# ASSOCIATED STUDENT ORGANIZATION OF
# LOS ANGELES HARBOR COLLEGE
# BOARD MEETING MINUTES

## 10/27/10

**Global Classroom, Los Angeles Harbor College**

**Attendees:** Senator Mari Ashley Andrews, Senator Alexis Melgoza, Senator Martín Caracoza, Senator Genesis Dela cruz, Senator Julio Manson, Senator Derek Hanna, Senator Hashim Tyler, Senator Caitriona McCosker, Senator Ruben Villanueva, Senator Ned Ebbs Jr., Senator Steven Delgado, Senator Stephanie Vedder, President Brendan Binns, Vice President April Abecrombie, Vice President of Finance Blanca Sanchez, Secretary Dawn Castillo, ASO Advisor Mercy Yanez.

## A.S.O. Senate Agenda

6th Meeting  
October 27, 2010  
1:00 pm  
Los Angeles Harbor College, Global Classroom  
(Learning Resource Center 2nd Floor)

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.*

### I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

### II. ROLL CALL

The meeting Chair will call for the secretary to conduct roll call in order to record attendance.  
*refer to Section 6, Article 6.1 of the ASHC Constitution.

### III. APPROVAL OF AGENDA (1 Minute)

The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

### IV. APPROVAL OF MINUTES (1 Minute)

The minutes of the previous meeting will be reviewed for content accuracy. The meeting Chair will then call for a motion from the ASO legislative body to approve the minutes as amended or without change.

### V. PUBLIC FORUM (2 Minutes per Person)

The Chair will invite members of the public wishing to address the ASO legislative body to speak.

### VI. FIFTEEN MINUTE TRAINING SESSION (15 Minutes)

Mercy Yanez will give a fifteen minute presentation to the senate for training purposes.

### VII. PRESIDENT’S REPORT (10 Minutes)

The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President’s Report.

### VIII. SPECIAL GUEST SPEAKER (5 Minutes per Person)

The Chair will give the floor to each special guest speaker on the agenda.  
A. Nurse Carol Stevenson  
   Nurse Carol Stevenson will present a brief overview of the services offered through the health center to the ASO legislative body.

### IX. NEW BUSINESS

The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.  
A. Latina Leadership Network Club Charter  
   The ASO legislative body will consider the approval of the Latina Leadership Network Club Charter.  
B. Presentation of New Allocation of Funds/Bill Request Form  
   The new Allocation of Funds/Bill Request Form will be presented to ASO legislative body.
LEGISLATION BILL (PRO/CON)
The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body.

A. Purchase for ASO Merchandising/Fundraising in the Book Store—Senator Genesis Dela cruz ($1,316.40)
This bill is to purchase hooded sweatshirts with LAHC Seahawks printed on them. The sweatshirts will be sold in the bookstore for the purpose of raising funds for the ASO.

B. Day of the Dead Educational Awareness—Senators Steven Delgado, Alexis Melgoza, and Genesis Dela cruz ($200.00).
This bill is to pay for a speaker/professor from California State University Dominguez Hills to give a presentation in honor of Dia De Los Muertos.

ACTION ITEMS

A. Latina Leadership Network Club Charter
The ASO legislative body will vote on the approval of the Latina Leadership Club Charter.

B. Purchase for ASO Merchandising/Fundraising in the Book Store—Senator Genesis Dela cruz ($1,316.40)
The ASO legislative body will vote on the approval of the Purchase for ASO Merchandising/Fundraising in the Bookstore Bill.

C. Day of the Dead Educational Awareness—Senators Steven Delgado, Alexis Melgoza, and Genesis Dela cruz ($200.00).
The ASO legislative body will vote on the approval of the Purchase for the Day of the Dead Educational Awareness Bill.

DISCUSSION ITEMS

A. I-Tap Program
The Chair will open the floor for discussion of the I-Tap program.

B. Strategic Master Plan Classroom Presentations
The floor will be opened to discussion regarding Strategic Master Plan Classroom Presentations.

