majors.
  o Next ATD meeting is on December 12, 2011 at 1:00pm in SSA 219

VII. CPC Cluster Reports
Academic Affairs Cluster (J. Stanbery)
  o December 7, 2011 is the deadline for academic clusters to come up with priorities
Administrative Services Cluster (B. Englert)
  o The Administrative Services Cluster will meet Dec 7, 2011 at 10am in SSA 219.
Student Services Cluster (A. Patterson)
  o Student Services managers have met to discuss priorities and combined their template with the new template. A. Patterson would like to submit a draft to J. Stanbery
Timeline for Cluster Plans and Priorities (A. Patterson)
  Discussion ensued about the relationship between budget and cluster plans and priorities. Co-chairs agreed to send out timeline when dates are scheduled

VIII. District Committee Reports
None.

IX. CPC Committee/Other Reports
A. Staff Development (M. Wood)
  o Flex Dates: January 31- February 2, 2012
  o Assessment of ISO1 during that time
  o ATD presentation
B. Associated Students Organization (R. Hernandez)
  o ASO is conducting a 10 questionnaire survey. Have 100 responses, goal is 1000. A survey report will be forthcoming. Survey is in response to a Harbor Tides article about student life at Harbor.
  o District Student Affairs Committee voted to support Occupy LA with Harbor College and two other campuses not in favor. After consultation with ASO and students, Harbor voted against the resolution as they felt that it would isolate students with different opinions.

Meeting adjourned at 3:00 pm.