A.S.O. Senate Minutes
10th Meeting
May 19th 2010
Los Angeles Harbor College ASO Senate Room
(Seahawk Center, 2nd Floor)

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate Meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
Vice President Abercrombie called the meeting to order at 1:06pm and led us in the pledge of allegiance.

II. ROLL CALL
Excused: Derek Hanna.

III. APPROVAL OF AGENDA (1 MINUTE)
Sen. Caracoza moved to amend the agenda to include the chartering of Pi Delta Epsilon, Sen. Delacruz.
The amendment passed with six votes in favor and zero votes against.
Sen. Caracoza moved to approve the agenda as amended, Sen. Meza 2nd.

IV. APPROVAL OF MINUTES (1 MINUTE)
Sen. Meza moved to table the approval of the minutes, Sen. Caracoza 2nd.

V. PUBLIC FORUM (2 MINUTES PER PERSON)
A. L.A. Valley College ASU- 100 Days of Advocacy/Action.
   Not Present.
B. Gill Ramirez (Resume & Interviewing) company.
   Gill Ramirez-Stated that his company helps students with resume writing and interviewing skills. His job is to help students get jobs. They help students overcome challenges. Nineteen percent of graduates are making 40 thousand and above. There is a lot of competitiveness. He stated that they are here to interface with anyone who wants a free presentation. This is his first time interfacing with Harbor College.
   Sheila Millman- Reported that tomorrow a representative from Higher One will be on campus to explain the changes with financial aid disbursements. He will be in front of Seahawk Center from 9:00am to 11:00am. He will be presenting at 11:00am...
to 12:00pm in the conference room in the Student Services building. The whole idea is to get the word out.
Mercy Yanez- Are you still planning to let the senators beta test the site?
Sheila Millman- Yes.
Sen. Howard- Where will the ATM’s be?
Sheila Millman- One will be in front of the cashier’s office and the other will be at the sheriff’s office.
Steven Delgado- Are the ATM’s for those with the Higher One card only?
Sheila Millman- Students with other cards will have to pay a fee, but they have the option to get a free Higher One card to avoid the fee.
Mercy Yanez- Hopes that some senators will be able to join Sheila Millman and the Higher One representative tomorrow.
Sen. Purnell- Does this card transfer to other campuses?
Sheila Millman- The card transfers to all LACCD campuses.
Steven Delgado (question posed to Gill Ramirez)- Is this service free of charge?
Gill Ramirez- When the presentation is given on campus it’s free of charge. If students want to interface with us off campus there’s a charge.
Esteban Robledo- Looks forward to working with the ASO in the future. He invited senators to contact him. He is having problems with classes, but it should be fixed.
Steven Delgado- Asked if there will be a special election for people who want to be senators next semester.
Esteban Robledo- Answered yes and that will include the high school students.

VI. 15 Minute Tutorial on Parliamentary Procedure
Agenda Item VI was tabled.

VIII. NEW BUSINESS LEGISLATION BILL (PRO/CON)
A. “Fashion Show” to help support the performance ($300.00).
B. “EOPS/CARE Graduation Luncheon” to recognize graduating/transferring program students- Sen. Delacruz ($350.00).
C. Chartering of Pi Delta Epsilon- Sen. Caracoza.
   Sen. Caracoza- Gave a briefing last week on new clubs. He is personally putting forth this club, Pi Delta Epsilon. The club is open to everyone and promotes camaraderie and awareness. They currently have five founding members. Over thirty people are interested in the club. The charter has been turned in to Mona Abdula. The club is a service based club with a push for academics. One of the clubs goals is to fundraise for scholarships.
   Mercy Yanez- Who is the advisor?
   Sen. Caracoza- Ann Warren is the advisor and Nina Malone is the co-advisor.
   Sen. Howard- Is this a greek affiliated club?
   Sen. Caracoza- No, but it has a similar structure and is co-ed.
   Steven Delgado- Is there an executive cabinet in place. Are there any openings?
   Sen. Caracoza- There is an executive cabinet in place, but there are auxiliary positions still open.
Sen. Jenkins- I see there is a $10 active membership fee and a $20 inactive membership fee. Is that connected to the ASO fee?
Sen. Caracoza- No, it goes directly towards scholarships and fundraising efforts. We already have cordial relationships with 173 local businesses and are looking for possible donations.
Mercy Yanez- You will have to talk with Bobby McNeal to see how you can accept those donations.
Sen. Caracoza- Agreed and also stated that of course they can’t accept money until they are officially chartered.
Con: Sen. Meza- How would this affect your position on the senate?
Sen. Caracoza- Assuming I have a position in the ASO it would underscore my activities with both.
Sen. Meza- When you have elections will positions be open for club members only?
Sen. Caracoza- Yes.
Pro: Sen. Howard- Thinks this club would be a great attribute to this campus. As senators we have the responsibility to do everything we can to boost morale.