SPECIAL COMMITTEE REPORTS (4 Minutes per Person)
The Chair will address the any Special Committee Chairs for the delivery of committee reports.

A. Financial Brainstorming Committee
Committee Members: Senator Julio Manson, President Brendan Binns, Senator Steven Delgado, Vice President of Finance Blanca Sanchez.

B. Activities Planning Committee

C. Campus Safety Task Force
Committee Member: Senator Steven Delgado.

EXECUTIVE CABINET REPORTS (5 Minutes per Person)
The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.

A. President- Brendan Binns
The ASO President will deliver his report.

B. Vice President- April Abercrombie
The ASO Executive Vice President will deliver her report.

C. Vice President of Finance- Blanca Sanchez
The ASO Vice President of Finance will deliver her report.

D. Secretary- Dawn Castillo
The ASO Secretary will deliver her report.

SHARED GOVERNANCE REPORTS (3 Minutes per Person)
The Chair will call for reports from any senator that has attended one of the following Shared Governance meetings.

A. College Planning Committee—The next meeting is on November 8th at 1:30 pm in SSA 219.

B. Academic Affairs—The next meeting is on November 3rd and November 17th at 2:30 pm in SSA 219.

C. Student Services—TBA

D. Academic Senate—The next meeting is on November 4th and November 18th at 1:00 pm in SSA 219.

E. Work Environment—The next meeting is on November 9th at 2:00 pm in NEA 187.

F. Administrative Service Cluster—TBA

*Shared Governance meeting dates and times are available on the Harbor College homepage and the ASO Calendar.
### Call to Order

**April Abercrombie**

### Roll Call (quorum=7)

**Dawn Castillo**

### Approval of Agenda

**April Abercrombie**

### Approval of Minutes

**April Abercrombie**

### Public Forum

**April Abercrombie**
<table>
<thead>
<tr>
<th>Report/Discussion:</th>
<th>Mercy Yanez</th>
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<tr>
<td>No Report.</td>
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### President’s Report

**Marvin Martinez**

**Report/Discussion:**

President Marvin Martinez reported on the College Summit on Monday. The focus of the Summit was to talk about the goals for the goals of our campus. The event was a success and the faculty commended the students for attending and giving their feedback. At the next meeting of the College Planning Council there will be a de-brief of what was learned at the Summit. The faculty, particularly Ellen Joyner, would like the students to be involved in the accreditation process. He announced the next meeting time of the budget committee. It will be meeting on the second Tuesday of every month. He shared that we have been in a deficit for the past ten years. Harbor College owes the district seven million dollars. **His goal is to balance our budget. He is trying to get the district to forgive the deficit.** He wants to balance the budget so we can use our revenue for programs and not to offset our deficit. He stated that he needs to see the data before making a decision in regards to Winter and Summer session. Harbor College is funded on the basis of FTS (full time students). The district is funding us for 6,889 FTS. One FTS equates to $4,200. If you multiply 6,889 by $4,200 that is our budget. Our budget is driven by courses and enrolled students. We are over-expending. He is beginning to discover what is the causing the over-expenditure. **Finally, he referred to an internship program that will send students to Washington D.C.** They are working on developing the internship program. They are looking to send three to five students this summer. They will be housed at George Washington University. There will also be stipends made available. It would be good to have an understanding of our how government works, but it will not be limited to one specific major.

**Questions:**

Questions were raised to President Marvin Martinez by **President Brendan Binns and Senator Steven Delgado**.

**Comments:**

Comments were made by **Senator Ned Ebbs Jr. and Senator Derek Hanna. Senator Steven Delgado volunteered to attend the Budget Committee.**

**Senator Julio Manson rose to a point of personal privilege in order to attend the College Planning Council.**

### Special Guest Speaker

**Report/Discussion:**

Nurse Carol was not able to be present and will attend the November 3rd meeting of the senate.

