ASSOCIATED STUDENTS OF LOS ANGELES HARBOR COLLEGE
BOARD MEETING MINUTES

11/10/10
Global Classroom, Los Angeles Harbor College

Attendees:

A.S.O. Senate Agenda
8th Meeting
November 10, 2010
1:00 pm
Los Angeles Harbor College, Global Classroom
(Learning Resource Center 2nd Floor)

*Disclaimer: The Los Angeles Harbor College Associated Student Organization Student Senate meeting is a Brown Act meeting where audio and video taping is allowed without prior permission.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE
The meeting Chair will call the meeting to order and lead all those in attendance in the pledge of allegiance.

II. ROLL CALL
The meeting Chair will call for the secretary to conduct roll call in order to record attendance.
*refer to Section 6, Article 6.1 of the ASHC Constitution.

III. APPROVAL OF AGENDA (1 Minute)
The meeting Chair will call for a motion from the ASO legislative body to approve the agenda.

IV. APPROVAL OF MINUTES (1 Minute)
The minutes of the previous meeting will be reviewed for content accuracy. The meeting Chair will then call for a motion from the ASO legislative body to approve the minutes as amended or without change.

V. PUBLIC FORUM (2 Minutes per Person)
The Chair will invite members of the public wishing to address the ASO legislative body to speak.

VI. FIFTEEN MINUTE TRAINING SESSION (15 Minutes)
ASO Advisor Mercy Yanez will give a fifteen minute presentation to the senate for training purposes.

VII. ASO WEBSITE/RESOURCES PRESENTATION (15 Minutes)
Secretary Dawn Castillo will give a virtual tour of the ASO website and online resources available.

VIII. PRESIDENT’S REPORT (10 Minutes)
The Chair will give the floor to our college president, Marvin Martinez, for the delivery of the President’s Report.

IX. SPECIAL GUEST SPEAKER (5 Minutes per Person)
The Chair will give the floor to each special guest speaker on the agenda.

X. NEW BUSINESS
The Chair will address New Business items on the agenda to be presented for consideration by the ASO legislative body.
A. Presentation of New Allocation of Funds/Bill Request Form

XI. LEGISLATION BILL (PRO/CON)
The Chair will address Legislation Bills on the agenda to be presented for consideration by the ASO legislative body.
A. Programs/Clubs/Resource Awareness Day- Senator Steven Delgado and Senator Julio Manson ($140.00).
B. Keeping the Tides Flowing- Senator Julio Manson and Senator Steven Delgado ($1,200.00).
C. CARE/CalWorks Adopt-a-Child 2010 Student Recognition Event- Senator Genesis dela Cruz and Senator Alexis Melgoza ($500.00).
D. The Los Angeles Harbor College Winter Jam- Senator Martin Caracoza and Senator Genesis dela Cruz ($900.00).

XII. ACTION ITEMS
A. Programs/Clubs/Resource Awareness Day- Senator Steven Delgado and Senator Julio Manson ($140.00).
B. Keeping the Tides Flowing- Senator Julio Manson and Senator Steven Delgado ($1,200.00).
C. CARE/CalWorks Adopt-a-Child 2010 Student Recognition Event- Senator Genesis dela Cruz and Senator Alexis Melgoza ($500.00).
D. The Los Angeles Harbor College Winter Jam- Senator Martin Caracoza and Senator Genesis dela Cruz ($900.00).

XIII. DISCUSSION ITEMS
The Chair will open the floor up for Discussion Items.
A. Fall Dance/Turkey Bowl

XIV. SPECIAL COMMITTEE REPORTS (4 Minutes per Person)
The Chair will address the any Special Committee Chairs for the delivery of committee reports.
A. Financial Brainstorming Committee
   Committee Members: Senator Julio Manson, Senator Steven Delgado, President Brendan Binns, Vice President of Finance Blanca Sanchez.
B. Activities Planning Committee
C. Campus Safety Task Force
   Committee Members: Senators Steven Delgado and Ned Ebbs Jr.

