ASSOCIATED STUDENTS OF LOS ANGELES HARBOR COLLEGE
BOARD MEETING MINUTES

11/3/10
Global Classroom, Los Angeles Harbor College

Attendees:

A.S.O. Senate Agenda
7th Meeting
November 3, 2010
1:00 pm
Los Angeles Harbor College, Global Classroom
(Learning Resource Center 2nd Floor)
See ASO Calendar for Meeting Times and Locations.
http://www.lahc.edu/studentservices/aso/aso.html

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

II. ROLL CALL
The meeting Chair will call for the secretary to conduct roll call in order to record attendance.
*refer to Section 6, Article 6.1 of the ASHC Constitution.

III. APPROVAL OF AGENDA (1 Minute)
The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

IV. APPROVAL OF MINUTES (1 Minute)
The minutes of the previous meeting will be reviewed for content accuracy. The meeting Chair will then call for a motion from the ASO legislative body to approve the minutes as amended or without change.

V. PUBLIC FORUM (2 Minutes per Person)
The Chair will invite members of the public wishing to address the ASO legislative body to speak.

VI. PRESIDENT'S REPORT (10 Minutes)
The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President's Report.

VII. SPECIAL GUEST SPEAKER (5 Minutes per Person)
The Chair will give the floor to each special guest speaker on the agenda.
A. Nurse Carol Stevenson
   Nurse Carol Stevenson will report to the ASO legislative body on the various services available through the Health Center.

VIII. NEW BUSINESS
The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.

IX. LEGISLATION BILL (PRO/CON)
The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body.
A. Programs/Clubs/Resource Awareness Day- Senators Steven Delgado and Julio Manson ($140.00).
   This bill is to create an event that will raise student awareness about various clubs and programs on campus.
B. Keeping the Tides Flowing- Senators Julio Manson and Steven Delgado ($1,200).
   This bill is to allocate funding to print two editions of the Harbor Tides school newspaper.
C. Soroptimist “Authors’ Luncheon”-Senator Alexis Melgoza ($100.00)
   This bill is to allocate funds to send two senate representatives to the Soroptimist “Authors’ Luncheon” Fundraiser.
X.  ACTION ITEMS
    A. Programs/Clubs/Resource Awareness Day- Senators Steven Delgado and Julio Manson ($140.00).
        The ASO legislative body will vote on the approval of the Programs/Clubs/Resource Awareness Day bill.
    B. Keeping the Tides Flowing- Senators Julio Manson and Steven Delgado ($1,200).
        The ASO legislative body will vote on the approval of the Keep the Tides Flowing bill.
    C. Soroptimist “Authors’ Luncheon”- Senator Alexis Melgoza ($100.00).
        The ASO legislative body will vote on the approval of the the Soroptimist “Authors’ Luncheon” bill.

XI. DISCUSSION ITEMS
    The Chair will open the floor for Discussion Items on the agenda.
    A. I-Tap Program

XII. SPECIAL COMMITTEE REPORTS (4 Minutes per Person)
    The Chair will address any Special Committee Chairs for the delivery of committee reports.
    A. Financial Brainstorming Committee
        Committee Members: Senators Julio Manson, Steven Delgado, Genesis Dela cruz, Martin Caracoza, Hashim Tyler, and President Brendan Binns.
    B. Activities Planning Committee
        Committee Members: Senators Alexis Melgoza, Stephanee Vedder, Steven Delgado, Genesis Dela cruz, Martin Caracoza, and Hashim Tyler.
    C. Campus Safety Task Force
        Committee Members: Senator Steven Delgado.

XIII. EXECUTIVE CABINET REPORTS (5 Minutes per Person)
    The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.
    A. President- Brendan Binns
        The ASO President will deliver his report.
    B. Vice President- April Abercrombie
        The ASO Executive Vice President will deliver a report.
    C. Vice President of Finance- Blanca Sanchez
        The ASO Vice President of Finance will deliver her report.
    D. Secretary- Dawn Castillo
        The ASO Secretary will deliver her report.