ASO Advisor Mercy Yanez asked that this time be deferred to her. She spoke about the upcoming General Assembly. The bus will pick up students at 9am on Friday. She recommended that students be dropped off. Everyone must sign a conference attendance contract. Some of the students are having difficulties due to a PACE class that just started. If you cannot attend she will not be able to get a refund for the registration and hotel costs. They are having a Halloween event so if you want to wear a costume you can. West LA College, LA Trade Tech College, and East LA College will be joining us on the bus. There will be wireless on the bus if you want to do some homework. We are going to be doing a lot of lobbying and advocating next semester so this will be a good experience for us. Finally, she stated that she is happy to walk over to King Carter with the students in question after the meeting. If you are going this Friday see her after the meeting.

**Comments:**

Comments were made by **Senator Ned Ebbs Jr.**
Senator Martin Caracoza rose to a point of clarity regarding the comments of Senator Ned Ebbs Jr.

Questions:
Questions were asked by Senator Derek Hanna.

New Business

A. Latina Leadership Network Club Charter
The representatives from the Latina Leadership Network Club Charter were not able to present today. They spoke to those who were present for the meeting that was to be held last week.

B. Presentation of New Allocation of Funds/Bill Request Form
The motion to table this presentation was made and carried with a 1st from Senator Martin Caracoza and a 2nd from Senator Ned Ebbs Jr.

Legislation Bill

A. Purchase for ASO Merchandizing/Fundraising in the Book Store- Senator Genesis Dela cruz ($1,316.40).
Senator Genesis Dela cruz stated that this bill is to fund a purchase of sweatshirts for the purpose of fundraising for the ASO. The sweatshirts will be gray and they will say LAHC Seahawks on the front. There will be a 40% mark-up on cost so we can make a profit. The profits will be split with the bookstore.
ASO Advisor Mercy Yanez there is a confusion with the polo shirts that were ordered for the general assembly and the sweatshirts. In addition we are considering going back to the bookstore and asking for a 40/60 split of the profits.
Secretary Dawn Castillo directed everyone’s attention to the breakdown on the attached budget and the invoice regarding the number of different sizes of sweatshirts being purchased and how much it will cost.

Questions:
Questions were voiced by Senator Stephanie Vedder regarding small sizes.
Questions were raised by Senator Steven Delgado regarding the projected profit for the ASO?

Suggestions:
A suggestion was made by Senator Martin Caracoza that we order white sweatshirts as well to see what color sells more.
A suggestion was made by Senator Ned Ebbs Jr. that we display the sweatshirts in the music building in order to create interest in the product.

B. Day of the Dead- Senator Steven Delgado ($200.00).
Senator Steven Delgado stated that this event is through Professor Hernandez, we are inviting a professor from California State University Dominguez Hills to give a Powerpoint presentation about death in art. It will cost $200 for, Dr. Benito Gomez, our guest speaker to come and present. There will be champurrado and day of the dead bread served. It will be in NEA 226 at 12:30 to 2:00 on Tuesday November 2nd. There will be flex time offered and extra credit for students who attend. The refreshments will be provided by the communications department and Carmen Carillo.

Senator Derek Hanna rose to a point of personal privilege.
### Action Items

Dawn Castillo

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<thead>
<tr>
<th>A. Latina Leadership Network Club Charter</th>
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<td>The Latina Leadership Network Club Charter received 10 yes votes, 0 no votes, and 0 abstentions. <strong>The charter was approved.</strong></td>
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<th>B. Purchase for ASO Merchandizing/Fundraising in the Book Store- Senator Genesis Dela cruz ($1,316.40).</th>
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<td>The bill received 10 yes votes, 0 no votes, and 0 abstentions. <strong>The bill passed.</strong></td>
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<th>C. Day of the Dead-Senator Steven Delgado ($200.00).</th>
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<td>The bill received 10 yes votes, 0 no votes, and 0 abstentions. <strong>The bill passed.</strong></td>
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**Funding Disbursement:** $1,516.40

### Discussion Items

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<th>A. I-Tap Program</th>
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<td><em>The motion to table this discussion until next week was made and carried with a 1st from Senator Caitriona McCosker and a 2nd from Senator Martin Caracoza.</em></td>
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<th>B. Strategic Master Plan Classroom Presentations</th>
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<td>No discussion.</td>
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### Special Committee Reports