XV. EXECUTIVE CABINET REPORTS (5 Minutes per Person)
The Chair will call for the members of the Executive Cabinet to deliver cabinet reports.
A. President- Brendan Binns
   The ASO President will deliver his report.
B. Vice President- April Abercrombie
   The ASO Executive Vice President will deliver her report.
C. Vice President of Finance- Blanca Sanchez
   The ASO Vice President of Finance will deliver her report.
D. Secretary- Dawn Castillo
   The ASO Secretary will deliver her report.

XVI. SHARED GOVERNANCE REPORTS (3 Minutes per Person)
The Chair will call for reports from any senator that has attended one of the following Shared Governance meetings.
A. College Planning Committee- The next meeting is on November 22nd at 1:30 pm in SSA 219.
B. Academic Affairs- The next meeting is on November 17th and December 1st at 2:30 pm in SSA 219.
C. Student Services- TBA
D. Academic Senate- The next meeting is on November 18th and December 2nd at 1:00 pm in SSA 219.
E. Work Environment- The next meeting is on November 16th at 2:00 pm in NEA 187.
F. Administrative Services Cluster- TBA
G. Budget Committee- The next meeting is on December 14th at 2:00pm in SSA 224.
   *Shared Governance meeting dates and times are available on the Harbor College homepage and the ASO Calendar.

XVII. INFORMATION ITEMS (4 Minutes per Person)
The Chair will open the floor to any senator wishing to bring forth an information item to the ASO legislative body.

XVIII. ADVISOR’S REPORT (10 Minutes)
The Chair will give the floor to the ASO Advisor, Mercy Yanez, to deliver her report.

XIX. ADJOURNMENT
The Chair will adjourn the meeting.

For additional information please refer to the Associated Student Organization website.

www.lahc.edu/studentservices/aso/aso.html

Special notes: The minutes reflect the order of report items, which may not necessarily match the meeting agenda.

Call to Order

April Abercrombie

Report/Discussion:
Vice President April Abercrombie called the meeting to order at 1:28 pm and led us in the pledge of allegiance.
Report/Discussion: 
Vice President April Abercrombie called for the Secretary to conduct roll call. Quorum of the executive body was met.

Inducted Senators: 

Officers/Advisor: 
Acting President April Abercrombie, Acting Vice President President Martin Caracoza, Vice President of Finance Blanca Sanchez, Secretary Dawn Castillo, and ASO Advisor Mercy Yanez.

### Approval of Agenda

**April Abercrombie**  
Report/Discussion: Vice President April Abercrombie called for a review and motion to approve the agenda.  
Approval: 
The motion to approve the agenda was made and carried with a 1st from Senator Steven Delgado and a 2nd from Senator Mari Ashley Andrews.

### Approval of Minutes

**April Abercrombie**  
Report/Discussion: Vice President April Abercrombie called for a review and motion to approve the executive board meeting minutes of November 10, 2010.  
Amendments: None.  
Approval: The motion to approve the minutes was made and carried with a 1st from Senator Alexis Melgoza and a 2nd from Genesis dela Cruz.

### Public Forum

**April Abercrombie**  
Speaker(s): None.

### Fifteen Minute Training

**Mercy Yanez**  
Report/Discussion: ASO Advisor Mercy Yanez reported on the Soroptimist International group. They raised $1,000.00 through the fundraiser that our representatives attend on Sunday. We contributed $100.00. Two senators attended on our behalf plus an additional senator who attended as a guest. In the past four years Soroptimist International has funded six CARE students with scholarships plus some additional Harbor College students as well. They fund a free mammography program. She distributed a flyer with more information about this program. She also reported on the Board of Governors. This is the body that appoints our chancellor. They talked about the budget. She also spoke on an issue that came up at the General Assembly, Hands Across California. This is supposed to raise money for community colleges specifically. They want participation from all of the community colleges. She spoke about the new senate bill pertaining to students who will be transferring to four-year institutions. She also stated that she will make her reports available online.

Comments/Questions: 
Senator Steven Delgado asked a question regarding discussion of the I-Tap program at the Board of Governors.

### ASO Website/Resources

**Dawn Castillo**  
Report/Discussion: Secretary Dawn Castillo gave a Powerpoint presentation guiding the senate through the ASO Website and pointing out
various resources available online (The full presentation will be posted online as well). The motion to extend Secretary Castillo’s time was made and carried with a 1st from Senator Steven Delgado and a 2nd from Senator Michael Ursich.

