Members Present:
  Co-chairs: A. Patterson (presiding)
  Administration: F. Herzek, S. Rhi-Kleinert (for B. Villalobos), L. Rosas, A. Tomlinson, M. Yanez
  Faculty: N. Barakat, E. Joiner, J. Stanbery, B. Young
  Classified: C. Diaz, J. Fowler
  Guests: K. Blackburn
  G. Gonzales, Y. King, F. Saddigh

Call to Order
Meeting called to order at 1:39pm.

I. Approval of Agenda
  Motion to approve agenda by N. Barakat, seconded by B. Young. Motion approved. (Action Item 1)

II. Approval of Minutes (2/24/14)
  Motion to approve minutes by J. Lopez, seconded by J. Anderson. Motion approved. (Action Item 2)

III. Public Comment
  A. CORE meeting tomorrow will present a fly-through of the new Student Union, a virtual tour of the architectural plans, students are welcome. includes ASO, bookstore, culinary arts (cafeteria) and other offices; 10am in SSA 219

IV. Unfinished Business (Action items/ Noticed items from previous CPC meetings)
  A. Accreditation Update (E. Joiner): at the training all day Friday reviewed all standards with 2 reps from ACCJC, need to keep up with budget and planning (our two weak areas from the last visit). An online training provided by ACCJC to be certified (watch for a district competition in next 3-4 months, perhaps within unions as well).

V. New Business
  A. Food Truck Request (A. Tomlinson): there is a request for a food truck for Friday and Saturday when culinary is not operating. Chef Gio understands the request but doesn’t want the competition, a Board Member is looking for a truck that is common among district schools. Discussion included:
    • Which companies would be allowed;
    • Students want Scantron sheets on Saturdays as well;
    • holiday food truck was successful, especially on Fridays when culinary is closed;
    • insurance is required like any other formal contract;
    • ASO would like to see at least 2 scholarships for students out of revenues from AC Catering, as proposed in the past;
• HTPA is concerned that any truck not be located next to high school;
• It is not cost effective to open the bookstore over the weekends, but would be more beneficial to students to have access to other supplies.

**Consensus by the committee to move forward with food trucks on campus.**

VI. Reports
A. President:
1. Accreditation: attended workshop by ACCJC, Every 5 years the course outline of record needs to be reviewed, if not the course should be shelved, LAHC has to get caught up similar for program review:
   i. Kristi and Stephanie are planning a way for program review data to be shared with the campus and not just put on a shelf, likewise for assessments;
   ii. District has purchased Curricunet which will help with a common COR, will migrate from ECD (have been promised smoothly), can better identify and validate pre-requisites among other things;
2. Submitted 2nd quarter financial report, Harbor is currently $1 million in the red but plan is to reduce to $500,000; started the year $1.6 million in deficit based upon this year’s allocation vs last year’s actual expenditures, was discussion at BOT meeting had opportunity to reduce by $500,000 (based on revenue, not cuts) but would have had to remove 100 sections or more; may eventually get paid for our FTE that is overbase;
3. District is currently 100% with enrollments, just hit FTS base with two colleges using summer ‘14, Harbor is assisting district in this area and will work to see how LAHC can benefit from this support to the district;
4. Chancellor’s office is giving funds to boost summer enrollments;
5. Loan forgiveness no longer being talked about, LAHC will have to go before the District Executive Finance Committee who will “assist” the college with its budget;
6. Hosting BOT Wednesday of this week in Music Recital Hall;
7. Will be accompanying students to Washington DC Thursday for Ledge Conference.

B. ASO Report (P. Morales):
1. Posting agendas in NEA and Seahawk Center;
2. ASO is hosting a Basketball free throw, Frisbee toss, intermural sports;
3. Senator Abraham Mata hosting informational meeting and debate on oil severance tax with special speaker from AFT, more info soon;
4. Grants for Grads approved, giving one scholarship to every graduating student, will cost around $37,000;
5. Carnival community to create mini carnival during club rush for ASO and clubs;
6. Region 7 met with other campuses and LAHC voted no regarding $2 rep fee increase;
7. LAHC is 1 of 2 community colleges (with ELAC) attending Washington conference with UCs and CalStates, some students worried about lack of representation at March in March;
8. Welcome from CPC to newest senators present.

C. Special Committees & Task Forces
i. Web Standards:
ii. Bookstore Task Force:
iii. Student Success Umbrella/AtD (M. Yanez): many reps from workgroups present and all are busy in implementation mode
   i. less than 200 students from Banning HS have applied (not enrolled) already to pilot Transition to College with tour, orientation & assessment, lunch, and counseling visit;
   ii. will evaluate and assess how process works with Banning and one week later more feeder high schools visiting;
   iii. changes in Assessment Center to support tracking information and changing to appointment-based scheduling as well as allowing walk-ins;
   iv. Connections to College has lots of innovative ideas, targeting meaningful professional development;
   v. math faculty have raised concerns regarding the math assessment tool and looking to compile evidence to move forward with finding a new tool;
   vi. Student Success & Support meeting canceled due to conflicts with BOT meeting, next joint meeting will be 3/26, aligning with visit from coaches;
   vii. changes to how priority enrollment is handled state-wide, mandatory for new students to go through orientation, assessment and an education plan, by April 16th;
   viii. Students who complete all steps will get priority enrollment above other new students and other continuing students, students with over 100 units will drop to the bottom of priority as well as students on probation or disqualified, appeal process will be in place;
   ix. Student Success committees are working to get this in place in time for Fall 14. Patsy will be working in the Assessment Center, expecting increase in number of orientations, increase in number of student Ed Plans, and assessments for new students, this process will be mandatory;
   iv. This will be the “Harbor Advantage”, and new students who opt in get English and math courses and full load.

D. CPC Standing Committee Reports
   1. Academic Affairs Cluster Committee:
   2. Student Services Cluster Committee:
   3. Administrative Service Cluster Committee:
   4. Budget Committee (A. Tomlinson): next meeting March 25 at 2pm.
   5. Human Resources Committee:
   6. Work Environment Committee (B. Young): meet tomorrow at 2pm to schedule shelter-in-place and preparedness plan, students are welcome.
   7. Staff Development Committee:
   8. Technology Advisory Committee:
   9. Student Success Evidence (K. Blackburn): will meet Friday 9am in SSA 214.
   10. Committees of Academic Senate:

VII. Good of the Order
   A. Club Rush coming soon to be discussed at first meeting on 3/19, deadlines for charter packets passed;
   B. Student Trustee elections will be held end of April with presentation on April 17;
   C. Next Wednesday 3/19 Career Fair in Quad area, need reps from CTE programs, reps from business & industry who are hiring and offering summer
internships will be there, looking for more participation from other programs on campus;
D. April 4 Liberty in North Korea and RNC event in NEA 101 (room change);
E. Maury Pearle found that LAHC is listed as 8 out of 109 colleges in efficiency of career education programs, employment rate after students leave programs, includes PPT, Culinary, Nursing and Child Development.

VIII. Adjourn 3:30pm