



# LOS ANGELES HARBOR COLLEGE



Los Angeles Harbor College serves our diverse community by providing access to associate and transfer degrees, certificates, economic and workforce development, and adult and noncredit instruction. We promote equity, diversity, and student success through academic programs and support services that ensure our students become productive members of a global society.

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## Vision

Harbor College provides a stimulating learning environment that prepares members within the community to meet goals and opportunities successfully.

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## Values

Student success, excellence, integrity, a supportive environment, personal and institutional accountability, and civic responsibility.



# LAHC'S DEGREES/CERTIFICATE PROGRAMS

## Associate in Arts/Science Degrees for Transfer (AAT/AST)

These degrees are intended for students planning to transfer into a Bachelor of Arts/Science program in the same or related subject at a California State University (CSU); guaranteeing admission to the system (but not to a specific campus), and priority consideration for admission to the equivalent CSU program. A student may earn an Associate in Arts/Science Degree by completing 60 semester units that are eligible for transfer to the CSU, including a minimum of 18 units in the major and either the Intersegment General Education Transfer Curriculum (IGETC) or the CSU General Education Breadth (CSU GE) requirements, all with a grade of C (or P) or better and a minimum cumulative grade point average (GPA) of 2.0.

**Administration of Justice AST**

**Anthropology AAT**

**Business Administration AST**

**Communication Studies AAT**

**Early Childhood Education AST**

**English AAT**

**History AAT**

**Journalism AAT**

**Kinesiology AAT**

**Mathematics AST**

**Music AAT**

**Physics AST**

**Psychology AAT**

**Spanish AAT**

**Studio Arts AAT**

## Associate in Arts/Science Degrees (AA/AS)

These degrees are intended for students who wish to acquire knowledge, skills, and competencies required for employment in a field related to the major or for transfer to a four-year institution. Note: while some or all coursework listed in specific AA/AS degree requirements may be transferable to a CSU/UC, these degrees are not specifically designed to meet transfer requirements. Students in these majors who wish to transfer are advised to use either the CSU GE or IGETC plan requirements, rather than the LACCD GE plan requirements listed.

Accounting **AS**  
Administration of Justice **AS**  
Administrative Assistant **AS**  
Architectural Technology **AS**  
Art **AA**  
Business Administration **AA**  
Business Administration **AS**  
Chemistry **AS**  
Child Development **AS**  
Communication Studies **AA**  
Computer Information Systems **AS**  
Computer Science and Engineering **AS**  
Computer Technology **AS**  
Culinary Arts **AS**  
Drafting Production Design **AS**  
Electronic Engineering Technology **AS**  
Engineering **AS**  
Engineering Technology: Electronics **AS**  
Engineering Technology: Mechanical Manufacturing **AS**  
Fire Technology **AS**  
Legal Office Assistant **AS**  
Liberal Arts and Sciences: Arts and Humanities **AA**  
Liberal Arts and Sciences: Health and Fitness **AA**  
Liberal Arts and Sciences: Mathematics and Natural Sciences **AA**  
Liberal Arts and Sciences: Social and Behavioral Sciences **AA**  
Liberal Studies **AA**  
Mathematics **AS**  
Medical Office Assistant **AS**  
Nursing Professional (L.V.N. to R.N.) **AS**  
Nursing Professional (R.N.) **AS**  
Office Automation **AS**  
Office Communication **AS**  
Physics **AS**  
Psychology **AA**  
Real Estate **AS**

# **Certificates of Achievement (CA)**

These certificates are intended for students who wish to acquire knowledge, skills, and competencies required for employment in a field related to the major. Note: the Certificates of Achievement in CSU GE and IGETC are intended to provide general transfer readiness for students wishing to transfer to the CSU or UC. However, earning one of these certificates does not alone constitute transfer eligibility. Certification in one of these plans must be obtained prior to transfer.

