Call to Order
Meeting called to order at 1:39pm.

I. Approval of Agenda
Motion to Approve Agenda by N. Barakat.
Seconded by M. Yanez.
Motion approved.

II. Approval of Minutes (9/9/13)
Motion to Approve by B. Young.
Seconded by P. Morales.
Motion approved.

III. Public Comment
A. M. Yanez reported on the College Central Network, a comprehensive job placement service for staff, students and alumni. A contract for services has been negotiated.

IV. Unfinished Business (Action items/Noticed items from previous CPC meetings)
Motion to table item by J. Fowler.
Seconded by M. Yanez.
Motion approved.

V. New Business
A. Staff Guild & Shoes That Fit Organization.
L. Minor reported on the partnership of the College Staff Guild and Shoes That Fit Organization. Commitments to purchase new shoes for Fries Elementary School children was requested. S. McMurray suggested contacting Wilmington Shoe Warehouse for volume discounts.

B. S. Atkinson-Alston reported on Unit Plans and the process of reviewing and updating the current plans. A timeline has been established with updates to dean by Nov. 3rd, prioritization to the VPs by Jan. 3rd, and to the President by the end of January. Further, to the Board of Trustees by March. K. Blackburn suggested reviewing the previous established timeline. President Herzek will
oversee and enforce process. L. Rosas stated “special funds” to the departments will be held until plans are complete.

VI. Reports
A. President:
   1. President Herzek reported on college activities.
      i. October 5th – The Art opening at Harbor College. Students did a great job as ambassadors to the community. The artwork presented was outstanding.
      ii. October 11th – Palos Verdes Art Center Opening Reception. Harbor College architecture students displayed dog houses will be exhibited for several weeks. 200 people attended.
      iii. October 22nd and 24th – Poetry Night at Sacred Grounds 7:45pm. Facilitator is Jean Grooms.
      iv. The Harbor College football team has been putting forth a great effort and had a close game with El Camino College.

   2. President Herzek presented the Student Success Plan using PowerPoint. The presentation highlighted Student Success Task Force initiatives including SB1456. This new philosophical approach must be implemented by the fall 2014 semester. Data on student's scores, success rates, particularly in math and English. The framework of this plan aligns with all of the college’s plans, governance and accreditation goals.
      i. B. Villalobos distributed and explained the Umbrella Committee/Student Success structure outline.
      ii. E. Joiner commented on the practicality of the proposed approach with regard to remediation. A. Patterson responded that the new approach is still in the planning phase and open to ideas. N. Barack suggested we consider psychological factors as well.
      iii. A discussion was held on returning Adult Education to the community college.

B. ASO Report (P. Morales):
   1. Tuesday, guest speaker Ted Lew will be on campus.
   2. G. Gonzales summarized the ICC Advisor’s Meeting. Although there was a low turnout it was helpful and will be repeated.
   3. AFT Coordinators have been assisting with the Week of Action which takes place October 28 – Nov. 1. This engages students in community awareness.
   4. Recent Board of Trustees meeting provided information on the new SIS System. System is supposed to be more “student friendly”.
   5. Smile Day was a success. This is a national event to promote happiness. Over 150 pictures were taken and students were asked why they were smiling. There was very positive feedback at the event.
   6. Executive Cabinet – Leadership Conference in Sacramento
   7. General Assembly – Monterey Bay, resolutions to be reviewed and voted upon.
   8. Hot Dog Event – 600 hot dogs were served.

C. Special Committees & Task Forces
   1. Accreditation. No report due to low participation.
   2. ATD. B. Villalobos reported that meetings, workshops and a campus-wide lunch are being scheduled.
4. Bookstore Task Force. (S. McMurray) reported the task force met last week. All clusters need to meet regularly so that changes can be documented in unit plans. It is still not clear who is in charge of the bookstore, three names have been given.
5. Student Success Umbrella -

D. CPC Standing Committee Reports
1. Academic Affairs Cluster Committee: L. Rosas reported that unit plans and program review need to be up-to-date. We will be offering the same level of courses in spring 2014 as we are doing in fall 2013. Fall 2013 2nd 8-week classes are full. The college is on track for 10% FTES growth. Enrollment is up 6.3%.
2. Student Services Cluster Committee: A. Patterson reported that she and E. Reigadas are working to identify which SLO’s and SAO’s will be assessed this year. Next Meeting: Wednesday, October 16th at 2pm.
5. Human Resources Committee: A. Tomlinson has no report.
6. Work Environment Committee: B. Young had no report.
7. Staff Development Committee: no report.
8. Technology Advisory Committee: S. McMurray reported that there are problems District-wide with the Curriculum approval system. FHPC met on Friday and all referenced program and unit plans were addressed. There is need for training faculty on FHPC committees and more compliance representatives are needed for hiring committees.
9. Committees of Academic Senate:
   i. CTEC – see report;
   ii. FHPC - accepting request for positions until 10/4, presentations will be the week after.

VII. Good of the Order
A. Seahawk Republicans will host speaker John Paul Tabakian on Nov. 6 at 1pm in NEA 107. Topic is making community college affordable with free marketing principles.
B. Ned Vaughn will speak on making education affordable on Oct. 23 at 1pm in NEA 107. He is a candidate for a 66th District Assembly seat.
C. P. Gonzales requested that she not be contacted through LAHC-ALL campus email. Requests for student involvement should come directly to her.
D. Discussion began on the campus smoking policy as it pertains to electronic cigarettes.

Motion to extend the meeting 10 min. by M. Yanez
Seconded by N. Barakat
Motion approved.

E. E-cigarettes are included in the policy and it can only be enforced by the sheriff, who is authorized to ticket violators.
F. Skateboarders can be ticketed as well.
G. The Science Complex Grand Opening will be held on Oct. 24 at 10:30 am. Food will be served.

VIII. Adjourn 3:15pm