ASSOCIATED STUDENTS OF LOS ANGELES HARBOR COLLEGE
BOARD MEETING MINUTES

10/13/10
Global Classroom, Los Angeles Harbor College

Attendees: President Brendan Binns, Vice President April Abercrombie, Vice President of Finance Blanca Sanchez, Secretary Dawn Castillo, ASO Advisor Mercy Yanez, Senator Michael Urshich, Senator Mari Ashley Andrews, Senator Alexis Melgoza, Senator Martin Caracoza, Senator Genesis Dela cruz, Senator Hashim Tyler, Senator Ned Ebbs Jr., Senator Steven Delgado.

A.S.O. Senate Agenda
5th Meeting
October 13, 2010
1:00 pm
Los Angeles Harbor College, Global Classroom
(Learning Resource Center 2nd Floor)

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

II. ROLL CALL
The meeting Chair will call for the secretary to conduct roll call in order to record attendance.
*refer to Section 6, Article 6.1 of the ASHC Constitution.

III. APPROVAL OF AGENDA (1 Minute)
The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

IV. APPROVAL OF MINUTES (1 Minute)
The meeting Chair will call for a motion from the ASO legislative body to approve the minutes as amended or without change.

V. PUBLIC FORUM (2 Minutes per Person)
The Chair will invite members of the public wishing to address the ASO legislative body to speak.

VI. FIFTEEN MINUTE TRAINING (15 Minutes)
Mercy Yanez

VII. PRESIDENT’S REPORT (10 Minutes)
The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President’s Report.
Marvin Martinez

VIII. SPECIAL GUEST SPEAKER (5 Minutes per Person)
The Chair will give the floor to each special guest speaker on the agenda.

IX. NEW BUSINESS
The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.
A. Architecture Club Charter
B. Formation of Campus Safety Task Force Committee

X. LEGISLATION BILL (PRO/CON)
The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body.
A. Town Hall Meeting- Senator Steven Delgado and Senator Alexis Melgoza ($695.00).
B. General Assembly- Senator Martin Caracoza ($6,500.00).
C. Programs/Clubs/Resource Awareness Day- Senator Steven Delgado and Senator Julio Manson ($140.00).

XI. ACTION ITEMS
A. Architecture Club Charter
D. Formation of Campus Safety Task Force Committee
E. Town Hall Meeting- Senator Steven Delgado and Senator Alexis Melgoza ($695.00).
F. General Assembly- Senator Martin Caracoza ($6,500.00).
G. Programs/Clubs/Resource Awareness Day- Senator Steven Delgado and Senator Julio Manson ($140.00).

XII. DISCUSSION ITEMS

XIII. SPECIAL COMMITTEE REPORTS (4 Minutes per Person)
The Chair will address the any Special Committee Chairs for the delivery of committee reports.
A. Financial Brainstorming Committee
   Committee Members: Senator Julio Manson, President Brendan Binns, Senator Steven Delgado, Vice President Blanca Sanchez.
B. Activities Planning Committee
   Committee Members: Senator Alexis Melgoza, Senator Stephanee Vedder, Senator Steven Delgado, Senator Genesis Delacruz, Senator Martin Caracoza, Senator Hashim Tyler.

XIV. EXECUTIVE CABINET REPORTS (5 Minutes per Person)
The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.
A. President- Brendan Binns
   The ASO President will deliver his report.
B. Vice President- April Abercrombie
   The ASO Executive Vice President will deliver a report.
C. Vice President of Finance- Blanca Sanchez
   The ASO Vice President of Finance will deliver her report.
D. Secretary- Dawn Castillo
   The ASO Secretary will deliver her report.

XV. SHARED GOVERNANCE REPORTS (3 Minutes per Person)
The Chair will call for reports from any senator that has attended one of the following Shared Governance meetings.
A. College Planning Committee- The next meeting is on October 25th at 1:30 pm in SSA 219.
B. Academic Affairs- The next meeting is on October 20th at 2:30 pm in SSA 219.
C. Student Services- TBA
D. Academic Senate- The next meeting is on October 21st at 1:00 pm in SSA 219.
E. Work Environment- The next meeting is on November 9th at 2:00 pm in NEA 187.
F. Administrative Service Cluster- TBA
   *Shared Governance meeting dates and times are available on the Harbor College homepage and the ASO Calendar.