**Questions:**
- Senator Steven Delgado asked a question regarding the club handbook.
- Senator Martin Caracoza asked a question the PDF format of the forms online and the deadline for turning in bills.

**Comments:**
- Senator Steven Delgado requested that we set up a laptop at future events to showcase this presentation.

**President’s Report**

Marvin Martinez

**Report/Discussion:**
- No Report.

**Special Guest Speaker**

**Report/Discussion:**
- None.

**New Business**

April Abercrombie

**A. Presentation of New Allocation of Funds/Bill Form**

Secretary Dawn Castillo presented the new Allocation of Funds/Bill Form to the senate. She went through the form line by line and explained the reason for proposing the change (form attached).

**Legislation Bill**

April Abercrombie

**A. Programs/Clubs/Resource Awareness Day- Senator Steven Delgado and Senator Julio Manson ($140.00).**

This bill was not presented.

**B. Keeping the Tides Flowing- Senator Julio Manson and Senator Steven Delgado ($1,200.00).**

This bill was tabled indefinitely.

**C. CARE/CalWorks Adopt-a-Child 2010 Student Recognition- Senator Genesis dela Cruz and Senator Alexis Melgoza ($500.00).**

- Senator Alexis Melgoza stated that this is an annual event and gifts for children of CARE/CalWorks students will be donated by those wishing to participate and adopt a child for the holidays.
- Senator Genesis dela Cruz stated that this is more of a Christmas event. Santa Claus will be passing out gifts to the children. This is an opportunity to put smiles on the children’s faces and recognize the students in these programs while celebrating the holidays together.

**Comment:**

ASO Advisor Mercy Yanez stated that this is the first year this event will be a three program event. There will be 300 children at this event to meet Santa Claus.

**Pro:**

- Senator Steven Delgado supports this bill due to the fact that we have a lot of parents on this campus.

*Acting Vice President Martin Caracoza passed the gavel to Vice President of Finance Blanca Sanchez in order to present The Los Angeles Harbor College Winter Jam bill.*

*The Chair asked the secretary to conduct roll call again. Quorum was met.*

**D. The Los Angeles Harbor College Winter Jam-Senator Martin Caracoza and Senator Genesis dela Cruz (amended from $900.00 to $1,455.00).**

- Senator Martin Caracoza stated that the event in question will be a dance. It will be titled Winter Jam in order to remain neutral to all religious holidays. The event will be a celebration of the culmination of the semester. He gave a breakdown of the ticket prices. This will be an opportunity for the ASO to fundraise by selling pre-packaged drinks and snacks. He gave a breakdown of the tentative budget. The budget was attached to the bill.

He asked that the event be viewed as an investment and a way to boost Harbor College pride.

**Pro:**

- Senator Mari Ashley Andrews feels this would be a good opportunity to raise awareness of the ASO on campus. She also feels this would be a good way for our freshman to socialize and get into the “greek.” Also this is a good opportunity...
to work with clubs.

Con:

Senator Steven Delgado is opposed to this bill because he believes this would be way too costly of an event.

### Action Items

| A. Programs/Clubs/Resource Awareness Day- Senator Steven Delgado and Senator Julio Manson ($140.00). | No Vote. |
| B. Keeping the Tides Flowing- Senator Julio Manson and Senator Steven Delgado ($1,200.00). | No Vote. |
| C. CARE/CalWorks Adopt-a-Child- Senator Genesis dela Cruz and Senator Alexis Melgoza ($500.00). | The bill received 7 yes votes, 0 no votes, and 1 abstention. **The bill passed.** |
| D. The Los Angeles Harbor College Winter Jam- Senator Martin Caracoza and Senator Genesis dela Cruz ($900.00). | The bill received 7 yes votes, 0 no votes, and 1 abstention. **The bill passed.** |

**Total Amount of Funding Disbursement:** $1,955.00

Vice President of Finance Blanca Sanchez passed the gavel to Acting Vice President Martin Caracoza.

