A.S.O. Ad Hoc Committee Minutes

1st Meeting

June 16, 2010

Los Angeles Harbor College, SSA 205

I. ROLL CALL
Present: Mercy Yanez, Dawn Castillo, Martin Caracoza, April Abercrombie, Antonio Meza, Charmayne Jenkins.

II. DISCUSSION ITEMS

Goals For Summer
Mercy Yanez- Reported that Tatyana in the business office uses Quickbooks to track ASO’s accounts. She proposed that we also use Quickbooks to track our accounts. This means the ASO will have to purchase a license to use Quickbooks. This is basic accounting. She must export the files from Tatyana's computer and it will most likely be available in the form of an Excel spreadsheet initially. She stated she would like to have weekly meetings throughout the summer. The trustee election was thrown out and we will be having elections again in the fall. We are in transition at this college. Our new president comes in on August 1st. We should start meeting with him. She would like Martin Caracoza to take the lead on writing a new handbook for ASO senators. She would also like to have a retreat in August so we can have leadership training. She asked what time would be good to hold our meetings from here on out.

Martin Caracoza- Suggested Wednesdays from 2:00pm to 4:00pm.
Mercy Yanez- Stated that the meetings will continue to be held in SSA 205.
Martin Caracoza- Asked what should be covered in the handbook.
Mercy Yanez- Answered that the following should be addressed: how to write a bill, introduction, goals, mission statement, website, duties of a senator. She also stated that she has a scheduling conflict so there will be no meeting next week.
April Abercrombie- Wants to brainstorm about the handbook.

Mercy Yanez- Stated that she will provide some samples. She also stated that she wants to conduct a field trip Allen Hancock College in Santa Maria. We may take a train. They have a good ASU and she would like us to meet with their advisor. She also stated that she has a problem with the way the DR’s are processed. It takes too long for checks to be released and people are having to front money for events then get reimbursed.

Martin Caracoza- Stated that no one should be putting out their own money.
April Abercrombie- Stated that we should meeting with the new president and present the issue we are having. We should ask the new president if he will issue a
credit card for the ASO’s use that can be reimbursed when DR’s are processed and checks are released.
Martin Caracoza - Not only do we have to present out issues, but we also have to present solutions and reasons why these are solutions. We need to become his ally and show him how helping us achieve our goals will help make him look good.
Mercy Yanez - I will be an ally to him when he comes on board because we came up through the system together. She also stated that we should find a way to get the DR’s processed faster.
Martin Caracoza - We should set aside a block of time for people to sign off on what’s been passed through ASO.
Mercy Yanez - We need to make the EFC meeting longer. We’re bottle-necking in that meeting. There should also be something in the handbook to address time management. Also we need to change the constitution and bylaws. Perhaps the upcoming trustee elections would be a good opportunity to hold an election for a new constitution as well.
April Abercrombie - We should make it known what goes in to being a senator and how important it is. She also explained the process for changing the constitution. Recommendations can be made to the senate which are either accepted or declined. If they are accepted then it goes to a vote by the student body in a special election.
Mercy Yanez - We need to update the constitution and bylaws. However, the trustee election may be coming up too soon to get a new constitution on the ballot. Also, the new handbook should address an application process for a senator.
Martin Caracoza - Stated that we need to present the senate in a manner that will draw natural leaders when it comes to recruiting. He also questioned the minimum 2.0 gpa requirement.
Mercy Yanez - That’s in the Ed Code. We can’t change that. Also, the 2.0 gpa allows any student the opportunity to participate.
Martin Caracoza - Stated that what he meant was that we need to target people who are good at multi-tasking and working under stress, etc. The way we recruit new senators should change.
April Abercrombie - Stated that when she and Steven Delgado met to strategize recruitment for this semester they went to the clubs. They also went to classes where there were students they knew to be outspoken and leadership potential. This was in an effort to avoid any problems with ineligibility.
Mercy Yanez - Cautioned that you can’t profile people. Even when you find people with a high gpa you will still find fanaticism.
Martin Caracoza - Stated that we should interview candidates first.
Mercy Yanez - Stated that we should formulate a process that is more organized in regards to applying and interviewing to become a senator. We need a pre-screening form. We shouldn’t check for eligibility or accept applications after they are already senators. We should do it before. Also the constitution and bylaws should cite the E-Regs. The handbook should have something for senators to sign off on as well that states they received all paperwork. Finally, the next meeting will be on June 30th at 2:00pm to 4:00pm.
III. ADJOURNMENT
The meeting was adjourned at 12:00pm.