



# PETITION FOR CREDIT

**INSTRUCTIONS:**

1. Type or print in black
2. Submit petition to the Admissions Office, Room SSA 107

Last Name	First Name	Middle Name	Date
Street Address	City	State Zip Code	Telephone #
			Student ID Number

Fill in completely to ensure proper processing of the petition. Please fill out one petition for each department or discipline. **A copy of transcripts and course descriptions must be attached. No Exceptions.**  
**Official transcript must be mailed directly to the Admissions Office from the University or College to receive credit.**

_____ Name of College or University where course(s) was completed	_____ Department or Discipline
<u>Course Completed at other College/University &amp; Semester taken</u>	<u>Equivalent LAHC Course</u>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
_____ Student Signature	_____ Date

Division Chairperson Action: Deny <input type="checkbox"/> Grant <input type="checkbox"/>	Note Comment <input type="checkbox"/> Note Condition <input type="checkbox"/>	Administrative Action: Deny <input type="checkbox"/> Grant <input type="checkbox"/>	Note Comment <input type="checkbox"/> Note Condition <input type="checkbox"/>
_____ Division Chairperson Signature	_____ Date	_____ Official's Signature	_____ Date

Comments:

<b>FOR OFFICE USE ONLY:</b> PETITION NUMBER:	DATE STUDENT NOTIFIED:
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