A. Call to Order
Meeting called to order at 1:37pm.

B. Agenda Approval  
(Action Item #1)
Accepted with one amendment: add Web-page Ad-Hoc Committee under Action/Discussion items.

I. Review of Minutes of 5/14/12  
(Action Item #2)
Accepted with one amendment: replace workload with expenditures under President’s Report, A.

II. Public Comment
A. “The Millennials” with Dr. Terri Manning, Staff Development Activity Thursday, 6/7/12 at 10am-12pm T210, RSVP to S. Fasteau (lunch included)
B. M. Yanez thanked everyone who attended the EOPS/CARE luncheon last Friday.
C. S. McMurray reminded those who plan to attend Thursday’s graduation ceremony to RSVP with M. Vargas.
D. B. Young announced that President Martinez has agreed to not charge parking fees for those students attending summer programs.
E. A. Tomlinson reported that LAHC is negotiating a parking contract with the City of San Pedro this summer, as the City will provide shuttle service from LAHC to the SS Iowa museum opening later this month.
F. A. Patterson reminded everyone of the Transfer Center Reception (with cake and punch), taking place at 3pm Wednesday, 6/6/12 to celebrate students who are transferring.

III. President’s Report (M. Martinez)
A. Graduation is a time to celebrate student achievements: one HTPA student is a winner of the Gates Millennial Scholarship this year; congratulations to all students.

B. July 27, 2012 the LRC may be finished, remainder of summer used to move in to the building, next week’s CORE meeting should provide more details.

C. Summer Campus Operations: campus will be mostly closed on Fridays, will send out memo next Monday detailing summer operations.

D. Budget:
   - Redevelopment Agency dollars that the State released to colleges is not as much as originally thought and will increase colleges’ debt;
   - according to a USC poll 59% support governor’s tax initiatives;
   - Harbor needs to be looking at labor market statistics to help determine direction of the campus and what programs to develop

E. Sunday’s Choir concert was a great show.

F. Thursday 6/7/12 Pre-Reception at 3:30pm before graduation ceremony for faculty, staff and students to mingle, over 100 students are confirmed.

G. At tomorrow’s budget meeting the Budget Ad-Hoc Committee will present recommendations to assist the college in balancing the budget for a second year in a row.

H. Congratulations to the many Harbor students transferring to some of the top schools in the country, the Transfer Center has a list posted of what students are going where.

IV. Action/Discussion Items

A. Shared Governance Document/Cluster Memberships (S. McMurray):
   - Each cluster is requested to review their committee membership list and submit any changes in membership to the CPC by 6/11/12.

B. Cluster Plans and Prioritization (J. Stanbery):
   - Academic Affairs submitted the same document as the last meeting, with the note that the Committee has voted on the ballot priorities and awaits finalization.
   - Student Services submitted their plan and prioritization ballot.
   - Meeting agreed-upon deadlines may be difficult at this point, but a sample college-wide ballot should be given out on 6/11/12.
   - Discussion included the following: program reviews need to be updated online, only cluster committee members vote on cluster prioritizations, fixed costs are CORE activities but clusters should be able to find other Essential activities to prioritize, fixed costs are not ranked but SFP and categorical activities are.
   - Status: 1) Academic Affairs is almost done voting, 2) Student Services and Administrative Services need to finish ballot, 3) date needs to be set for a vote on the Campus Plan.

C. CPC Summer Retreat:
   - Committee of volunteers will meet between now and next Monday (6/11/12) to report back.
   - Agenda suggestions include: Shared Governance Document, guidelines for spring cuts/budget, external scan, activity “if you could make one change what would it be”, campus meeting calendar, accreditation recommendations
D. Recommendation for Cable TV distribution (D. Humphreys):
   ● Recommendations put forward by TAC for consideration include 1) Designate a single point on campus from which to distribute feed; 2) Install a video storage/playback system which would be available anywhere on campus (the current Starbak system is almost full and tricky to use); 3) cost estimates are not available at this time.
   ● Discussion included: using remaining bond dollars for this project before they are committed elsewhere such as redirecting QLess dollars, buildings are already wired for this purpose and this feature should be utilized. Harbor is the only college in the District currently with a cable feed and it is free to the college if maintained with continuity, this topic should appear in one of the three cluster plans.
   ● Consensus to review this recommendation upon further study (Action Item #3)

E. LAHC Technology Master Plan (D. Humphreys):
   ● Document presented is a work in progress and will be updated yearly by the TAC committee.
   ● Page 6 establishes process of TAC as a technology clearance committee, I. Clarke and B. Englert are working on a form that will accompany PO requests.
   ● Figures for page 7: “At present there are only six personnel to maintain 1400 computers, servers, and related network infrastructure.”
   ● Requests that CPC review and reach consensus on 6/11/12.

F. Web-Page Ad-Hoc Committee (M. Wood):
   ● Committee is looking at replacing the current OmniUpdate contract (expires at the end of 12-13 academic year) with an open-source content management system; M. Wood will forward proposal (including timeline) prior to 6/11/12.
   ● Consensus to approve the committee and for it to be added as a standing report to the CPC agenda (Action Item #4)

V. Recommendations to be forwarded to President Martinez
   ● Purchase by the college of Share Point, as recommended by Academic Affairs Committee: Consensus to support further exploration by the committee (Action Item #5)

VI. Campus Reports
   A. Accreditation (J. Stanbery)
   B. Achieving the Dream (AtD) (L. Doffoney, S. Fasteau)
      ● See Report

VII. CPC Cluster Reports
   Academic Affairs Cluster
      ● none
   Administrative Services Cluster
      ● none
   Student Services Cluster
      ● none
VIII. District Committee Reports
   Student Success Initiative
   ● none

IX. CPC Committee/Other Reports
   A. Associated Students Organization
      ● none
   B. Facilities
      ● none
   C. Other
      a. none

Meeting adjourned at 3:27 pm.