President: E. Colocho, Chair of the Counseling Division

Meeting was called to order at 9:00 AM.

1. Announcements

   Dan Ruiz - Counseling Division Worksheets

   Discussion regarding speech presentations on the action items: Dan (Early Alert & Transition to College), Yvonne (Pers. Connections), Joy/Mica/Sara (Programs of Study), Elizabeth (Budget and introduction).

   Dan had the Plan worksheets projected to the counseling division for a group participation revising.

   - Personal Connections: additions - Campus tours; Welcome Committees i.e. campus wide fair
   - Transition to College: additions “Orientation and Student Ed Plan”
   - Early Alert: New Service added: SARS Software and new features
   - Tradition to College Model
   - Programs of Study: additions - Transfer; allow counseling faculty to assist in Transfer Workshops; note: allocation determined by way of budget increase and percentage of student served

   Misc. additions - Main evaluation tools would consist of student and faculty surveys; additional workshops and committee members that would include SSSP and EOPS/CARE counselors.

2. Transition To College Budget - worksheet from Elizabeth

   - New allocation budget $20,000 to hire SSSP Specialist and student workers for the “Personal Connection” Item.
   - Budget of $33,280 to hire CGCA’s who can assist in Orientation; Programs of Study and Ed Plans.
   - Next meeting the budget will be divided and allocated in concrete detail.

3. Adjourned 11:00 a.m.