IX. ACTION ITEMS
A. “Fashion Show” to help support the performance ($300.00).
   No Vote.
B. “EOPS/CARE Graduation Luncheon” to recognize graduating/transferring program students- Sen. Delacruz ($350.00).
   No Vote.
C. Chartering of Pi Delta Epsilon- Sen. Caracoza.
   The chartering of Pi Delta Epsilon received 11 yes votes and 0 no votes. Pi Delta Epsilon is now a chartered club

X. DISCUSSION ITEMS
A. 2010-2011 Senate Proposed Operating Budget
   Steven Delgado- Yielded his time to Esteban Robledo.
   Esteban Robledo- Stated that changes will be made to the budget next semester
   Sen. Meza moved to recess, there was no second.
   Sen. Howard- Asked how important it is to pass the budget.
   Steven Delgado- Stated that it is very important due to how the business office operates, however it is not set in stone.
   Sen. Howard moved to recess for 2 minutes, Sen. Caracoza 2nd.
   Sen. Meza moved to resume the orders of the day, Sen. Sanchez 2nd.
   Steven Delgado- He went over the budget line by line.
   Sen. Jenkins- Asked for a more current copy of the trial balance.
   Mercy- Answered that there should be more current copies, but they will be one month behind.
   Steven Delgado- Explained that the lawyer who works for us has been out this semester due to health problems and that money allocated for his salary is not being spent. He also stated that it has been difficult on us this year due to all the personnel changes.
   Sen. Caracoza- Asked who is the overall manager of our funds.
   Mercy Yanez- Answered that the steward of these funds is the president of the college.
Steven Delgado - Yielded his time to Esteban Robledo.
Esteban Robledo - Stated that there are three signatures needed to approve expenditures: the ASO president, the ASO advisor, and the college president.
Sen. Caracoza - Suggested having one individual to assist these three individuals in keeping track of expenses.
Sen. Caracoza - Stated that it should be relatively simple to obtain out account balances. The fact that it seems so difficult raises concerns.
Mercy Yanez - Stated that the issue is the line of supervision. She also stated that she is only here part time. In regards to meeting during the summer, the issue there is that an advisor must be present and she plans to take a vacation. Also, this is a proposed budget and it can be amended. She also stated that we can extend the session out to June 30th.
Steven Delgado - Suggested adding a line item for club seed money. He yielded his time to Esteban Robledo.
Esteban Robledo - Stated that in the past he has requested financial information, receipts, exact account debits and credits, in the past and was denied.
Sen. Purnell - Point of Personal Privilege.
April Abercrombie - Stated that in her experience with companies and other organizations when you make requests for financial records you would get a printout just like the one that is being presented here today. It is not practical to give receipts or detailed transaction histories.
Sen. Jenkins - Stated that it appears something was switched regarding the baseball expense account and she would like to know what it was. Also, how do we go about adding a line item to the budget?
Sen. Caracoza - Suggested passing the budget now with the understanding that it will be amended early next semester.

XI. SPECIAL COMMITTEE REPORTS (4 MINUTES PER PERSON)

XII. EXECUTIVE CABINET REPORTS (5 MINUTES PER PERSON)
A. President: Steven Delgado - Reported that there is a blood drive coming up. If you couldn’t make it last time this is your chance. If you got t-shirts last time please wear them to help promote this one. The date of the event is Monday, May 24th from 9:30am to 3:30pm. He wished everyone good luck with finals. He stated that he looks forward to working with the senate next semester. He also announced that there is a meeting with President Spink tomorrow at 2:00pm in SSA 219 for those interested in attending.
B. Vice President: April Abercrombie - Announced that she got a job and is very excited to start training in June. She will be working as an Administrative Assistant for Nature Made Vitamins. She stated that one of the things they were impressed by was her participation in senate. She thanked everyone for giving her the opportunity to serve as Vice President. She does not know if she will be in the senate next semester, but she will be active on campus.
C. V.P. of Finance: Derek Hanna - No Report.
D. Secretary: Dawn Castillo- Yielded her time to Steven Delgado.
Steven Delgado- Announced that the senate luncheon is still in the works for next Thursday and it will be from 11:00am to 1:00pm.

XIII. SHARED GOVERNANCE REPORTS (3 MINUTES PER PERSON)
No Reports.

XIV. INFORMATION ITEMS (4 MINUTES PER PERSON)
Sen. Sanchez- Announced that the Deputy Mayor is coming to Dr. Loiterman’s class tomorrow to talk about the American Recovery Act from 5:30pm to 7:30pm.
Sen. Meza- Participated in the Transfer Student Program at UCLA and said it was really incredible. He also reported that there is workshop for ABS40 students. The conference is free and it is on the 30th. Sign up today. UCLA will provide transportation if we have more than 30 students interested in going.
April Abercrombie- Stated that the assistant to Warren Furitani will be at Political Science 41 on Tuesday. She will be bringing the students’ letters to him personally.
Mercy Yanez- Los Angeles Trade Tech has got a grant for women entering the workforce. She passed out a flyer.

XV. ADVISOR’S COMMENTS (10 MINUTES)
Mercy Yanez- Congratulated everyone for doing a wonderful job. She stated that has been a pleasure working with senate and she looks forward to working with everyone again in the fall. She has been writing a lot of letters of recommendation. She assists with resumes for free.

XVI. ADJOURNMENT
Sen. Meza moved to adjourn the meeting, Sen. Jenkins 2nd. The meeting was adjourned at 2:57pm.