XIV. SHARED GOVERNANCE REPORTS (3 Minutes per Person)
    The Chair will call for reports from any Senator or Executive Officer that has attended one of the following Shared Governance meetings.
    A. College Planning Committee- The next meeting is on November 8th at 1:30 pm in SSA 219.
    B. Academic Affairs- The next meeting is on November 17th at 2:30 pm in SSA 219.
    C. Student Services Cluster- TBA
    D. Academic Senate- The next meetings are on November 4th and 18th at 1:00 pm in SSA 219.
    E. Work Environment- The next meeting is on November 9th at 2:00 pm in NEA 187.
    F. Administrative Service Cluster- TBA
    G. Budget Committee- The next meeting is on November 9th at 1:30 pm. Location TBA.
        *Shared Governance meeting dates and times are available on the ASO Calendar.
        http://www.lahc.edu/studentsservices/aso/aso.html

XV. INFORMATION ITEMS (4 Minutes per Person)
    The Chair will open the floor to any senator wishing to bring forth an information item to the ASO legislative body.

XVI. ADVISOR’S REPORT (10 Minutes)
    The Chair will give the floor to the ASO Advisor, Mercy Yanez, to deliver her report.

XVII. ADJOURNMENT
    The Chair will adjourn the meeting.

For additional information please refer to the Associated Student Organization website.

www.lahc.edu/studentsservices/aso/aso.html

Special notes: The minutes reflect the order of report items, which may not necessarily match
### Call to Order

April Abercrombie

**Report/Discussion:**
Vice President April Abercrombie called the meeting to order at 1:31 pm and led us in the pledge of allegiance.

### Roll Call (quorum= 7)

Dawn Castillo

**Report/Discussion:**
Vice President April Abercrombie called for the Secretary to conduct roll call. Quorum of the executive body was met.

**Inducted Senators:**
Senator Mari Ashley Andrews, Senator Martin Caracoza, Senator Genesis dela Cruz, Senator Hashim Tyler, Senator Ned Ebbs Jr., Senator Steven Delgado, Senator Stephanie Vedder. **Senator Michael Ursich and Senator Alexis Melgoza were excused.**

**Officers/Advisor:**
President Brendan Binns, Vice President April Abercrombie, Vice President of Finance Blanca Sanchez, Secretary Dawn Castillo, and ASO Advisor Mercy Yanez.

### Approval of Agenda

April Abercrombie

**Report/Discussion:**
Vice President April Abercrombie called for a review and motion to approve the agenda.

**Approval:**
The motion to approve the agenda was made and carried with a 1st from **Senator Ned Ebbs Jr.** and a 2nd from **Senator Genesis dela Cruz.**

### Approval of Minutes

April Abercrombie

**Report/Discussion:**
Vice President April Abercrombie called for a review and motion to approve the executive board meeting minutes of November 3, 2010.

**Amendments:**
None.

**Approval:**
The motion to approve the minutes was made and carried with a 1st from **Senator Steven Delgado** and a 2nd from **Senator Mari Ashley Andrews.**

### Public Forum

April Abercrombie

**Speaker(s):**
Antonio Meza thanked the senate for letting him attend the General Assembly. **He came to ask a question regarding any deadlines for club fundraising.** His club, Creando Un Nuevo Futuro would like to continue fundraising during the Winter break. They would like to raise funds by attending television tapings.

**Comments/Suggestions:**
ASO Advisor Mercy Yanez stated that **clubs are only sanctioned during the semester.** As a club, everything you do should be done through your advisor. The ASO can’t sanction it fundraising during the break. If anything happens there would be a liability issue. **She advised the club to talk about it with their advisor.**

### President’s Report

Marvin Martinez
Report/Discussion:
No Report.

Special Guest Speaker

Report/Discussion:
Nurse Carol Stevenson stated that the Health Center is like Urgent Care. Students are welcome to come in for whatever reason they may need health care. Some of the services are free. There is a counselor at the health center every day for psychological counseling. As of Monday there is an acupuncturist. The charge is $15 for acupuncture. The acupuncturist is there on Monday, Tuesday, and Thursday. Students have gone to the acupuncturist for smoking and anxiety. The Health center still has flu shots for $10. They also have a vaccine for whooping cough for $40. The vaccine for whooping cough is also available at the Torrance Health Center for free. The Health Center is open from 8:30 am to 4:30 pm every day. They have a doctor that comes on Wednesdays from 10:00 am to 12:00 pm. The flu shot lasts for a season only. Students can make an appointment or walk in to see the acupuncturist. Session times vary. The Health Center is not open on the weekends. The Health Center is currently working on a survey to poll students about the services they offer.