XVI. INFORMATION ITEMS (4 Minutes per Person)
The Chair will open the floor to any senator wishing to bring forth an information item to the ASO legislative body.

XVII. ADVISOR’S REPORT (10 Minutes)
The Chair will give the floor to the ASO Advisor, Mercy Yanez, to deliver her report.

XVIII. ADJOURNMENT
The Chair will adjourn the meeting.

For additional information please refer to the Associated Student Organization website. www.lahc.edu/studentservices/aso/aso.html

Special notes: The minutes reflect the order of report items, which may not necessarily match the meeting agenda.
Report/Discussion: Vice President April Abercrombie called the meeting to order at 1:20 and led us in the pledge of allegiance.

Roll Call (quorum= 10)  
Dawn Castillo

Report/Discussion: Vice President April Abercrombie called for the Secretary to conduct roll call. Quorum of the executive body was met.

Absent: Senator Julio Manson and Senator Caitriona McCosker.
Excused: Senator Stephanee Vedder.
Late: Senator Derek Hanna and Senator Ruben Villanueva.

Officers/Advisor: President Brendan Binns, Vice President April Abercrombie, Vice President of Finance Blanca Sanchez, Secretary Dawn Castillo, ASO Advisor Mercy Yanez.

Approval of Agenda  
April Abercrombie

Report/Discussion: Vice President April Abercrombie called for a review and motion to approve the agenda.

Amendments: The motion to amend the dollar amount for the Town Hall meeting from $695.00 to $350.00, add Senators Genesis De la cruz and Alexis Melgoza to the General Assembly bill, and table the Programs/Clubs/Resource Awareness Day bill was made and carried with a 1st from Senator Ned Ebbs Jr. and a 2nd from Senator Mari Ashley Andrews.

Approval: The motion to approve the agenda as amended was made and carried with a 1st from Senator Ned Ebbs Jr. and 2nd from Senator Mari Ashley Andrews.

Approval of Minutes  
April Abercrombie

Report/Discussion: Vice President April Abercrombie called for a review and motion to approve the executive board meeting minutes of September 29, 2010.

Amendments: None.

Approval: The motion to approve the minutes was made and carried with a 1st from Senator Ned Ebbs Jr. and 2nd from Senator Mari Ashley Andrews.

Public Forum  
April Abercrombie

Speaker(s): Liz Anceno and Betty Rios introduced themselves as interns for the American Federation of Teachers (AFT). They came to speak about voter registration and asked senators to fill out voter commitment pledges. Nick Rados came to speak on behalf of the architecture club. He explained what are the main goals of the club. He asked for support of the club charter. Antonio Meza and Creando Un Nuevo Futuro club representative, Ruth came to speak on behalf of the club. Ruth organizes events for the club. She wanted to come and
introduce herself and take notes to for the purpose of combining the club’s efforts with ASO.

**Comments/Suggestions:** Senators Steven Delgado and Alexis Melgoza and Vice President of Finance Blanca Sanchez commented on the speakers from the AFT, ASO Advisor Mercy Yanez commented on the Architecture Club, Senators Steven Delgado and Martin Caracoza and ASO Advisor Mercy Yanez gave suggestions regarding Creando Un Nuevo Futuro.

**Questions:** Senators Steven Delgado and Martin Caracoza raised questions regarding the Architecture Club.

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**Fifteen Minute Training**

**Report/Discussion:** ASO Advisor Mercy Yanez passed out the Senator Contracts and gave a handout on proper meeting manners. She asked that senators be on time for meetings, stay for the entire duration, and be respectful. She explained that the bylaws state senators have two unexcused absences. She asked that senators reply to emails when you can or cannot attend events. She passed out the point sheet and explained the breakdown as well as the point structure. She explained that senators need to earn transcript notation by earning fifty points and attending shared governance meetings. She listed internships, scholarships, and recommendation letters as benefits of being an ASO senator. She cautioned senators to be careful with facebook and gave a handout on social networks. She spoke in regards to accreditation and stated that the school needs student input for this process. Senators are needed to go to those meetings. She asked that senators be respectful of each other and remember that they represent all of the students on this campus. Wherever we are we are representing other groups. She referred to a new bill form that will be presented to the senate next week. We need more information that is being captured by the current bill form. Doing a bill today means it may take two weeks away. When a senator sponsors a bill that senator must see it through to the end. She gave her office hours which are 4:00 pm to 6:00 pm on Monday evenings. She stated that she has an open door policy. She also reminded the senators that she keeps track of meeting attendance with the secretary, Dawn Castillo.

