A. Call to Order
Meeting called to order at 1:40pm.

B. Agenda Approval

Action Item #1
Motion: R. Hernandez moved and I. Clarke seconded to accept agenda
PASSED

I. Public Comment
No comments.

II. Review of Minutes of 1/9/12, 1/23/12
Accepted with no amendments

III. President’s Report (M. Martinez)
- Board of Trustees (BOT) meeting held at LAHC campus 2/8/12 in the
  Music Recital room at 3:30pm. It was well-attended, with special thanks
to L. Doffoney, S. Fasteau and L. Minor for their AtD presentation before
the Board
- Upcoming Events:
  - Next BOT meeting will be held at East LA College on 3/7/12,
    Fiscal Policy and Review Committee will hear from Harbor,
    Southwest and Valley colleges regarding their budget deficit
    plans.
  - District Budget Committee (DBC) meeting 2/15/12, vote on new
    resource allocation formula, which is expected to pass. The
    Harbor Budget Work Group will hold a special meeting to discuss
    the implementation of new formula if it does pass. FON will also
    be discussed. Expects Harbor’s FON to be either seven (7) or 11,
    if 11 President will ask FHPC for a longer list to choose from.
Accreditation Town Hall Meeting Tuesday, 2/14/12 at 1:00pm (lunch at 12:30pm) to familiarize the Harbor campus community with the Self Evaluation Report and how to respond to possible questions from Accreditation Visitation Team members.

Arcadis reports that the Astronomy building will be ready by mid April, and CORE is discussing whether or not to hold opening event or not, in order to avoid conflict with library opening.

The Library building will be complete in mid May with the Grand opening scheduled for before graduation, in order to avoid conflict with Science Complex opening, scheduled for September 2012

- LAUSD is announcing cuts to its Adult Education program and City of LA (who manages state and federal funds for Adult Ed since 1998) is evaluating who should fill the gap, Community Colleges most likely candidate

IV. Action/Discussion Items

A. Change in March CPC date from 3/12 to 3/13 to accommodate Accreditation Visit

B. Review of Recommendations for the Shared Governance Agreement

Motion: R. Hernandez moved and J. Baez seconded to review Shared Governance Agreement on 3/26/12

PASSED

S. McMurray will forward the document with comments electronically.

V. Recommendations to be forwarded to President Martinez

None.

VI. Campus Reports

A. Accreditation

- Open College Hour forums for anyone on campus to meet and speak with the Visitation Team, VPs and President will not be attending these forums

B. Achieving the Dream (AtD) (L. Doffoney, S. Fasteau, K. Blackburn)

- L. Doffoney will forward College Hour calendar by end of day

AtD Core Meeting Wednesday, 1-2:30pm

- Will discuss AtD activities thus far, including Financial Literacy Grant awarded to Harbor (one of three colleges in the nation to receive)

- Presentation of report from AtD monitors, John Dixon and Terry Manning

- Open invitation to anyone who wants to participate in finding creative ways to provide services to students on a tight budget and also look at changing policies and procedures with enrollment management

- AtD team still collecting data, findings thus far in line with the rest of CA:
  - low retention of African American males, Hispanic males, white males, and African American females
  - 99% of students assess below college-level math, 75% assess below English 28, but there are not enough seats for all of these students at these levels and no money to add more sections
Year 1 is for collecting data, Year 2 (fall 2012) AtD will begin interventions and focus groups. By April 13, 2012 recommendations of interventions for Harbor, if anyone has suggestions there is a suggestion box on the AtD website (http://www.lahc.edu/facultystaff/atd/index.html), CPC requires recommendations by the 3/26/12 meeting.

Discussion of validity of placement tests, K. Blackburn confirmed validity (tests just re-validated last year) but will have more information after Thursday’s DRC meeting. A. Patterson replied that counselors use multiple measures, including transcripts, in addition to assessment results to help place students.

Report from Data Team:
- Recommendation 1: to examine late registration and the role it plays in student success, for all add cards to be processed by 10th day of class and enforcing add deadline
- Recommendation 2: for committees and clusters to make decisions based on data

Clarification of common misconception of AtD: there is no additional funding for the school as an AtD school, however the Harbor Team gets a chance to learn of interventions and best practices for student success and because of AtD sponsors, more agencies will pay more attention to our grant applications.

VII. CPC Cluster Reports

Academic Affairs Cluster (L. Rosas):
- Presentation of Cluster Plan, still struggling to get each division’s unit plan to look alike, Part B will be used to justify Part A, narrative (see handout)
- Lengthy discussion of when to adopt a College Plan, when Cluster Plans would be ready, with J. Stanbery advocating for all three clusters to finish as soon as possible in order to proceed with College Plan in a timely manner for accreditation purposes
- Request by S. Fasteau and I. Clarke for CPC to decide on criteria for cluster priorities before proceeding with college-wide prioritization
- Consensus reached for Part A and Part B

Administrative Services Cluster (A. Tomlinson)
- Presentation of Staffing Plan table of contents draft, staffing priorities for Administrative Services for 2011-2012, and 2012-2013 budget projections based on current and new allocation models

Student Services Cluster (A. Patterson)
- Unit Plan completion deadline is 2/24/12
- Sub-committee of Student Services looking at website recommendations and how to communicate changes to students that go into effect as of 7/1/212 on website (e.g. early drop date, change in number of repeats, changes to BOG waiver)
- In discussions regarding accepting applications two weeks prior to start of semester, offering assessment less
VIII. **District Committee Reports**
- Student Success Initiative (D. Humphreys)
  - January meeting cancelled

IX. **CPC Committee/Other Reports**
A. Associated Students Organization (R. Hernandez)
  - 2/22-2/23 Club Rush, ICC meeting Tuesday 2/14 with President Martinez to plan
  - ASO has discussed with President Martinez using Harbor campus as a filming location, requires creating a Tool Kit to send to studios
  - Concerned with length of meetings, suggestion of time limits on reports

B. Facilities (B. Young)
  - 2/28 Next WEC meeting
  - Issue with faculty getting ticketed parking in hybrid spaces, parking for interns, enforcement hours, and response time from Sheriff’s office when citations are contested

**Motion** *D. Humphreys* moved and *M. Yanez* seconded to adjourn

**PASSED**
Meeting adjourned at 4:08 pm.