The motion to give Betty Rios 2 minutes to address the body in regards to a possible Turkey Bowl event was made and carried with a **1st from Senator Genesis dela Cruz** and a **2nd from Senator Steven Delgado.**

### Discussion Items

**Reports/Discussion:**

A. Dance/Turkey Bowl

Former Senator Betty Rios stated that in the past what we have done is get all the clubs involved and have a Turkey Bowl. The Turkey Bowl is a flag football tournament. One bill would be to plan the event and another bill would take care of the food.

Acting President April Abercrombie feels that the Wednesday would be a good day due to the cancellation of some classes on that day.

### Special Committee Reports

A. Financial Brainstorming Committee

No Report.

B. Activity Planning Committee

Acting Vice President Martin Caracoza announced that, following the meeting today, all members of this committee are requested to stay and attend an emergency meeting.

C. Campus Safety

Senator Steven Delgado reported regarding the emergency call posts on campus and sheriff escorts.

### Executive Cabinet Reports

A. President

Acting President April Abercrombie reported regarding the Board of Governors meeting. She reported that 2 out of 3 resolutions were passed at the General Assembly and these went before the Board of Governors. The resolutions pertained to e-transcripts and assessment tests (unified assessment exams for all the California community colleges). The chancellor was very impressed by these resolutions. She made an announcement regarding the upcoming Winter Jam dance.

B. Vice President

Acting Vice President Martin Caracoza reported on the Academic Senate meeting. He acted in the stead of our president who was not able to attend. Changes being made to the schools mission statement were interesting. Both old and new senators were commended for maintaining decorum during meetings. He stated that the new mission and vision statements were sent forth for approval and were greatly influenced by student input this year. He spoke regarding vacancies in positions on campus. There is consideration on campus for the allocation of money for hiring to fill vacant positions.

Senator Stephanie Vedder rose to a point of personal privilege. The motion to extend this report for 1 minute was made and carried with a **1st from Senator Steven Delgado and**...
Acting Vice President Martín Caracoza suggested that senators attend one cluster meeting instead of bouncing around from meeting to meeting. The motion to extend this report for 1 minute was made and carried with a 1st from Senator Genesis dela Cruz and a 2nd from Senator Mari Ashley Andrews.

Vice President of Finance Blanca Sanchez reported on the possible change of prices for the various services offered at the Seahawk Center. She also reported that Student Activities needs volunteers to be mascots at the football game. Also, a student complained that she did not receive a discount that was advertised as a benefit of ASO membership.

Acting President April Abercrombie rose to a point of order stating that such price changes must be approved by the senate.

The motion to put the aso membership discount card on the next agenda was made and carried with a 1st from Senator Steven Delgado and a 2nd from Senator Caitriona McCosker.

ASO Advisor Mercy Yanez rose to a point of clarification and stated that there is a punch in addition to the discount card as well.

Shared Governance Reports

A. College Planning Council
B. Academic Affairs
C. Student Services
D. Academic Senate
   Senator Steven Delgado attended this meeting with Senator Ned Ebbs Jr. They want to see more senators at their meetings and they want to commend us on the way we have been conducting ourselves thus far. He referred to winter and summer session and the idea that this is a two year college and then students move so there is no need for intersession classes.
E. Work Environment
F. Administrative Service Cluster
G. Budget
   Vice President of Finance Blanca Sanchez spoke regarding the hiring of new staff at this college. There was concern about how this would affect current staff hours. She referred to the President’s plan to balance the budget and erase our deficit.

Information Items

Reports/Discussion:
   Senator Mari Ashley Andrews asked about the ASO’s policy regarding clubs using the ASO tax id to accept donations. She shared her experience at the Soroptimist Author’s Luncheon. She suggested that the senate host an event that does something for the foreign exchange students. She passed out handouts from the general assembly on how to run an effective meeting.
   Acting President April Abercrombie announced that the information from the General Assembly is now available online and there is a music recital next Monday.
   Senator Steven Delgado reported on the tribute to Igor which was held on Monday.

Advisor’s Report

Mercy Yanez

Report:
No further report.

Adjournment

Vice President of Finance Blanca Sanchez adjourned the meeting at 3:13 pm.