Comments/Questions:
Secretary Dawn Castillo asked questions regarding the acupuncturist.

New Business

April Abercrombie

None.

Legislation Bill

April Abercrombie

A. Programs/Clubs/Resource Awareness Day-Senators Steven Delgado and Julio Manson ($140.00). Legislation Bill A was tabled until the meeting of November 10, 2010.

B. Keeping the Tides Flowing-Senators Julio Manson and Steven Delgado ($1,200). Legislation Bill B was tabled until the meeting of November 10, 2010.

C. Soroptimist “Authors’ Luncheon- Senator Alexis Melgoza ($100.00). Senator Stephanie Vedder presented on behalf of Senator Alexis Melgoza. Senator Alexis Melgoza asked for $100 to send two senate representatives to the Soroptimist “Authors’ Luncheon.” She stated that this organization has supported students at this campus with scholarships in the past. Sending representatives on our behalf is a way of building a good relationship with an organization we hope will continue to support us in the future.

Action Items

Dawn Castillo

A. Programs/Clubs/Resource Awareness Day-Senators Steven Delgado and Julio Manson ($140.00). No Vote.

B. Keeping the Tides Flowing-Senators Julio Manson and Steven Delgado ($1,200). No Vote.

C. Soroptimist “Authors’ Luncheon- Senator Alexis Melgoza ($100.00). The bill received 7 yes votes, 0 no votes, and 0 abstentions. The bill passed.

Total Amount of Funding Disbursement: $100.00

Discussion Items

Reports/Discussion:
A. I-Tap Program

President Brendan Binns reported that the I-Tap program offers a bus pass for $15 to students for
the whole semester. The program has been funded with money from Measure J due to the current situation with construction project in the parking lot. The program has run out of money. The school purchases the bus passes before the semester begins. Only 17% of the passes have been sold. The district is asking that we pass out 400 surveys to see how students feel about this program and the possibility of it being taken away. The price of the pass could go up to $350. They are talking about raising parking fees to accommodate the loss of funding for the program. We have to go back and renegotiate with Metro Transit. Bus passes for part-time students is one thing we will be negotiating for. Currently, 75% of students in our district are part-time. The program is being underused and the school is wasting money. We were able to keep the price down by buying a certain amount of I-Tap cards. If we had bought fewer cards then the cost to individuals would raise.

Vice President April Abercrombie passed the gavel to President Brendan Binns. Vice President April Abercrombie shared her feelings on this issue.

President Brendan Binns passed the gavel back to Vice President April Abercrombie. President Brendan Binns stated that our goal here is to find out where we stand on this issue. It can hurt a lot of people who take advantage of this program if the fees up. The business office does not feel it is their responsibility to sell the I-tap program so it is up to us as a senate because this could save some students a lot of money.

The motion to remand this issue to a committee was made with a 1st from Senator Martin Caracoza and no 2nd. The motion did not carry.

Questions:
Senator Ned Ebbs Jr. asked if the students at the high school on our campus included in this program.

Comments:
Vice President of Finance Blanca Sanchez commented that students do not know about the program, but are not full-time and feel they cannot take advantage of the program.

Senator Steven Delgado supported the idea of approaching the students at the bus stop by the student services building, but feels that perhaps we are buying too many cards for this school. He also recommended reaching out to the PACE students.

ASO Advisor Mercy Yanez stated that since President Martinez wants to get us in the black this year he is going to be looking for programs that are being underused to cut. He is going to want to see data to show why the program is being underused.

Senator Martin Caracoza commented that one of the main factors is that Metro is competing with the Dash system which is a local and much cheaper.

Senator Genesis dela Cruz feels that we need to take a more proactive route to inform people about this program. She, Senator Mari Ashley Andrews, and Vice President of Finance Blanca have volunteered to create a committee to spearhead this issue.

