STUDENTS: APPLY FOR A LAPTOP LOAN FOR SPRING SEMESTER

1. **Log in to your SIS Student Portal**

2. **Click on "Key Links & Help"**

3. **Click on "Scholarship"**

4. Click on "Login Here" under the Student Login

5. Find the Scholarship Titled <u>Laptop Application</u> and click on "Start Application"

6. Click "Next" to begin

Your session will expire in: 44:4

Application - "Laptop Application"

Please provide the information below.

Save & jump to page:

1 | 2 | 3 | 4 | Review Answers

Welcome

Welcome to the Emergency Laptop Application. If selected as an award recipient, you will receive a laptop to assist with online education.

To be eligible, you must be enrolled at one of the nine Los Angeles Community College District colleges.
Please Read This Important Information About the Application Process:

- **You do not have to complete this application in one visit. If you want to return at a later date, click Save & Logout to logout.**
- Your information will be saved every time you navigate to another page of the application using the **Next** button, to save while working on a page, click the **Save Progress** button.
- The following symbol ✱ appears after required questions.
- **Once you have submitted your application, you will not be able to make changes.**

You will not be able to submit an application after the due date.

Please Note: Security features for this site include a time out process. You have **45 minutes** to complete each page of the application. Each time you navigate to another page of the application your information is saved and the clock is reset.

Save & Logout   Save Progress   **Next**

7. Review information and click "Next"

Please provide the information below.

Save & jump to page:

1 | **2** | 3 | 4 | Review Answers

Basic Information

This information has been imported from the student portal. If your NAME, EMAIL ADDRESS or PHONE NUMBER are incorrect, send corrections (be sure to include your ID number) to lacp@foundation4lacolleges.org.

First

Middle Name   *No answer provided*

Last Name

Schools Student Id

Email Address

Personal Email   *No answer provided*

Current Phone   *No answer provided*

Current Address Line 1   *No answer provided*

Current Address Line 2   *No answer provided*

Current City   *No answer provided*

Current State   *No answer provided*

Current Zip   *No answer provided*

Back   Save & Logout   Save Progress   **Next**

8. Enter the information as shown in the picture
And Click "Next"

Please provide the information below.

Save & jump to page:

| 1 | 2 | **3** | 4 | Review Answers |

Personal Information

Please select your home college from the list.✱   [City ▾]

Please enter what your intended major will be. State "undecided" if unsure.✱   [Noncredit Classes]

How many units are you currently enrolled in?✱   [0.00]

Do you currently own a working laptop?✱

○ Yes   ◉ No

Please indicate why you are in need of laptop. Please explain your circumstances in as much detail as possible.✱

<u>Maximum length:</u> 300 words.

Provide your answer below:

I am a noncredit student and I wish to continue learning online. I need a laptop to be able to take my classes. I really need the loan. Thank you.

Type this or something similar

| Back | Save & Logout | | Save Progress | **Next** |

9. Click "Next"

Foundation for the Los Angeles Community Colleges

| Logout

🏠   My Applications   My Awards   Scholarships Search   Contact Us

Your session will expire in: 44:17

Application - "Laptop Application"

Please provide the information below.

Save & jump to page:

| 1 | 2 | 3 | **4** | Review Answers |

Commitment Statement

I understand that I must remain enrolled as an active LACCD student or I may be asked to return my refurbished laptop. I understand that LACCD is not responsible for replacing lost or stolen laptops or those broken through my negligence (additional information on the limited warranty will be provided with receipt of the laptop).

| Back | Save & Logout | | Save Progress | **Next** |

10. Click "Submit Application"

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Los Angeles Community Colleges

| Logout

🏠 My Applications   My Awards   Scholarships Search   Contact Us

Your session will expire in: 44:44

Application - "Laptop Application"

Please provide the information below.

⚠ **Wait! You are not done yet!**

Please scroll down this page to review your answers. If you need to make changes, click on the appropriate page link to return to that page.

Please be sure to read any instructions and disclaimers. When you are satisfied with your responses and are ready to submit your application, press the **"Submit Application"** button. Note, there are **"Submit Application"** buttons at the top and bottom of the page for your convenience.

After submitting the application, you will not be able to modify any of your responses.

▶ Submit Application

All done! Make sure to check your STUDENT EMAIL

Foundation for the
Los Angeles Community Colleges

| Logout

🏠 My Applications   My Awards   Scholarships Search   Contact Us

Your session will expire in: 44:51

Congratulations!

✅ Your information has been submitted!

Thank you for submitting the emergency laptop application. Your application will be reviewed and you will be notified by email if you are selected as an award recipient.