**Accounting CA**

**Administration of Justice CA**

**Architectural Technology CA**

**Business Administration CA**

**Business Information Worker 1**

**Business Information Worker II CA**

**California State University General Education**

**Certified Nursing Assistant CA**

**Certified Nursing Assistant/Home Health Aide CA**

**Child Development CA**

**Computer Technology CA**

**Culinary Arts CA**

**Electronic Technology CA**

**Fire Technology CA**

**Global Trade CA**

**Intersegmental General Education Transfer Curriculum CA**

**Information Technology Technician**

**Medical Office Assistant CA**

**Microcomputer Applications CA**

**Music CA**

**Music Technology CA**

**Music Performance CA**

**Physical Education CA**

**Real Estate CA**

**Drafting CA**

# Skills Certificates (SC)

These certificates are intended for students who wish to build skills for personal development or those that may be applicable to employment in a field related to the major. NOTE: Skills certificates do not appear on student transcripts and they are not eligible for financial aid.

Accounting SC  
Advanced Cook Skills SC  
Advanced Retail Management SC  
Animation SC  
Applied Journalism SC  
Applied Journalism Design SC  
Architecture: Architectural Technology SC  
Architecture: Design SC  
Architecture: Production Drafting SC  
Arts: Media Arts – Digital Design SC  
Business SC  
Business Software Applications SC  
Cisco Network Academy SC  
Computer Repair Technology SC  
Computer Science SC  
Cook Skills SC  
Fiber Optics SC  
Finance SC  
Fitness Training SC  
French Language SC  
Health Occupations SC  
Journalism SC  
Journalism and Public Relations Study SC  
Legal Studies SC  
Logistics SC  
Management and Supervision SC  
Marketing SC  
Network Administration SC  
Network Technology SC  
Programming SC  
Property Management SC  
Real Estate SC  
Records Management (Clerical Records & Filing) SC  
Retail Management SC  
Taxation SC  
Web Development SC





# HOW TO APPLY FOR FINANCIAL AID

## When to Apply

The best time to submit the Free Application for Federal Student Aid (FAFSA) is between **October 1st** and **March 2nd** prior to the start of the academic year (Fall semester).

## Application Steps

1. Apply online at FAFSA on the web: [WWW.FASFA.GOV](http://WWW.FASFA.GOV)
2. On the Student Portal check your "To do list" for any items that may be required to process your application select LAHC as the campus that you wish to process your financial aid.
3. Select your refund preference with BankMobile, you will receive instructions in the mail or in your student email once the financial aid office receives your FAFSA and you become an active student. This is a one-time only process. For more information about BankMobile, visit this link: <https://bankmobiledisbursements.com/refundchoices/>.
4. Check your award status in the LACCD Student Information System.

Contact:  
Phone: (310) 233-4320  
Fax: (310) 233-4681  
Email: [lahcsff@lahc.edu](mailto:lahcsff@lahc.edu)

# SPECIAL PROGRAMS & SERVICES



*"Empowering and Inspiring Students with Disabilities"*

## Mission

Special Programs and Services and the Academic Success Action Plan (TRiO project) are programs designed to ensure students with disabilities have equal access to all of the educational offering at Los Angeles Harbor College. The programs facilitate equal opportunity through the provision of appropriate support services, curriculum, instruction, and adaptive technology.

## Our Department Services

- Counseling: Academic & Career
- Career Exploration
- Priority Registration & Registration Assistance
- Assistance with Financial Aid Appeals
- Specialized Tutoring
- Counseling Classes
  - Counseling 001 & 006
- Learning Skills/Learning Foundation Classes
  - LF 001, 002, 003, 031 & 070
  - LS 001A & 001B
- Adaptive Kinesiology
  - KIN 045, 046, 049, & 050
- Adaptive Computer Technology
- Assistive Technology
- Adaptive Equipment Loan
- Specialized Orientation/Tours
- Interpreting Services/Captioning
- Classroom Accommodations
- Testing Accommodations
- Instructor Liaison/Student Advocacy
- Referral To Additional Campus Programs
- Referral to Community Organizations
- Project ASAP/TRiO
- Unit Letters For Campus Program Participation

# HIGH TECH CENTER

The HTC is located in the Campus Library, Room 115. It is a dedicated computer lab with specialized software and systems that assist students with their college experience. The center offers a variety of college preparedness courses in reading comprehension, mathematics, keyboarding proficiency, word processing, and assistive technology training.