Suggestions:
ASO Advisor Mercy Yanez suggested that going to students in classrooms is a good idea. Also, you can go to the bus stop and capture those students there since they use the bus. She also suggested involving the clubs.

Senator Steven Delgado suggested bringing this issue to the Inter-Club Council.

Senator Ned Ebbs Jr. stated that there is a lot of foot traffic through the Music department. He feels this would be a good spot to advertise the I-Tap program and the survey.

Special Committee Reports

A. Financial Brainstorming Committee
   Senator Steven Delgado stated there is no report at this time.
B. Activity Planning Committee
   Senator Martin Caracoza reported that this committee has had no official meeting at this time.
C. Campus Safety Task Force
   Senator Steven Delgado reported that graffiti is an issue of great concern on campus.
   Senator Ned Ebbs Jr. reported speaking with Sgt. Van in regards to starting a program where
students can report vandalism and possibly start a club whose main focus is to combat vandalism. Senator Ned Ebbs Jr. also reporting catching a student vandalizing the mirror of a bathroom and called the sheriffs for assistance.

Executive Cabinet Reports

A. President:
President Brendan Binns announced the upcoming Town Hall meeting with Mayor Villaraigosa on the 15th. They are only allowing us to invite 9 senators to this event. They will also have two satellite classrooms for overflow attendance. The other two satellite classrooms hold 70 people. The board of governors is going to have their next meeting at El Camino on November 8th and 9th the time is TBA.

B. Vice President:
Vice President April Abercrombie referred to resolutions that passed at the General Assembly. She also referred to a victory for the gay and lesbian community that may be a discussion item for next week. Finally, she thanked everyone for the opportunity to serve as our delegate at the General Assembly and for their support.

C. Vice President of Finance:
Vice President of Finance Blanca Sanchez spoke on the possibility of getting laptops for us to do our work.

D. Secretary:
Secretary Dawn Castillo spoke regarding use of the ASO Facebook page and Twitter account.

Comments:
Comments were made regarding communication via email by Senator Steven Delgado, Vice President of Finance Blanca Sanchez, and Senator Ned Ebbs Jr. ASO Advisor Mercy Yanez provided an additional email address: mercyyanez@yahoo.com.

Shared Governance Reports

A. College Planning Council
Senator Steven Delgado reported that this committee wants students to continue attending shared governance meetings. Their feedback indicates that our presence adds to the meetings. ASO Advisor Mercy Yanez requested some volunteers to go to the CPC meeting instead of the attending the Board of Governors.

B. Academic Affairs
No Report.

C. Student Services
No Report.

D. Academic Senate
President Brendan Binns cannot attend tomorrow’s meeting of the Academic Senate. Senator Ned Ebbs Jr. volunteered to attend that meeting on the president’s behalf. ASO Advisor Mercy Yanez stated that she has prepared a report to be delivered at the Academic Senate meeting.

E. Work Environment
No Report.

F. Administrative Service Cluster
No Report.

G. Budget Committee
No Report.

Information Items
Reports/Discussion:
President Brendan Binns spoke regarding the accreditation committees.
Senator Mari Ashley Andrews spoke regarding the general assembly and she proposed that we have a message board to get word out about different ideas.
ASO Advisor Mercy Yanez suggested meeting outside of the senate or possibly hosting a retreat to process the information learned at the General Assembly.
Senator Steven Delgado referred to Title V and stated that LA Trade Tech Senator each received an ITouch.
Senator Ned Ebbs Jr. announced that on Monday there will be a tribute to Igor Grigoriev, who passed away, in the Music Recital Hall at 8:00pm.
Senator Hashim Tyler expressed having positive experiences at the general assembly.

Advisor’s Report

Report:
ASO Advisor Mercy Yanez reported that this was the first time in ten years that an advisor had attended a conference with their students from Harbor College. There were a lot of rumors regarding ethical issues at the General Assembly. She reminded the senate that whatever they do outside of school is their own business, but when it comes back to the group it reflects poorly on the school. Thankfully, as a group, we were well received at the conference and made a good impression. It all goes back to professionalism.

Adjournment

Vice President April Abercrombie adjourned the meeting at 2:49 pm.