



ACADEMIC RENEWAL PETITION
Office of Admissions and Records

Name: Last First Student ID #:
Address: Number Street Date of Birth:
City State Zip Email:
Contact Number:

DIRECTIONS: Please read conditions of Academic Renewal on back. Official transcripts of all institutions attended or presently attending must be mailed by the institution directly to Los Angeles Harbor College Admissions Office prior to submitting this petition. Hand delivered transcripts are NOT acceptable.

List other colleges attended (All transcripts must be on file with LAHC Office of Admissions):

- 1. 2. 3. 4.

COURSES USED FOR GRADUATION OR GE CERTIFICATION CANNOT BE ACADEMICALLY RENEWED.

List individual courses requested to be removed from academic Grade Point Average (GPA)

Table with 6 columns: Course, Section #, Semester/Year, Course, Section #, Semester/Year

Student's Signature Date

OFFICE USE ONLY

Approved Denied

Remarks:

Evaluated By: Date

ACADEMIC RENEWAL

Transcripts on File: Official transcripts from all institutions attended need to be mailed directly from the institution to the Office of Admissions at Los Angeles Harbor College. Hand delivered transcripts are not acceptable.

6705. ACADEMIC RENEWAL.

Students may petition for an academic renewal action in order to alleviate substandard academic performance under the following conditions:

- A. Students must have achieved a grade point average of 2.5 in their last 15 semester units, or 2.0 in their last 30 semester units completed at any accredited college or university, and
- B. At least one calendar year must have passed since the course work to be removed was completed.

Granted, academic renewal shall result in:

- A. Eliminating up to 30 semester units of coursework taken within the Los Angeles Community College District from consideration in the student's cumulative grade point average, and
- B. Annotating the student academic record to note which courses have been removed through academic renewal. Academic renewal actions are irreversible.

Graduation honors and awards are to be based on the student's cumulative grade point average for all college work attempted.

Title 5, C.C.R., Section 55046

Adopted 02-25-81

Amended 11-21-94

Amended 10-22-97

Amended 02-25-09

Amended 08-05-15 (*NOTE: Former Board Rule 6705 ("GRADES AND GRADE CHANGES") is hereby replaced by Board Rule 6705 ("ACADEMIC RENEWAL"), formerly numbered as Board Rule 6700*)

1. Academic renewal actions are irreversible.
2. Graduation honors and awards are to be based on the students' cumulative grade point average for all college work attempted.
3. This policy is adopted for use in the Los Angeles Community College District only. Other institutions may differ, and students planning to transfer to another college should contact that institution regarding its policy. (Board rule 6700)
4. Permanent record will show application of this policy by parentheses placed around grade, units, and grade points. The grade parenthesis will be asterisked and the following notation placed at the first available space below listing of all removed course work.

Procedures:

1. **Fill out form completely.**
2. **Ensure all your college transcripts are on file.**
3. **Submit to the Office of Admissions for processing.**