## Some Accommodations Are:

- Media Conversion
- Video Captioning
- Larger Print
- Digital Books
- Audiobooks
- Digital Formats
- Equipment Loans
- Listening Devices
- Digital Recorders
- Laptops/Tablets

# ADAPTIVE KINESIOLOGY

The Adaptive Kinesiology Program serves the ever-changing needs of the community's diverse special needs population. As for people with special needs the program is designed to ensure a progressive exercise therapy and a safe environment by promoting skills and activities for lifetime fitness, wellness, mobility, and quality of life.

## Classes Offered:

- KIN 045 - Adapted Fitness
- KIN 046 - Adapted Strength Training
- KIN 048 - Adapted Aerobics
- KIN 049 - Adapted Cardiovascular Fitness
- KIN 050 - Adapted Exercises for Back Disorders





# TRiO ~ PROJECT A.S.A.P.

Project A.S.A.P. is a federally funded TRiO Program sponsored by the U.S. Department of Education. This Project offers an intensive service and instructional package to a select number of students with disabilities in support of the full attainment of graduation and transfer goals. Project ASAP activities are designed to support full student success (including financial literacy) with an emphasis on improving student retention rates and academic performance.



## TRiO Eligibility

To be able to participate in the Academic Success Action Plan, students **MUST** complete application and be formally admitted into the Project.

### Primary Requirements

- Must be enrolled to LAHC
- Must have a verified disability
- Must be a U.S. Citizen or Permanent Resident
- Must be able to demonstrate academic need

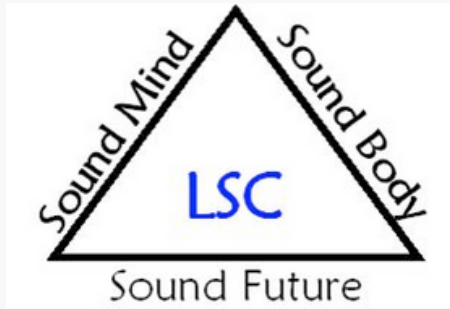
## Academic Eligibility

In addition to the above criteria, applicants must be highly motivated to succeed in their education and must have a goal of wanting to graduate with an AA Degree and/or want to transfer to a four-year institution and have one or more of the following academic needs:

- 2.4 or below GPA
- Specific Problems in English or Math
- English as a Second Language Challenges
- College Probation
- Low Placement Scores

Contact Ms. Akilah Runnels, TRiO Director & Counselor  
runnelr@lahc.edu - (310) 233-4537

# LIFE SKILLS CENTER



**Azeb Bhutia, Ph.D.**

Interim Life Skills Center Clinical Director

(310) 233-4586

bhutiaa@lahc.edu

Technology Building 215.3

## Mission

To provide mental health counseling and related services, enabling our students to meet the personal, emotional, and environmental challenges that can interfere with their academic success.

## We Offer

Brief, short-term crisis intervention; disability and psychological assessment, student success workshops, and psycho-educational groups and referrals in conjunction with faculty and other agencies on and off-campus.

## Life Skills Center is Staffed

By a licensed clinical psychologist and advanced graduate interns working on Doctoral and Masters level Psychology degree programs in the Los Angeles area.

**MONDAY - WEDNESDAY: 10:00 AM - 12:00 PM**

**TUESDAY - THURSDAY: 11:00 AM - 1:00 PM**

TO SCHEDULE AN APPOINTMENT:

[lifeskillscenter@lahc.edu](mailto:lifeskillscenter@lahc.edu)