ACADEMIC AFFAIRS COMMITTEE (AAC)

September 15, 2010

A. The AAC met to prioritize cluster needs and decided to adopt the priorities in a numerical order derived from voting by the members. Here are the top ten:

1. LAC Instructional Assistant for the computer labs in the Library and LAC
2/3. Life Sciences microscope service contract
   Journalism printing/publication funding
4. Funding for on-line databases
5. Math/Chem/Physics faculty
6. Faculty in Business and CIS, one position each
7. Academic Affairs faculty training, Basic Skills Funds for incorporating essential skills into courses
8. Increase foreign student recruitment
9. Provide a foreign language lab
10. PE/Kinesiology help for female students

These priorities will be reported at the next CPC meeting, September 27 and are to be used for the other cluster’s to coalesce around.

B. The timeline adopted by the Senate and CPC for formulating the new Educational Master Plan was announced.

C. There was no Division Council meeting, but the following four Academic Affairs Cluster Division Chair suggestions were adopted and sent to the Senate: Mark Wood, Brad Young, Joy Fisher, and Nabeel Barakat.

D. A brief discussion was held re the Astronomy Building’s user group expansion to include other disciplines. So far, Tissa Munasinghe and Melanie Renfrew have expressed an interest in possibly using the new building for presentations in their disciplines. Any other interested faculty should contact Lauren McKenzie immediately.

ACCREDITATION AND THE COLLEGE PLANNING COUNCIL CPC

On September 13, CPC adopted the Senate approved timelines for adopting a new Educational Master Plan. The goal is to make sure that campus priorities and a mechanism to implement those priorities in an orderly and timely fashion are in place by the beginning of the spring semester. To that end, two “summits” will be held: one for incorporating/immersing student success strategies into the educational master plan and a second one to review governance structures to carry out the college vision and plan.

CORE

September 14, 2010

• Tom Jones distributed a revised timeline schedule showing all proposed campus construction through 2014.
• The Notice of Preparation for the Student Union Building and attendant Projects (SAILS) was sent out September 7.
• Plans for the new Health Facility were to be presented to the Board Infrastructure Committee 9/15.
• The Child Development DSA enhancement project is almost done.
• There will be a user’s group meeting for the Humanities Modernization on 9/17.
• The NEA/SSA enhancements will be completed by the end of September/beginning of October.
• The demolition of the old FMO is ongoing and should finish next week (September 24).
• We have asked to get a copy of the DWP agreement over energy usage and payback. We are generating approximately 1 megawatt currently and plan to have the second megawatt up in four to six months. We still don’t know what the rate of payback will be.
• Demolition of the old PE Building will cost $996,000 and will be done by DOJA. Contract will go to the Board in October.
• The finding of asbestos and some other pipe problems have delayed the Library and Learning Resource Center construction by about four to six weeks.
• The modular units are almost completed but some needed repairs have delayed the delivery.
• We are still working through DSA recommendations re the electronic sign.
• Final design for the TV Studio should be ready by the end of September.
• The Girls Softball Field re-grading is to be done 9/15 and re-sodding 9/17. The field can’t be used for three months from the sodding but should be ready for spring.
• The campus has requested $600,000 to make required ADA changes.
• A firm named SPITZ made a presentation re projection units for the refurbished Astronomy Building. Discussion the ensued as to whether or not investing in both the mechanical and the digital projection units was desires; the Astronomy faculty wants to continue to use the mechanical projector, but if the dome is to be used by others for other types of presentations, the digital projection would also be attractive. This is why we have asked for other faculty who may have an interest in using the dome for presentations contact Laruen McKenzie as soon as possible so that a recommendation can be made on equipment.

SENATE ACADEMIC POLICY AND PROCEDURES COMMITTEE (SAPPC)

The Committee met on September 14 and began addressing the parameters of a new grant application/administration policy. Pam Watkins, the Chair, is appointing a task force to write a draft for the Committee to work on.

MEETINGS WITH PRESIDENT MARTINEZ

The President and I are trying to establish regularly scheduled meetings between him and the Senate leadership in addition to the Senate Executive Committee meetings. Pamela Watkins and I plan to meet again with the President on Monday, September 20 to discuss the upcoming summits and to review what other policies we need to be working on.

One issue that has arisen is the question as to how faculty are hired under Specially Funded Program money. Do these positions have to be noticed? Who decides who is hired? What is the role of the individual departments? What rights do limited faculty have?

Another issue has arisen regarding two nursing positions previously approved and noticed that Dr. Spink then refused to continue. We are investigating as to whether or not these positions were every formally terminated at the District or not because the answer to this question seriously impacts the work of the Faculty Hiring Priorities Committee and the Nursing Division. To date, we have not found any formal termination notice, so this is an item that needs to be clarified before FHPC creates its new priorities list for 2010-11.

I will be raising these questions at the Faculty Hiring Priorities Committee meeting on Friday, September 17.

DISTRICT ACADEMIC SENATE (DAS)

September 9, 2010

- Passed two policies to go to the Board for adoption:
- E-118 Student Transcript Notation (regularizes transcript notations throughout the District)
- BR 6202.10 Degree Petition (Allows student who have completed all requirements to petition for a degree and receive it based on the student catalogue rights of the time the student completed the degree requirements)
  - Noticed two other policies for action this fall:
    - BR 6704: Credit by Examination
    - SB 1440 Transfer Degree Update
  - Distributed the state Disciplines List Revision Proposals: Health, Theater Arts, and Military Science
- DAS President’s Report:
  - Announced that a final selection for a Vice Chancellor of Economic Development (Marvin Martinez’s old job) was imminent
  - Tyree Wieder would not be staying on to help with bond issues as formerly announced
  - The new Bond Project Manager for the District is Lloyd Silverstein
  - An Inspector General for the Bond will be “coming on board” soon
  - Jasmine Delahousay has been chosen to temporarily fill John Clerx and Gary Colombo’s jobs at the District
  - There is still no replacement for Deb Hirsch in Human Resources. Michael Shanahan is currently acting in her place. There are only four people “left” in Human Resources to do all the work.
  - The question arose as to how Distance Education issues are handled on the campuses. It’s an academic issue and Senates need to be involved
  - West Bond cost overruns run to between $120-130 million. West will have to make accommodations in its construction plans to meet this cost overrun; it will not impact the rest of us. Only $70-90 million of this has already been contracted out, so the rest might be canceled or changed.
  - We don’t have a replacement for Deborah Harrington’s Student Success position.
  - Denials of part time faculty have fallen from over 115 last fall semester to just ten in the spring. Congratulations to Division and Department Chairs for their efforts.
  - No summit was held this fall, and there was a discussion as to how to plan one for the spring semester. Accreditation, support for faculty improvement and bond issues were mentioned as subjects of concern.
  - Union contract negotiations are beginning, and David Beaulieu wants to know what academic areas/issues are that the DAS needs to monitor. Alex Immerblum, David Beaulieu, Brent Lourdes and Allison Moore are all a part of this process.
  - Senate dues are now $300. For that, a campus will receive $2500 in Program 100 money to spend on equipment and office needs. Harbor College has paid for this year.

June Burlingame Smith
President