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**President’s Report**

**Marvin Martinez**

No Report.

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**Special Guest Speaker**

No Guest Speakers.

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**New Business**

**April Abercrombie**

A. Architecture Club Charter

**Reports/Discussion:**
Senator Martin Caracoza gave his support to the chartering of this club and stated that it is crucial to serving other demographics on campus. He also asked a question of the Architecture Club’s representatives which was answered by Nick Rados. Senator Steven Delgado also gave his support to the chartering of this club stating that the students coming from this department do phenomenal work.

B. Formation of Campus Safety Task Force

Reports/Discussion:
Senator Steven Delgado volunteered to serve on this committee.

Legislation Bill

A. Town Hall Meeting

Reports/Discussion:
Senator Steven Delgado stated that this event will take place on October 25th from 12:00 pm to 1:00 pm in the Seahawk Center. He stated that the bill was amended in the Executive Finance Committee. The amount was changed from $695.00 to $350.00. The amount is a flat rate for pizza, lemonade, and supplies from the Culinary Arts program.

Questions:
Senator Ned Ebbs Jr. asked a question regarding the choice of food which was answered by Senator Steven Delgado. He also asked a question regarding attire which was answered by ASO Advisor Mercy Yanez.
Senator Mari Ashley Andrews asked a question regarding the time of the event which was answered by ASO Advisor Mercy Yanez.

Comments/Suggestions:
Senator Ned Ebbs Jr. suggested that some businesses give half off prices for student government (i.e. popeyes).

B. General Assembly

Reports/Discussion:
Senator Martin Caracoza stated that the dates of this event are from the 29th through the 31st and will take place in San Diego. This bill passed the Executive Finance Committee. The Student Senate of California Community Colleges (SSCCC) is the body in charge of putting together advocacy events at the state level. Participants will learn about advocacy and will be representing our school. This is important because we are in need of a positive opinion from this body. The environment is business casual. He gave a breakdown of the proposed budget. He encouraged everyone to attend. We will be staying in the Sheraton hotel. This amount is just our spending cap. He explained what account the money will be coming from (restricted funds). Last year we had no representatives at this event. All of the other schools in our district will definitely be there. We suffered last year due to non-attendance.

Comments/Suggestions:
President Brendan Binns commented on the possibility of raising the cost of parking and tuition up to $40. Therefore this conference is very important. He further commented on other travel options and parking fees.
ASO Advisor Mercy Yanez commented on the state budget that was recently passed.
She also stated that the cut-off time for volunteering to attend this event is 5:00 pm on Thursday.

**Senator Steven Delgado** commented that there are resolutions coming to the floor of the general assembly. This is important because we are able to vote on these resolutions.

**Questions:**

**Senator Ned Ebbs Jr.** asked a question regarding car pooling and stated that he needs to drive himself.

**President Brendan Binns rose to a Point of Clarification** and stated that we have one delegate able to vote which will be Vice President April Abercrombie.

**Volunteers to attend General Assembly:** Senator Mari Ashley Andrews, Senator Michael Ursich, Senator Alexis Melgoza, Senator Derek Hanna, Senator Genesis Dela cruz, Senator Martin Caracoza, Vice President of Finance Blanca Sanchez, Senator Ned Ebbs Jr., Senator Steven Delgado, Vice President April Abercrombie, and President Brendan Binns.

**Senator Alexis Melgoza rose to a Point of Personal Privilege.**

**C. Programs/Clubs/Resource Awareness Day**

This bill was tabled until next week by the Executive Finance Committee.