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<th>A. Financial Brainstorming Committee</th>
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<td><strong>Committee Members:</strong> Senator Julio Manson, President Brendan Binns, Senator Steven Delgado, Vice President of Finance Blanca Sanchez.</td>
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<td>President Brendan Binns reported that this committee has not yet been convened.</td>
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<th>B. Activities Planning Committee</th>
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<td><strong>Committee Members:</strong> Senator Alexis Melgoza, Senator Stephanee Vedder, Senator Steven Delgado, Senator Genesis Dela cruz, Senator Martin Caracoza, and Senator Hashim Tyler.</td>
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<td>Senator Martin Caracoza reported that this committee has not convened an official meeting, but has had informal discussions regarding a fall dance.</td>
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<th>C. Campus Safety Task Force</th>
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<td><strong>Committee Member:</strong> Senator Steven Delgado.</td>
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<td>Senator Steven Delgado reported that this committee has had informal discussions about various complaints regarding graffiti on campus. Someone suggested putting cameras in the bathrooms pointing towards the mirrors only.</td>
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**Comments:** Comments were made by Senator Ned Ebbs Jr. regarding communications with Sgt. Van.

### Executive Cabinet Reports

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<tr>
<th>A. President: Brendan Binns</th>
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<td>apologized to the group. He thanked everyone for showing up to the Summit. He also reported that the Halloween maze is in the process of being set up and it’s important that everyone participate and help out.</td>
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<th>B. Vice President: April Abercrombie</th>
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<tr>
<td>spoke with Mark Woods about helping today with the maze. He will bring tools tomorrow morning and help set up. She needs people to help tomorrow at 8:00 am. This is an annual event and our students look forward to it. The Summit was awesome. We need spooky senators for the maze and we’ve got posters being made.</td>
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<th>C. Vice President of Finance: Blanca Sanchez</th>
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<td>presented a report on the budget (see attached).</td>
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Comment:
ASO Advisor Mercy Yanez commented on sales of ASO membership being lower compared to last semester.

Suggestion:
Senator Julio Manson suggested putting a dollar amount in place of letters in regards to the rep fee account and add an asterisk with a footnote.

D. Secretary: Dawn Castillo gave no report and yielded her time to ASO Advisor Mercy Yanez.

ASO Advisor Mercy Yanez referred to the new budget form posted on the website. She asked that senators take advantage of this and use it in addition to the legislative bill form when preparing budgets.

### Shared Governance Reports

A. College Planning Committee- no report  
B. Academic Affairs- no report  
C. Student Services- no report  
D. Academic Senate- no report  
E. Work Environment- no report  
F. Administrative Service Cluster- no report

Questions:  
ASO Advisor Mercy Yanez asked if there is any way we can get a commitment from senators who will attend shared governance meetings.

Comments:  
ASO Advisor Mercy Yanez commented in regards to the Student Services Cluster meeting being in conflict with our meeting and that a senator should go to that meeting instead of ours to represent us.

### Information Items

None.

### Advisor’s Report

ASO Advisor Mercy Yanez reported that the governor signed a trailer to the budget which vetoed a reparation of monies to the categorical programs. He suspended Prop 98 which funds elementary through high school and community colleges. Statewide we turned away $130,000 students due to budget cuts. The Transfer Reform bill will not impact you as students because we are creating new majors, but this will further bottle neck the pipeline to universities and community colleges. We are going through a lot of changes. With the budget we only got 2% growth. It’s going to be another challenging year and we are going to have to do a lot of lobbying and advocacy.

Questions:  
Senator Steven Delgado asked a question in regards to lobbying in Sacramento and Washington D.C.

Comments:  
Vice President April Abercrombie reported that she, Senator Genesis Dela cruz, Senator Alexis Melgoza, and Senator Steven Delgado went to USC and got to see President Barrack Obama.

### Adjournment

Vice President April Abercrombie adjourned the meeting at 2:40 pm.