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**Action Items**

**Dawn Castillo**

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<thead>
<tr>
<th>A. Architecture Club Charter</th>
<th>The Approval of the Architecture Club Charter received 9 yes votes, 0 no votes, and 0 abstentions. <strong>The charter was approved.</strong></th>
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<tbody>
<tr>
<td>B. Formation of Campus Safety Task Force</td>
<td>No vote. Senator Steven Delgado was appointed to this committee.</td>
</tr>
<tr>
<td>C. Town Hall Meeting- Senators Steven Delgado and Alexis Melgoza (amended from $695.00 to $350.00).</td>
<td>The bill received 9 yes votes, 0 no votes, and 0 abstentions. <strong>The bill passed.</strong></td>
</tr>
<tr>
<td>D. General Assembly- Senator Martin Caracoza ($6,500, amended to include Senators Alexis Melgoza and Genesis Dela cruz).</td>
<td>The bill received 9 yes votes, 0 no votes, and 0 abstentions. <strong>The bill passed.</strong></td>
</tr>
<tr>
<td>E. Programs/Clubs/Resource Awareness Day- Senators Steven Delgado and Julio Manson ($140.00).</td>
<td>The bill was tabled until the following week by the Executive Finance Committee.</td>
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*The motion to recess for two minutes was made and carried with a 1<sup>st</sup> from Senator Genesis Dela cruz and a 2<sup>nd</sup> from Senator Martin Caracoza.*

*The motion to resume the orders of the day was made and carried with a 1<sup>st</sup> from Senator Alexis Melgoza and a 2<sup>nd</sup> from Senator Genesis Dela cruz.*

Total Amount of Funding Allocated: **$6,850.**

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**Discussion Items**
### Special Committee Reports

**A. Financial Brainstorming Committee**  
President Brendan Binns reported that this committee has not officially convened and has not appointed a chair.

**B. Activity Planning Committee**  
Senator Martin Caracoza reported this committee has not officially convened and has not appointed a chair.  
Senator Alexis Melgoza reported that the committee was considering the possibility of a Halloween dance with reduced admission price for wearing costumes.

### Executive Cabinet Reports

**A. President:**  
Brendan Binns reported that the Inter-Club Council will meet on the third Thursday of the month which will be the 21st. The meeting will be in the ASO senate room. He asked the I-Tap program be put on the next agenda as a discussion item. The cost may go up if we do not sell more bus passes. There is talk about raising parking fees. He asked senators to help pass out surveys regarding the I-Tap Program. He stated that if each senator were to pass out surveys to at least one class it would help a lot. He also reported that Compton Community College is having an event to bestow honorary Associate’s Degrees to Japanese students who were attending the college at the time of World War II when Japanese/American citizens were taken away to concentration camps. This is part of AB 37 sponsored by Assemblyman Warren Furutani.

**Comments/Suggestions:**  
ASO Advisor Mercy Yanez stated, regarding the I-Tap program, that this is not opened up to part-time students. We have a rising number of part-time students. She also asked if this survey can be made electronic.  
President Brendan Binns answered that this program is open to part-time students for an increased cost.

*The motion to move on to the next agenda item was made and carried with a 1st from Senator Steven Delgado and a 2nd from Senator Mari Ashley Andrews.*

**B. Vice President:** April Abercrombie reported in regards to building bridges between Harbor College and local elementary schools and/or high schools. She wants to focus on involving our community with Harbor College. The General Assembly will teach us how to advocate for students at the state level. She suggested having a Turkey Day Potluck. Finally, she spoke regarding the I-Tap program and discounted movie tickets.  
Senator Derek Hanna rose to a Point of Clarification.

**C. Vice President of Finance:** Blanca Sanchez - No Report.

**D. Secretary:** Dawn Castillo reported on how to write a bill. She told the senate that doing a bill starts before filling out the paper work and that it would behoove them to conduct
good research before presenting a bill to the Executive Finance Committee and the Senate. She also stated that senators are required to see the bill through to execution.

**Shared Governance Reports**

**A. College Planning Committee**
- **Senator Steven Delgado** reported that discussion at this meeting included getting the Harbor Tides back in print. Also, President Marvin Martinez wants to do away with the President’s Cluster and start an Economic Planning Committee.

**B. Academic Affairs**
- **Senator Steven Delgado** reported on the Academic Affairs meeting.

**C. Student Services**
- **ASO Advisor Mercy Yanez** rose to a **Point of Clarification** and stated that this meeting was held last Wednesday, but there is scheduling conflict with our meeting.

**D. Academic Senate**
- No Report.

**E. Work Environment**
- No Report.

**F. Administrative Services Cluster**
- No Report.

**Information Item**

**Senator Steven Delgado** reported that free sample of brownies are being given out in the quad area. They are going to be sold in the bookstore.

**Advisor’s Report**

**ASO Advisor Mercy Yanez**- No Further Report.

**Adjournment**

**Vice President April Abercrombie** adjourned the meeting at 3:03 pm.